

The Canadian Shield  
640 Bridge Street  
Waterloo, ON

January 5, 2021

Owen Moogk  
512 Little Dover Cres.  
226-989-0602

Dear The Canadian Shield,

I am writing to you as a high school student interested in a position at The Canadian Shield. I have lots of past workplace experience, learning useful skills that I could bring to this job, so I think I'd be a great fit for your team.

I have been employed over the summer at Merry Hill Golf Club, in which I have had experience with customers, and with other co-workers, and I learned many other skills that are transferrable to any workplace.

I also believe that I would be a good fit for this position because I am familiar with the Inksmith and Canadian Shield brands, and I share the same values. I believe I can support your mission to bring reliable supply of PPE to all Canadians.

Thank you for considering me for this position, and I look forward to hearing back from you.

Sincerely,  
Owen Moogk