# SHERNICE ONG

# DIPLOMA IN DIGITAL DESIGN AND DEVELOPMENT

#### CONTACT

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#### SKILLS

#### Technical skills

- · Familiarity with Python
- Proficient in Java, PHP, HTML, CSS, JavaScript, SQL
- Adobe XD, Sketch
- · Wireframing and prototyping

#### Core skills

- Analytical thinking and logical reasoning to solve complex issues efficiently.
- Clear and concise communication skills, both verbal and written
- Technical documentation and report writing
- Quick learner, adept at acquiring new skills and technologies as required.
- Collaborative mindset, ability to work effectively in diverse teams.
- Strong organisational skills to manage multiple tasks and deadlines effectively.
- Meticulous approach to coding, design, and problem-solving, ensuring high-quality output.

#### INTERNSHIP OBJECTIVE

As a student, I bring to the table a passion for programming and designing, backed by a strong set of skills that allow me to envision innovative solutions and bring them to life effectively and efficiently. I am applying for the position of Web Developer and full-stack Coding Intern at your esteemed company, where I aspire to contribute my expertise in PHP, web application development, UI/UX enhancement, and mobile app improvement to enhance your technological landscape. With my proficiency in developing PHP web applications, optimizing UI/UX, and integrating SQL databases, I am confident in my ability to drive the creation of user-friendly interfaces, streamline business processes, and ensure seamless project transitions. I am enthusiastic about the opportunity to leverage my skills and knowledge to contribute substantially to your company, making me an ideal fit for the role.

#### WORK EXPERIENCE

#### **Part-Time Sales Associate**

ZARA

Start Dec 2021 - End Dec 2021

- Organized product displays and maintained store aesthetics to enhance customer experience.
- Interacted with customers fluently in both English and Mandarin to assist with sales inquiries and purchases.
- Addressed customer concerns and resolved complaints promptly, ensuring customer satisfaction.
- Collaborated with team members to uphold efficient service delivery and foster a positive work environment.

# **Part-Time Warehouse Worker**

J&T Express

Mid Nov 2021 - Start Dec 2021

- Sorted and packed parcels accurately, optimizing workflow and ensuring timely dispatch.
- Collaborated closely with colleagues to streamline packing processes and maintain operational efficiency.
- Handled customer inquiries regarding missing packages and delivery status, providing timely and accurate information to resolve issues effectively.

# Safe Entry Check-In Staff

Food Fare

Mid Jan 2022 - End Jan 2022

- Facilitated smooth and efficient check-in and check-out processes for customers, ensuring compliance with safety regulations.
- Engaged with customers in a friendly and professional manner, creating a welcoming environment.
- Demonstrated strong organizational skills to manage customer flow effectively and minimize wait times.

# SHERNICE ONG

# DIPLOMA IN DIGITAL DESIGN AND DEVELOPMENT

#### EDUCATION

#### **Diploma in Digital Design and Development**

# Republic Polytechnic

2022 - 2025

Equipping students with comprehensive skills in application and UI/UX development to meet industry and consumer demands for innovative and user-centric digital solutions.

# **Pasir Ris Crest Secondary School**

2018 - 2021

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# ACHIEVEMENTS & AWARDS

EAGLES Award | 2021 NYAA Bronze | 2019 Model Crestian Award | 2020

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## MODULES LEARNT

# **General Modules**

- G122 Critical Thinking and Problem Solving Skills
- G123 Singapore, the World and I
- G107 Communication in the Global Workplace
- G121 Innovation and Practice
- G951 Life Skills I
- G952 Life Skills II
- G953 Life Skills III
- G961 ECG I: Exploring the Future of Work
- · G962 ECG II: Becoming Future-Ready

#### **Discipline Modules**

- A113Mathematics
- C105 Introduction to Programming
- C109 IT in Business Processes
- C206 Software Development Process
- C203 Web Application Development in php
- C207 Database Systems
- C208 Object-Oriented Programming
- C235 IT Security and Management
- C227 Computer System Technologies

#### **VOLUNTEER & LEADERSHIP EXPERIENCE**

## **Senior Patrol Leader**

Girl Guides Singapore

Jan 2020 - Dec 2021

- · Led a company of Girl Guides in Secondary School during CCA activities.
- Planned and carried out events and activities in Secondary Schools during CCA Day and Girl Guides Day
- Represented the school in hosting overseas Japanese Girls School students, fostering cultural exchange and diplomacy.

# **Class Chairperson**

Pasir Ris Crest Secondary School

2020-2022

- Planned and led class events (e.g. Class Bonding Day, Racial Harmony Carnival)
- Allocated and led class during competitions (e.g. Class Cheering Competition, School Sports Day)

# **Safe Entry Device Collection Volunteer**

People's Association

24 Dec 2020

 Volunteered as a Safe Entry Device Collection Volunteer, distributing Safe Entry devices and educating residents in the community on their usage, contributing to public health and safety initiatives.

### **Community Outreach**

St. John's Home For Elderly Persons | Girl Guides Singapore

2018

- Engaged a visit to St. John's Home For Elderly Persons as part of Girl Guides Singapore community outreach initiative.
- Participated in recreational activities and games to uplift the spirits of the elderly residents and promote social interaction.
- Contributed to creating a warm and welcoming environment for the elderly residents, demonstrating empathy and compassion through volunteer service.

# MICRO AND ALTERNATIVE CREDENTIALS

#### **LinkedIn Learning**

Learning Excel Desktop (Office 365/Microsoft 365)	4 Jul 2022
Python Automation and Testing	11 Jan 2024
Adobe Photoshop to XD: Web Design Process	8 May 2023
Software Testing Foundations: Test Technique	2 Nov 2023
Software Testing Foundations: Test Planning	2 Nov 2023
Programming Foundations: Software Testing/QA	2 Nov 2023
Learning Jira	23 Nov 2023
Unit Testing and Test Driven Development in Python	4 Jan 2024