

## Permissions (AP-1)

### Permissions

Set permissions for Assignments Beta in worksite "SU09 IN UITS PRAC 18055" (SU09-IN-UIITS-PRAC-18055)

	Permission	AI/TA	Assistant	Instructor	Librarian	Librarian+	Observer	Student	Visitor
1	Read assignments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Submit assignments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Add assignments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Edit assignments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Remove assignments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Manage submissions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	View all groups	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Grader permission settings	Assigned Groups <a href="#">Customize</a>	All	All	None	Assigned Groups <a href="#">Customize</a>	None	None	None

9

Save

Cancel

10

## Notes for Permissions (P-1.1)

Note #	Functional Notes
N/A	Users with the site.upd permission accessed this screen by clicking 'Assignments' from the list of tools on the left and then 'Permissions' from the list of links at the top of the frame.
1	<b>Read assignments:</b> - The system will display the list of assignments on the Assignment List screen (AL-1 or SVAL-1) to the role(s) with this permission.
2	<b>Submit assignments:</b> - The system will provide the ability to submit assignments.
3	<b>Add assignments:</b> - The system will display the 'Add' link on the Assignment List screen (AL-1) to the role(s) with this permission.
4	<b>Edit assignments:</b> - The system will display the 'Edit' link on the Assignment List screen (AL-1) to the role(s) with this permission.
5	<b>Remove assignments:</b> - The system will display a column of checkboxes along with 'Remove' buttons on the Assignment List screen (AL-1) to the role(s) with this permission.
6	<b>Manage Submissions:</b> - The system will display the 'Grade' or 'Provide Feedback' link on the Assignment List screen (AL-1). - The system will display the 'Feedback' and 'Feedback Attachments' sections and the 'Save' and 'Save and Release Feedback' buttons on the View Student's Submission screen (VSS-1) .
7	<b>View All Groups:</b> - The system will permit the role(s) with this permission to view and act on all students and all groups in the site in accordance with the other permissions that have been assigned to this role (e.g., Add, Edit, Remove).  <b>Note<sup>1</sup>:</b> Users in role(s) that are not assigned this permission may only view or act on an assignment if it is released to the group in which he/she is a member. If the assignment is released to multiple groups and the user is not a member of every group, then the user will not have permission to view or act on the assignment. <b>Note<sup>2</sup>:</b> Users in role(s) that are not assigned this permission may only view or act on submissions if they were submitted by a user in a group in which he/she is a member.

## Notes for Permissions (P-1.2)

Note #	Functional Notes
8	<p><b>Grader permission settings:</b></p> <ul style="list-style-type: none"> <li>- If there is no Gradebook in the site, the system will not display this permission.</li> <li>- This Gradebook permission controls whether or not the role(s) with some variation of this permission can enter a grade and comments for student submissions.</li> <li>- The system will display the 'Customize' link for roles with the section.role.ta permission and the gradebook.gradeSection permission.</li> <li>- By default, if groups exist in the site, the system will display 'Assigned Groups' for role(s) with the section.role.ta and gradebook.gradeSection permissions. Role(s) with these permissions will have permission to enter a grade and comments for submissions from students in the user's assigned group(s). If groups do not exist for the site, the system will display 'None' and the 'Customize' link beneath 'None'.</li> </ul> <p><b>Note:</b> The instructor may increase or limit the scope of these permissions by clicking the 'Customize' link.</p> <ul style="list-style-type: none"> <li>- If the Instructor clicks the 'Customize' link, the system will display the Gradebook's Edit Grader Permissions' helper (GPH-1).</li> <li>- The system will display 'All Students' for the roles with the gradebook.editAssignments, gradebook.gradeAll and section.role.instructor permissions. Role(s) with these permissions may enter grades and comments for any student in the class.</li> <li>- The system will display 'None' for roles that do not have the one of the above combinations of permissions and may not enter grades or comments for any submissions.</li> </ul>
9	<p><b>Save</b></p> <ul style="list-style-type: none"> <li>- Upon clicking Save, the system will save the changes to the permissions, return the user to the Assignment List screen (AL-1) and display the following confirmation message to the instructor: "Your changes to the permissions were saved successfully."</li> </ul>
10	<p><b>Cancel</b></p> <ul style="list-style-type: none"> <li>- Upon clicking Cancel, the system will return the user to the Assignment List screen (AL-1) without saving any changes.</li> </ul>

## Notes for Permissions (P-1.3)

### Default Permissions for Course Sites

	1	2	3	4	5	6	7	8
Permissions	Assistant	Candidate	Member	Observer	Project Owner	Student		
1. Post assignments	Yes	Yes	Yes	Yes	Yes	Yes		
2. Submit assignments	Yes	Yes	Yes	Yes	Yes	Yes		
3. Add assignments	Yes	Yes	Yes	Yes	Yes	Yes		
4. Edit assignments	Yes	Yes	Yes	Yes	Yes	Yes		
5. Remove assignments	Yes	Yes	Yes	Yes	Yes	Yes		
6. Manage submissions	Yes	Yes	Yes	Yes	Yes	Yes		
7. View all groups	Yes	Yes	Yes	Yes	Yes	Yes		
8. Grade permission settings	No	No	No	No	No	No		

### Default Permissions for Project Sites

	1	2	3	4	5	6	7
Permissions	Assistant	Candidate	Member	Observer	Project Owner	Student	
1. Post assignments	Yes	Yes	Yes	Yes	Yes	Yes	
2. Submit assignments	Yes	Yes	Yes	Yes	Yes	Yes	
3. Add assignments	Yes	Yes	Yes	Yes	Yes	Yes	
4. Edit assignments	Yes	Yes	Yes	Yes	Yes	Yes	
5. Remove assignments	Yes	Yes	Yes	Yes	Yes	Yes	
6. Manage submissions	Yes	Yes	Yes	Yes	Yes	Yes	
7. View all groups	Yes	Yes	Yes	Yes	Yes	Yes	
8. Grade permission settings	No	No	No	No	No	No	

## Notes for Permissions (P-1.4)

### Default Permissions for Portfolio Sites

	A	B	C	D	E	F	G
1	Permissions	Assistant	Coordinator	Evaluator	Observer	Participant	Reviewer
2	Read assignments	Yes	Yes	No	Yes	Yes	Yes
3	Submit assignments	Yes	Yes	No	No	Yes	Yes
4	Add assignments	Yes	Yes	No	No	No	No
5	Edit assignments	Yes	Yes	No	No	No	No
6	Remove assignments	Yes	Yes	No	No	No	No
7	Manage submissions	Yes	Yes	No	No	No	No
8	View all groups	Yes	Yes	No	No	No	No
9	Change permission settings	No	No	None	None	None	None

### Default Permissions for Portfolio Admin Sites

	A	B	C	D	E	F	G
1	Permission	Program Admin	Program Coordinator	Assistant	Coordinator	Evaluator	Participant
2	Read assignments	No	No	No	No	No	No
3	Submit assignments	No	No	No	No	No	No
4	Add assignments	No	No	No	No	No	No
5	Edit assignments	No	No	No	No	No	No
6	Remove assignments	No	No	No	No	No	No
7	Manage submissions	No	No	No	No	No	No
8	View all groups	No	No	No	No	No	No
9	Change permission settings	None	None	None	None	None	None

## Notes for Permissions (P-1.5)

Functionality	Permission(s) Needed to Use Functionality
'Permissions' link (AL-1)	- site.upd
Instructor View (AL-1)	<ul style="list-style-type: none"> <li>- Add assignments AND/OR</li> <li>- Edit assignments AND/OR</li> <li>- Remove assignments AND/OR</li> <li>- Manage Submissions</li> </ul> <p><b>Note:</b> In the absence of one or more of the above permissions, the system will display the student view to the user.</p>
View List of Assignments (AL-1 or SVAL-1)	<ul style="list-style-type: none"> <li>- Read assignments</li> </ul> <p><b>Note<sup>1</sup>:</b> By default, the system will display assignments that have been released to all and/or to the user's assigned group(s). The system will not display assignments that have been released to a group of which the user is not a member.</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the user has the 'View all groups' permission, then the system will display all assignments to the user regardless of which group the assignment has been released to.</p>
'Add' link (AL-1)	- Add assignments
'Edit' link (AL-1)	<ul style="list-style-type: none"> <li>- Edit assignments</li> </ul> <p><b>Note<sup>1</sup>:</b> By default, the system will display the 'Edit' link to a user with this permission for assignments that have been released to the user's assigned group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View all groups' permission, then the system will display the 'Edit' link for all assignments.</p>
'Duplicate' link (AL-1)	<ul style="list-style-type: none"> <li>- Edit assignments</li> </ul> <p><b>Note<sup>1</sup>:</b> By default, the system will display the 'Duplicate' link to a user with this permission for assignments that have been released to the user's group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View all groups' permission, then the system will display the 'Duplicate' link for all assignments.</p>
'Grade' or 'Provide Feedback' link (AL-1)	<ul style="list-style-type: none"> <li>- Manage Submissions</li> </ul> <p><b>Note<sup>1</sup>:</b> By default, the system will display the 'Grade' or 'Provide Feedback' link to a user with this permission if the assignment has been released to all or to the user's assigned group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View all groups' permission, then the system will display the 'Grade' and/or 'Provide Feedback' link for all assignments.</p>

## Notes for Permissions (P-1.6)

Functionality	Permission(s) Needed to Use Functionality
<b>'In/New' column (AL-1)</b>	<p>- Manage Submissions</p> <p><b>Note<sup>1</sup>:</b> By default, the system will display a value in the 'In/New' column to a user with this permission if the assignment has been released to all or to the user's assigned group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View all groups' permission, then the system will display the 'In/New' column for all assignments.</p>
<b>'Remove' column (AL-1)</b>	<p>- Remove Assignments</p> <p><b>Note<sup>1</sup>:</b> By default, the system will display a checkbox in the 'Remove' column to a user with this permission if the assignment has been released to the user's assigned group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View all Groups' permission, then the system will display a checkbox for all assignments.</p>
<b>Receive Submission Notifications</b>	<p>- Manage Submissions</p> <p>- Instructor must select 'Send email notifications for student submissions' from Add/Edit Assignment screen (AA-1 or EA-1)</p> <p><b>Note<sup>1</sup>:</b> By default, the system will send a submission notification to a user if a submission was made by a student in one of his/her assigned group(s).</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View All Groups' permission, then the user will receive submission notifications for all student submissions.</p>
<b>'Retract Grades' link (VGS-1)</b>	<p>- gradebook.editAssignments</p>
<b>'Retract All Student Feedback' link (VGS-1)</b>	<p>- Manage Submissions</p> <p><b>Note<sup>1</sup>:</b> By default, the system will only retract feedback for the students in a user's assigned groups.</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View All Groups' permission, then the system will retract feedback for all students.</p>
<b>'Download All' link (VGS-1)</b>	<p>- Manage Submissions</p> <p><b>Note<sup>1</sup>:</b> By default, the system will only download the submissions for the students in a user's assigned groups.</p> <p><b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View All Groups' permission, then the system will download all student submissions.</p>
<b>AssignmentName-SiteID.csv file in Download folder (DA-1)</b>	<p>- gradebook.gradeAll OR</p> <p>- gradebook.gradeSection</p> <p><b>Note<sup>1</sup>:</b> Users with the gradebook.gradeAll permission will see all students in the site listed in the AssignmentName-SiteID.csv file.</p> <p><b>Note<sup>2</sup>:</b> Users with the gradebook.gradeSection permission will only see students in his/her assigned group(s) in this file unless grader permissions have been set, in which case those permissions would override the gradebook.gradeSection permission.</p>

## Notes for Permissions (P-1.7)

Functionality	Permission(s) Needed to Use Functionality
'Upload Grades and Feedback' link (VGS-1)	- Manage Submissions
Upload Feedback (UG-1)	- Manage Submissions  <b>Note<sup>1</sup>:</b> By default, the system will only allow a user to upload feedback for the students in a user's assigned groups. <b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View All Groups' permission, then the system will allow the user to upload feedback for all students.
Upload Grades (UG-1)	- gradebook.gradeAll OR - gradebook.gradeSection  <b>Note<sup>1</sup>:</b> Users with the gradebook.gradeAll permission will have permission to upload grades and comments for all students in the site. <b>Note<sup>2</sup>:</b> Users with the gradebook.gradeSection permission will only have permission to upload grades and comments for students in his/her assigned groups unless grader permissions have been set, in which case those permissions will override the gradebook.gradeSection permission.
'All Sections/ Groups' in View drop-down on (VGS-1)	- Manage Submissions AND - View All Groups  <b>Note:</b> If a user does not have the 'View All Groups' permission, then the user will see his/her assigned groups listed in the View drop-down.
View List of Students (VGS-1)	- Manage Submissions  <b>Note<sup>1</sup>:</b> By default, the system will display the students in the user's assigned groups. <b>Note<sup>2</sup>:</b> If the user has the above permission and the 'View All Groups' permission, then the system will display all students in the site.



## Notes for Permissions (P-1.8)

Functionality	Permission(s) Needed to Use Functionality
<b>View Grade in 'Grade' column (VGS-1)</b>	<ul style="list-style-type: none"> <li>- gradebook.gradeAll OR</li> <li>- gradebook.gradeSection</li> </ul> <p><b>Note<sup>1</sup>:</b> Users with the gradebook.gradeAll permission will have permission to view grades for all students in the site.</p> <p><b>Note<sup>2</sup>:</b> Users with the gradebook.gradeSection permission will only have permission to view grades for students in his/her assigned groups unless grader permissions have been set, in which case those permissions would override the gradebook.gradeSection permission.</p> <p><b>Note<sup>3</sup>:</b> Please note that the system will be looking at the 'Manage Submissions' and 'View All Groups' permissions to determine which students to display to the user and then the system will look for the gradebook.gradeAll or gradebook.gradeSection permission to determine if the user has permission to view the grades for the students that are shown.</p>
<b>'Apply grade to all ungraded' text box (VGS-1)</b>	<ul style="list-style-type: none"> <li>- gradebook.gradeAll OR</li> <li>- gradebook.gradeSection</li> </ul> <p><b>Note<sup>1</sup>:</b> Users with the gradebook.gradeAll permission will have permission to apply a grade for all ungraded students.</p> <p><b>Note<sup>2</sup>:</b> Users with the gradebook.gradeSection permission will have permission to apply a grade to the ungraded students in his/her assigned groups unless grader permissions have been set, in which case those permissions would override the gradebook.gradeSection permission.</p> <p><b>Note<sup>3</sup>:</b> Please note that the system will be looking at the 'Manage Submissions' and 'View All Groups' permissions to determine which students to display to the user and then the system will look for the gradebook.gradeAll or gradebook.gradeSection permission to determine if the user has permission to view the grades for the students that are shown.</p>
<b>'Gradebook Details' section (VSS-1)</b>	<ul style="list-style-type: none"> <li>- gradebook.gradeAll OR</li> <li>- gradebook.gradeSection</li> </ul> <p><b>Note<sup>1</sup>:</b> Users with the gradebook.gradeAll permission will have permission to view and edit the Gradebook Details section for all students.</p> <p><b>Note<sup>2</sup>:</b> Users with the gradebook.gradeSection permission will have permission to view and edit the Gradebook Details section for all students in his/her assigned groups unless grader permissions have been set, in which case those permissions would override the gradebook.gradeSection permission.</p> <p><b>Note<sup>3</sup>:</b> Please note that the system will be looking at the 'Manage Submissions' and 'View All Groups' permissions to determine which students to display to the user and then the system will look for the gradebook.gradeAll or gradebook.gradeSection permission to determine if the user has permission to view the grades for those students.</p>
<b>View Grade in 'Grade' column (SVAL-1)</b>	<ul style="list-style-type: none"> <li>- gradebook.viewOwnGrades</li> <li>- section.role.student</li> </ul> <p><b>Note:</b> In addition to the above permissions, the instructor must also choose to release the gradebook item to students.</p>

## Notes for Permissions (P-1.9)

Functionality	Permission(s) Needed to Use Functionality
'View Details' or 'View Details and Submit' link (SVAL-1)	<ul style="list-style-type: none"><li>- Submit assignments</li></ul> <p><b>Note</b><sup>1</sup>: By default, the system will display the 'View Details' or 'View Details and Submit' link to a user with this permission for assignments that have been released to the user's group(s).</p>

# Grader Permissions Helper (GPH-1)

## Permissions

Set permissions for

Permission
Read assignments
Submit assignments
Add assignments
Edit assignments
Remove assignments
Manage submissions
View all groups
Grader permissions

Esc key or [close](#)

### Grader Permission Settings

Grader permissions may only be set for users with the following roles as defined in Site Setup: AI/TA, Librarian+. By default, these users may grade anything within their assigned sections/groups. **Adding or modifying these rules overrides the default permissions and restricts their capabilities to the permissions that are defined below.** Delete all rules to revert to the default permission settings.

2

! You are editing Gradebook permissions

Select a grader to edit:

3

Hundt, Nelson

can

4

Grade

All Categories

in

Group A

7

Remove rule

8

+ Add a rule

9

Save Changes


Cancel

10

## Notes for Grader Permissions Helper (GPH-1.1)

Note #	Functional Notes
N/A	The user accessed this screen by clicking the 'Custom (Edit)' link from the Permissions screen (P-1).
N/A	<b>Default Permissions</b> - By default, users in role(s) with the section.role.ta permission and the gradebook.gradeSection permission have permission to grade submissions from students in his/her assigned groups. To change the default permissions, users with the site.upd permission may add Grader Permissions as described below.
1	<b>Esc key or close</b> - Upon clicking the 'close' link, the system will clear any changes, close the helper window and return the user to the Permissions screen (P-1).
2	<b>Message</b> - The system will display the following message to the user: "You are editing Gradebook permissions"
3	<b>Select a Grader to Edit</b> - Upon clicking the 'Select a grader to edit' drop-down, the system will display the list of users that have the section.role.ta permission and the gradebook.gradeSection permission. - Upon selecting a user from the drop-down, the system will display all rules associated with that user.
4	<b>Permission</b> - By default, users in role(s) with the section.role.ta permission and the gradebook.gradeSection permission have permission to grade submissions from students in his/her assigned groups. To change the default permissions, users with the site.upd permission may add Grader Permissions as described below. - If an instructor wishes to increase or limit the scope of a TA's grading permissions, he/she can do so via the Grader permissions. - The Grader permissions consist of the following options: <ul style="list-style-type: none"> <li>* 'Grade' or 'View': The presence of the 'Grade' permission directs the system to display an editable 'Gradebook Details' section on the View Student's Submission screen (VSS-1). The presence of the 'View' permission, in the absence of the 'Grade' permission, directs the system to display a non-editable 'Gradebook Details' section on the View Student's Submission screen (VSS-1).</li> <li>* 'All Categories' or '&lt;Specified Category&gt;' (Does not display if no categories exist in the Gradebook): By selecting 'All Categories' the instructor is indicating that the user should have permission to view and/or grade all assignments associated with gradebook items in all categories, including the unassigned category. By selecting a '&lt;Specified Category&gt;', the instructor is indicating that the user should have permission to view or grade only the assignment(s) associated with gradebook items in the specified category.</li> <li>* 'All Sections/Groups' or '&lt;Specified Group&gt;' (Does not display if no groups exist in the site): By selecting 'All Sections/Groups', the instructor is indicating that the user should have permission to view and/or grade all student submissions. By selecting a '&lt;Specified Group&gt;', the instructor is indicating that the user should have permission to grade submissions from students in the specified group.</li> </ul> <b>Note:</b> These permissions work hand-in-hand with the Assignments Beta permissions. The system will first check the Manage Submissions permission to see if the user has permission to view submissions in Assignments Beta. The system will then check the View All Groups permission to determine which student submissions to display to the user. The system will then check the Gradebook permissions and, if they exist, the Grader permissions, to determine if the user has permission to grade a student's submission.

## Notes for Grader Permissions Helper (GPH-1.2)

Note #	Functional Notes
7	<b>Remove rule</b> - If an instructor clicks the remove rule icon (  ) or 'Remove rule' link, then the system will remove that rule for the associated user and the change will take place once the instructor clicks 'Save Changes'.
8	<b>Add a rule</b> - If an instructor clicks 'Add a rule', then the system will add a new rule for the associated user with the following default settings: Permission: View, Category: All Categories, and Sections/Groups: All Sections/Groups.
9	<b>Save Changes</b> - Upon clicking 'Save Changes', the system will save any changes made to the rules for each user edited, close the helper window, and return the user to the Permissions screen (P-1).
10	<b>Cancel</b> - Upon clicking 'Cancel', the system will clear any changes made to the rules for each user edited, close the helper window, and return the user to the Permissions screen (P-1).