A STEP BY STEP GUIDE TO USING JIRA by Paul Iyaji

STEP 1

pre-requisites:

1.	Understand the software development you are about to embark on
2.	Break it down into different parts to enable you form Epics and user stories
3.	Create a JIRA Account and login

STEP 2

4.	upon successful login
5.	click on create a project
6.	select scrum as project template
7.	click on use template
8.	select a team-managed project
9.	Add project details (eg. enter project name)
10.	click on Go to Project

STEP 3

11.	You should see your project board showing empty (TO DO, IN PROGRESS and DONE)
12.	click on create (now you can start creating your user stories, you can create as many as possible or as many as is available based on your project breakdown)- note some people may prefer to create Epics before user stories …it does not matter
13.	Create your Epics
14.	Click on your Backlog Menu to view all your user stories
15.	Assign user stories to Epics

STEP 4

(Adding Epics to Sprints)

16.	Click on go to backlog under TODO or click on the backlog menu
17.	on the backlog page, click and drag your user stories or issues into your sprint panel
18.	Add sprint name, duration and date
19.	Click on start sprint
20.	on your project board, under TODO you will see all your backlogs for the planned sprint
21.	Work on JIRA has started