

Internet Brands – Remote Work Policy

For demonstration purposes only

Overview

Internet Brands supports flexible work arrangements that allow employees to perform their duties remotely when appropriate. Remote work is intended to promote productivity while maintaining collaboration, security, and accountability.

Eligibility

Remote work eligibility is determined by:

- Job responsibilities
- Team requirements
- Manager approval

Not all roles are eligible for remote work.

Expectations

Employees approved for remote work must:

- Be available during core business hours
- Maintain reliable internet connectivity
- Follow all company security and confidentiality policies
- Attend required meetings (virtual or in-person)

Equipment & Security

Company systems must be accessed using approved devices and secure networks. Employees are responsible for protecting company data while working remotely.

Review & Changes

Remote work arrangements may be reviewed or modified at any time based on business needs.