

# **AL-ANSAR CENTRE FOR COMPREHENSIVE EDUCATION**

**2020/2021 SCHOOL PROSPECTUS**

City

State

Country

Location

Map of how to trace the school

**Pictures of Al-Ansar students and facilities will be contained in preceding and subsequent pages of the prospectus.**

## **YOU ARE WELCOME TO OUR SCHOOL**

*Assalamu alaikum warahmatullahi wabarakatuhu*

We are pleased to welcome you and your child to Al-Ansar Centre for Comprehensive Education, here in Abuja, Nigeria. We are very proud of our school and the goals we have set out to achieve in helping our students fulfil their potential in attaining success in this dynamic world and in the hereafter, Insha Allah. We have a beautiful and comfortable environment to simplify learning for your child. We are confident your child will feel at home here at Al-Ansar and we look forward to meeting you.

## **Message from the Director**

I am tremendously proud to lead a dedicated and hardworking team. Our priority is our pupils and our society. My team and I will strive to provide the highest possible standard of education at all times for your child, Insha Allah. We discovered a lack of understanding of religion and its moral teachings in the Islamic youth today and we are poised to solve this problem. I am highly confident of the team we have on ground, their experience and dedication. I ask Allah to be our support and to help us achieve far beyond what you will be expecting as parents.

At ACCE, we plan to equip our pupils with essential knowledge and skills for living a pious life in a 21<sup>st</sup> century world. Our energy is directed towards building in our pupils the confidence to study, understand and apply any subject they have learnt in real life situations, so that they graduate well-informed and can successfully and confidently follow whatever career path they choose in life. We will equally equip pupils with the knowledge of Deen; Quran memorization, Arabic, Adhkar, Tauheed, Fiqhu, Hadeeth, in a way they will have a good understanding of and apply to their daily life.

Our main aim is to ensure that all our pupils study in a safe, secure and happy environment at the school and graduate appreciating their high level of achievement.

We are also proud of our curriculum; It is broad, balanced and relevant to the needs of all our pupils. At primary education stage, we deliver a formal broad education system, focusing on literacy and numeracy. We

also introduce our pupils to a well-designed and comprehensive curriculum of Islamic Religious Knowledge and Information, Communication Technology (ICT).

In our secondary school, we have in addition to our curriculum, a skills acquisition content. We believe the 21<sup>st</sup> century pupil deserves an all-round experience and learning should extend beyond the classroom. These include the Al-Ansar Leadership Programme (ALP), Young Journalists, Qur'an Memorisation Masters, Train the Trainers Club (TTC), Young Farmers Club, STEM Club, Young Writers Club, The Duke of Edinburgh's Award Scheme as well as numerous community-based projects. These programmes open our pupils' minds to new experiences, provide opportunities for them to work with professionals in their various fields of expertise and to ultimately develop leadership skills and qualities which are valued by universities, employers and the society.

We have zero tolerance for any form of mischief, such as exam malpractice, drug abuse, bullying etc.

Lastly, our carefully selected team of Imams offer Islamic pastoral care to our pupils in order to help strengthen their Imaan and knowledge of the Deen in line with the teachings of the Qur'an and Sunnah.

We look forward to receiving you and your child in ACCE, Abuja.

**(Name of Director)**

## **Brief History**

ACCE was established in 2019. Our aspiration is to provide the highest quality of education in a safe and Islamic environment, and to encourage excellence in academics and moral development in order to give our pupils the opportunity to reach their full potential. We hope to set a strong foundation for our future generations, Insha Allah.

## **Vision**

To provide world-class education and prepare our pupils for success in this life and the next.

## **Mission**

We commit ourselves to stimulating the intellectual, spiritual, moral, emotional and physical development of our pupils to bring the best out of them and to make them engineers of change in the society and make them upright citizens who fear Allah SWT in all their affairs.

## **Motto**

Service to Humanity.

## **Our Values**

At Al-Ansar, we endeavour to instil in our pupils the fear of Allah (SWT). Our overall code of conduct is guided by developing good moral character and inspiring our pupils to become good ambassadors of the society. Our core values are;

- Fear of Allah
- Hard work
- Integrity
- Industry

- Tolerance
- Service
- Excellence

## **Our Code of Conduct**

The code of conduct is an agreement between pupils, their parents and the school to serve as a behavioural guideline for pupils. All Secondary, Primary 4 and 5 pupils shall be issued a copy of the code of conduct document, which they must sign and return.

## **School Philosophy**

Our philosophy is to provide a conducive environment where pupils can learn, understand and practice the Islamic way of life, as they strive for excellence in science, technology and arts, as well develop in them the skills they need to strive in a highly competitive and challenging world.

# **THE DIFFERENT SECTIONS OF THE SCHOOL**

## **Nursery Section (Foundation Stage)**

*Ages 3 to 5 years*

We have a well-established Nursery, which caters for children aged 3 to 5 years. The welcoming and stimulating environment ensures children are always happy away from home. The staff experience and expertise are of the highest quality and we strive to provide the best quality of care to children.

The young pupils will be taught key subjects like numeracy, literacy, creative arts and knowledge of the world. Much attention will be paid on

individual needs at this level, including helping those pupils who may need extra support. Pupils will then move on to the Reception Class, where they become confident and equipped with skills that underpin their whole education, setting them up for their first year of primary schooling.

## **Primary Section**

*Ages 6 to 11 years*

The Primary school consists of Grade 1 to 5. Our main focus at this level is to give valuable education to all pupils and at the same time seek to develop reasoning skills, problem-solving ability and creative thinking in them. It is at this level they will be introduced to basic skills in technology and computing.

## **Junior Secondary School**

*Ages 11 to 13 years*

Our Secondary school consists of JSS1 to JSS3. Our main focus in addition to classroom learning is to build character, nurture values, and raise literate, confident and engaged citizens who can think critically to develop their religion and societies.

## **School Days/Timing**

Nursery and Primary: Monday to Friday 7:30am – 4:00pm

Secondary: Monday to Friday 7:30am – 4:00pm

Note: School closes by 12:00pm on Fridays



## **Gender of Pupils to be Admitted**

ACCE is a co-educational school with separate facilities for boys and girls.

## **Curriculum**

The curriculum is a programme of planned activities organised in order to promote learning, personal growth and development. It includes not only the content of the National standard curriculum, but also the Cambridge and Saudi Curriculum. This selection was done with the aim of providing a broad, balanced and relevant programme of study for all categories of learners. We focus on critical links between knowledge, processes and strategies, emphasizing on effective critical thinking, as well as the use of a wide range of teaching methods and learning strategies to support learners of all categories. We strive to foster an enthusiasm for learning, with the understanding that continued learning is important to living in the modern dynamic world, which encourages every pupil to reach the highest possible academic standards.

The curriculum also focuses on instilling moral and religious values in pupils, in order to transform them into upright men and women who will maintain a balanced life, getting the best of this Dunya and Aakhira.

## **SCHOOL PROGRAMS AND EVENTS**

### **Interactive Session/Open Days**

Parent's participation in their children's development at school and home are invariably interlinked and vital for overall growth and stability of the child at home and in school. The Interactive Session avails parents the opportunity to interact with teachers on issues that have to do with the curriculum for the term. While the Open Day is a day in which parents come to the school to go through their children's academic records to get a measure of their performance and to join hands with the school in finding ways with which underperforming pupils can be supported.

### **Inter-house Sports Competition**

This is an event that takes place annually. Competitions in football, basketball, badminton, volley ball, tennis and variety of races, relays and jumps are being held at the event.

### **Qur'anic Recitation Competition**

The school organizes Qur'anic competitions for its pupils on termly basis to help them revise all they have memorized and as well test how firm their memorization is.

## **Reward and Graduation Day**

This is a day of the year where the whole school celebrates the achievements of well performing pupils and those who are graduating from one level to another.

## **ASSESSMENT OF ACADEMIC PERFORMANCE**

During the course of the school term, teachers will engage closely with nursery, primary and secondary school pupils in order to determine each pupil's strength and style of learning. This will enable the teachers to provide them with the required support needed. At intervals, the pupils will be given assignments and will undergo tests to further measure their areas of strength and also identify areas they need improvement. At the end of each term, only primary and secondary school pupils will be required to undergo formal examinations.

## **School Reports**

School academic reports are issued thrice yearly to each child, while behaviour assessment will be issued only once per session.

## **CO-CURRICULAR ACTIVITIES**

We strongly believe in the importance of co-curricular activities in supporting the development of our pupils. Within every academic year, opportunities are made available for pupils to extend their learning beyond the classroom level. Pupils will take part in a wide range of sporting activities including football, basketball, tennis and badminton. In addition to these quizzes, there will be Quran competition, cooking,

art, drama, public speaking sessions in both Arabic and English, Insha Allah.

### **Inter-House Sport Event**

In addition to the sporting activities mentioned above, the school has an Annual Inter-house Sport competition to build moral and team spirit and to also encourage active participation of pupils in sport and physical fitness activities. Our children love these activities and they take these competitions seriously and give their best. Every child will take part in these competitions at some point during the school year. Every pupil will be put in a particular house where they compete with each other. Our children are very supportive of one another and love to cheer their house team on.

Such competitions include:

- Racing competitions
- Basketball tournaments
- Badminton tournaments
- Football tournaments
- Skipping competitions
- Sack race competitions
- Tennis tournaments
- Egg and spoon competition

Other competitions may occur throughout the year depending on what the pupils and staff would like to participate in.

## **EXCURSIONS**

An excursion is usually a brief pleasure trip. It is an activity organized by the school during which pupils leave the school premises to engage in educational adventures. Furthermore, excursions give exciting educational experiences deeper than what the regular school environment affords. Pupils will be offered the opportunity to go for a local excursion in every term within or outside Abuja metropolis, Insha Allah. The excursions will be focused on related topics learnt in class. This will help them to acquire a broader perspective of what they were taught and as well support them in getting a better understanding of the topics.

### **International Excursions**

In order to foster learning and preparing pupils on how to confront national and global challenges, we have made it a policy to take our Years 9 and 12 pupils for international educational excursions. This will build more confidence in them, give them a better understanding of what they have studied and how they can apply it.

## **ROBOTICS CLASSES**

According to McKinsey Global Institute Report, some 375 million jobs worldwide will vanish by 2030<sup>1</sup>. Automation will bring big shifts to the world of work, as Artificial Intelligence and Robotics change or replace some jobs, while other are created. We opted for this in order to align

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<sup>1</sup> McKinsey & Company Global Institute Report, 2017

our pupils with the future, hoping that one day they will use their experience to make a living and promote Islam, Insha Allah.

## **SOFTWARE DEVELOPMENT**

We want our pupils to stand a chance of competing for future opportunities in this era of advanced science and technology. Due to this, we plan to support our pupils with the knowledge and skills they need to succeed. This prompted our decision to introduce software development as part of our co-curricular activities.

## **DUKE OF EDINBURGH AWARD SCHEME**

The DofE Award is in recognition of a young person's successful journey of self discovery and development, renowned by employers and universities alike for the qualities young people achieve. Its balanced programme develops the whole person, mind, body and soul, in an environment of social interaction and team work, which is very much in alignment with the school's educational goals. Thus, ACCE plans to enrol its pupils in the Duke of Edinburgh Award Scheme and to be an officially licensed organisation for the world-renowned Duke of Edinburgh (DofE) Award.

## **CONDITIONS FOR ENROLMENT**

Prior to accepting a child for enrolment, parents are required to agree to the following terms and conditions:

- That the pupil will abide by the rules and requirements of the School.
- Duly filled application forms shall be accompanied with all necessary official documents in duplicate copy such as; birth certificate, medical certificate of fitness, transfer certificate (if applicable).
- For admission into all classes the applicant shall sit for an entrance examination.
- Full registration and tuition fee shall be paid after admission has been secured.
- In the event a parent decides to withdraw their ward from the school, we request a written and signed notice be issued to the Head of School, one school term in advance.
- Enrolment age:
  - Nursery one: 3 years
  - Nursery two: 4 years
  - Reception: 5 years
  - Primary one: 6 years
  - JSS one: 10 or 11
  - Islamiyya section: 4 to 16 years

- If a child is coming on transfer, he needs to submit his/her:
  - Last academic year school report
  - Previous school behavior/conduct report
- For admission into all classes other than Nursery One, applicants shall sit for entrance examinations at the end of the second month of the third term.

## **APPEARANCE**

Pupils are encouraged to take pride in their appearance, which promotes modesty and enhances confidence. Correct school uniform must be worn at all times. School uniform gives a distinct Muslim identity to pupils, and parents are requested to cooperate with the school by ensuring correct attire is worn at all times e.g.

- Trousers not beyond the ankles for boys
- Girls are required to wear long sleeve, head scarf and a pinafore; mid-calf length and to wear trousers under the pinafore.

At Al-Ansar we feel it is essential to promote understanding of following the Sunnahs and learn about shame and modesty (Hayaa) from a young age to form a habit for the future, Insha Allah.

### **Uniform Colours: ?**

- Boys:
- Girls:
- Islamiyya:

Parents can obtain the uniform list from the accounts section.



## **DISCIPLINE**

Al-Ansar takes the issue of discipline seriously. We believe that a good citizen is an epitome of good discipline and being a good Muslim is essentially practicing a life of discipline. Islamic values are the source where we draw our inspiration from when it comes to discipline. Our role models are Prophets of Allah, companions of the Messenger of Allah (SAW) and righteous Muslims of all ages whose examples and stories are being taught to the children.

## **FACILITIES**

- Spacious classrooms for a maximum of only 20 pupils.
- Air-conditioned and well-equipped classrooms, to facilitate pupils' learning, comfort and concentration.
- Modern information and communication technology and interactive facilities to impart quality education.
- Uniforms for pupils according to Islamic guidelines.
- Healthy meals provided during short breaks.
- Co-curricular equipment with separate facilities for boys and girls.
- Sickbay for minor medical treatments.

## **PARENT AND TEACHER ASSOCIATION (PTA)**

The PTA is involved in various school projects and creating important school events that will enable learning throughout the year. At ACCE, you are encouraged to participate in the highly supportive Parent Teacher Association.

## **COMPLAINTS**

Any concerns regarding your child, their welfare or progress, should primarily be discussed by appointment with the classroom teacher of the child or Deputy Head Teacher or Vice Principal. If results of any complaint or concern are not satisfactory, they can be discussed further with the Head Teacher on appointment. Any decision taken by the Head Teacher or Principal is final. Procedures outlined in our complaints policies will need to be adhered to. However, we are open to constructive suggestions.

## **FIRST AID/MEDICAL CARE**

Parents of children suffering from any medical condition, should complete medical forms and inform staff on arrival to the school. Any medication required for the child's condition e.g. inhaler, must be clearly labelled and given to the teacher, who will store it safely for the child until it is required. There is no legal duty on nonmedical staff to administer medicines or to supervise a child taking it. This is purely a voluntary role.

We suggest a hearing and sight test for your child before starting school the result of which should be shared with the school. This is in order to ensure that the pupil has the best possible start to school.

## **SCHOOL CONTACTS**

- Tel Numbers:
- Email Address:
- Facebook:
- Instagram:
- Telegram:
- Website Address:

# AL-ANSAR CENTRE FOR COMPREHENSIVE EDUCATION

Address and contacts

## APPLICATION FOR ADMISSION

Indicate the section you are applying for:

Nursery ☐ Primary ☐ Secondary ☐ Islamiyyah ☐

### 1. APPLICANT'S PERSONAL DETAILS:

- a. Name: \_\_\_\_\_  
*Surname Middle Name First Name*
- b. Date of Birth: \_\_\_\_\_
- c. Age: \_\_\_\_\_ d. Gender: \_\_\_\_\_
- e. Nationality: \_\_\_\_\_ f. Religion: \_\_\_\_\_
- g. Class for which admission is sought: \_\_\_\_\_
- h. Names of other siblings in the school/Age:
- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

### 2. PARENT'S DETAILS:

#### FATHER:

- a. Name: \_\_\_\_\_
- b. Occupation: \_\_\_\_\_
- c. Religion: \_\_\_\_\_

- d. Residential address/Phone No.: \_\_\_\_\_  
\_\_\_\_\_
- e. Office address/Phone No.: \_\_\_\_\_  
\_\_\_\_\_
- f. Other Numbers: \_\_\_\_\_
- g. State of Origin: \_\_\_\_\_
- h. Signature: \_\_\_\_\_

**MOTHER:**

- a. Name: \_\_\_\_\_
- b. Occupation: \_\_\_\_\_
- c. Religion: \_\_\_\_\_
- d. Residential Address/Phone No.: \_\_\_\_\_  
\_\_\_\_\_
- e. Office Address/Phone No.: \_\_\_\_\_  
\_\_\_\_\_
- f. Other Numbers: \_\_\_\_\_
- g. State of Origin: \_\_\_\_\_
- h. Signature: \_\_\_\_\_

Are the two parents still together? \_\_\_\_\_ If no, who takes care of the child

\_\_\_\_\_  
\_\_\_\_\_

**GUARDIAN**

**Name:** \_\_\_\_\_

Occupation: \_\_\_\_\_

a. Address/ Phone Numbers: \_\_\_\_\_  
\_\_\_\_\_

3. Name of person(s) authorized to pick up your child:

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4. **Emergency contact** for notification in the event of an emergency:

a. Name: \_\_\_\_\_

b. Relationship: \_\_\_\_\_

c. Contact/Phone Number: \_\_\_\_\_

d. Tick appropriately:

i. Administer First Aid and call parents.

ii. Administer First Aid and take to hospital.

5. **HEALTH DETAILS**

a. Any allergic reactions?

\_\_\_\_\_  
\_\_\_\_\_

b. Any health condition we should know about? Example; head injury, leg/hand fractures, eyesight, hearing, e.t.c

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. Has the child gone through any traumatic experience?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. **OTHERS**

a. Was he/she involved in any disciplinary issue in previous school/s? \_\_\_\_\_

Reason(s):

b. What does your child enjoy doing in his/her leisure?

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c. On submission of this form you are required to come with the following:

- i. Two (2) recent passport sized photographs.
- ii. Photocopy of Birth certificate.
- iii. Photocopy of last report sheet from previous school.
- iv. A letter of recommendation on behaviour

d. Comments/requests if any:

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### FOR OFFICIAL USE

#### Interview Result

Grade the child with a score between 0 - 5

1. Quran hifz	<input type="text"/>
2. English language	<input type="text"/>
3. Mathematics	<input type="text"/>
4. General Knowledge	<input type="text"/>
5. Arabic	<input type="text"/>

Remarks: \_\_\_\_\_

Name of examiner: \_\_\_\_\_ sign/date: \_\_\_\_\_