

# Milestone 1: **Group Deliverable**

**Date:** 1 / April /2019

**Time:** 10:00

**How:** electronic submission

This report is a synthesis of and reflections on the work you have done thus far. You have contributed significant content in your repositories. Your report should be prepared based on the content of your repository and your reflective observations. Recall that milestones enable the examination of the work done, the processes & tools chosen, and what you think about the current status. It gives you opportunities for continued assessment and improvement.

Your report must include at least the following

- **Executive Summary:** Summary of project status and any changes that are planned for moving forward.
- List and status of **deliverables**
- Evaluation of the **status** of deliverables and its impact on your project plan
- A summary of work done by each team member (in tabular format)
- Communication plan
- **Requirements** and **mockups**
- **Design**

Items that will be evaluated independent of the report:

- Wiki
- Meetings
- Issues
- Evaluation of tools and processes you have used to manage your team project. This is a lessons learned from the project development decisions made so far -- how effectively are the tools are being utilized & what changes (if any) are needed as you move forward. In other words: What is going well? What is not going well? What changes do we plan?

## **Deliverables:**

1. Project repository with project documents and issue management
2. Requirements and mockups
3. Design documents

## **Delivery Method:**

- Digital version to be created in your GitHub code.
- Create a directory called “deliverables ”
- Name your milestone report as “M1-Group<X>” where <X> corresponds to your group number.

## Milestone 1: **Individual** Deliverable

**Date:** 3 / April /2019

**Time:** 11:00

**Venue:** CMPE (your specific room will be announced prior to exam)

**Duration:** 45 minutes

The scope of the exam is the topics covered thus far. The questions will be specifically related to your project. Thus, you must be in command of your project. The exam will be taken individually.