



International
Labour
Organization

ILO Model LFS for CAPI¹

Demographic and background characteristics

(Version 3)

July 2019

¹*For use with the ILO Model LFS for CAPI: Labour modules.*

Table of Contents

GENERAL CONVENTIONS	2
HOUSEHOLD ROSTER AND DEMOGRAPHICS (DEM)	3
INTERNATIONAL MIGRATION STATUS (MIG).....	6
DISABILITY STATUS (DIF)	8
HOUSEHOLD SOURCES OF LIVELIHOOD (HLL).....	10
HOUSEHOLD AGRICULTURE (HAL)	11

GENERAL CONVENTIONS

Conventions used in the ILO model LFS questionnaires for CAPI

- Regular text: Indicates text to be read by the interviewer
- *Italics*: Indicates interviewer instructions or aids, not to be read out loud
- CAPS: INDICATES RESPONSE CATEGORIES AND FILTERS NOT TO BE READ OUT LOUD
- (Parenthesis): Indicates that a choice or a substitution must be made
- **Red text**: Indicates overall filter groups to be asked a question/set of questions, related instructions or other guidance to the developer
- **[Blue text within square brackets]**: Indicates text that must be adapted as per national circumstances
- **Bold text**: Indicates question numbers, section headings, skips, and other structural items

HOUSEHOLD ROSTER AND DEMOGRAPHICS (DEM)	
OBJECTIVES AND SCOPE	<ul style="list-style-type: none"> To enable a household roster to be established Covers basic demographics on sex, age, relationship to head of household, marital status, education level, field of study and current educational attainment
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For national purposes other key demographic information could be included where known to be needed for analytical purposes Separate modules exist on migration and disability as background characteristics The module should be asked to a reference person in roster style. That is, the full set of information is to be provided for all respondents by one knowledgeable household member before moving onto the household level information and personal interviews for eligible members
DEM_STR	<p>Hello. My name is [INTERVIEWER]. I work for [AGENCY]. May I speak with an adult person living in this household that is able to provide information about the household and its members?</p> <p><i>INTERVIEWER CHECK: IS AN ADULT MEMBER AVAILABLE?</i></p> <ol style="list-style-type: none"> YES NO <p><i>Note: For CAPI implementation, if DEM_STR=2 (NO), go to SCHEDULE APOINTMENT MODULE</i></p>
ASK IF (DEM_STR=1)	<p>DEM_CONF</p> <p>[This household has been selected to participate in a government survey about the activities that people do to earn a living. The information that you will provide is confidential and will not be shared, but it will help better understand how people in this area live, the jobs they do. Your participation is [voluntary/required by law]. The survey will take approximately [SVY_TIME] minutes. Before I continue with the survey, I need some information about the members of this household]...</p>
PPNO	<p>PERSON NUMBER OF EACH HOUSEHOLD MEMBER</p> <p>_____</p> <p>PPNO</p>
DEM_NAME	<p>Can you tell me the names of the members of this household, starting with you?</p> <p>_____</p> <p>NAME PERSON 1</p> <p>_____</p> <p>NAME PERSON 2</p> <p>_____</p> <p>NAME PERSON N</p>
DEM_OTH	<p>Are there any other persons living in this household?</p> <ol style="list-style-type: none"> YES NO <p><i>Note: For CAPI implementation, if DEM_OTH=1 (YES), record NAME of other persons living in the household as part of the roster.</i></p>

HOUSEHOLD ROSTER AND DEMOGRAPHICS (continued)
FOR EACH PERSON LISTED UNDER DEM_NAME IMPLEMENT BELOW QUESTIONS AS A ROSTER
DEM_INTRO <i>ASK IF (PPNO = 1)</i> A: I am going to start with some questions about you. <i>ASK IF (PPNO > 1)</i> B: I am now going to ask some questions about (NAME).
DEM_SEX <i>ASK IF (PPNO = 1)</i> A: INTERVIEWER RECORD SEX OF (NAME). CONFIRM ONLY IF NEEDED <i>ASK IF (PPNO > 1)</i> B: Is (NAME) male or female? 1. MALE 2. FEMALE
<i>ASK IF (PPNO NE 1)</i> DEM_REL What is (NAME)'s relationship to (DEM_NAME_1)? 1. REFERENCE PERSON- 2. SPOUSE/PARTNER 3. SON/DAUGHTER 4. MOTHER/FATHER 5. OTHER RELATIVE 6. OTHER UNRELATED PERSON [7. DOMESTIC WORKER] <i>NOTE: For CAPI implementation the question should not be shown for PPNO=01 and the variable should be prefilled with response option 1</i>
DEM_BTH What is (your/NAMES's) date of birth? ____/____/____ DD MM YYYY 97/97/9997 DON'T KNOW <i>NOTE: for CAPI implementation three additional variables (sub-items) need to be created: DEM_BTH_YEAR, DEM_BTH_MONTH, DEM_BTH_DAY.</i>
DEM_AG1 <i>ASK IF DEM_BTH_YEAR=9997</i> A: How old (are/is) (you/NAME)? <i>ASK IF DEM_BTH_YEAR NE 9997 & DEM_BTH_MONTH=97</i> B: To confirm, (are/is) (you/NAME) (DEM_AG1) years old? RE-ENTER AGE IF NOT CORRECT ENTER '00' IF LESS THAN 1 YEAR _____ AGE <i>NOTE: A derived variable (DEM_AGE) is required for use in subsequent filters based on DEM_BTH or DEM_AG1</i>
<i>ASK IF DEM_AGE >= 15</i> DEM_MRT What is (your/NAME's) marital status? 1. SINGLE/NEVER MARRIED 2. MARRIED 3. COHABITING 4. SEPARATED 5. DIVORCED 6. WIDOWED

HOUSEHOLD ROSTER AND DEMOGRAPHICS (continued)			
<p>ASK IF DEM_AGE >= 5</p> <p>DEM_EDL</p> <p>What is the highest level of education that (you/NAME) (have/has) completed?</p> <ol style="list-style-type: none"> 1. [NEVER ATTENDED SCHOOL] 2. [LESS THAN PRIMARY] 3. [PRIMARY] 4. [LOWER SECONDARY] 5. [UPPER SECONDARY] 6. [POST SECONDARY NON-TERTIARY] 7. [TERTIARY] 			
<p>ASK IF DEM_EDL = [6, 7]</p> <p>DEM_EDF</p> <p>What was (your/NAME's) area of study?</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center; width: 50%; border-bottom: 1px solid black;">FIELD OF STUDY</td> <td style="text-align: center; width: 50%; border-bottom: 1px solid black;">ISCED11F CODE</td> </tr> </table>		FIELD OF STUDY	ISCED11F CODE
FIELD OF STUDY	ISCED11F CODE		
<p>ASK IF (DEM_AGE BETWEEN 5 & 29 YEARS) & (DEM_EDL NE1)</p> <p>DEM_EDC</p> <p>(Are/Is) (you/NAME) attending school in the current school cycle?</p> <ol style="list-style-type: none"> 1. YES 2. NO 			
<p>ASK IF (DEM_AGE BETWEEN 15 & 29 YEARS)</p> <p>DEM_APP</p> <p>In the last 4 weeks, from [START_DATE] up to [last END_DAY/yesterday], did (you/NAME) participate in any unpaid apprenticeship, internship or similar training in a work place?</p> <ol style="list-style-type: none"> 1. YES 2. NO 			
<p>ASK IF (DEM_AGE BETWEEN 15 & 29 YEARS)</p> <p>DEM_TRN</p> <p>ASK IF DEM_EDC=1</p> <p>A: Other than school, in the last 4 weeks, did (you/NAME) attend any courses, seminars or other training to develop specific skills, for example languages, computer skills, etc.?</p> <p>ASK IF DEM_EDC=2 OR DEM_EDL=1</p> <p>B: Or, in the last 4 weeks, did (you/NAME) attend any courses, seminars or other training to develop specific skills, for example languages, computer skills, etc.?</p> <ol style="list-style-type: none"> 1. YES 2. NO <p>97. DON'T KNOW</p>			
END OF MODULE			

INTERNATIONAL MIGRATION STATUS (MIG)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> To capture international migration status (migrant/non-migrant) as background characteristic. Captures basic essential characteristics needed to identify the foreign-born and foreign populations in the country of destination. This includes: country of birth, date of last arrival to country of current residence, reason for move, and country of citizenship. It allows distinction between recent and long term international migrants. The module does not cover internal migration, emigration, return migration, identification of second-generation migrants, or of short-term migrant workers. 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be included in the household roster for questionnaire administration purposes. Its suitability to support tabulations by international migration status will depend on the prevalence of in-migration to the country and the survey's sample design and sample size. Surveys using de-facto enumeration may need to include an additional question on intended duration of stay asked to respondents to report arriving to the country in the preceding 12 months to the survey interview date. Aligned with the recommendations included in the Handbook on Measuring International Migration through Population Censuses (UN, 2017) 	
ALL HOUSEHOLD MEMBERS MIG_BTH (Were/Was) (you/NAME) born in [Country]? 1. YES 2. NO	
ASK IF MIG_BTH= 2 MIG_BTH_CNTY In which country (were/was) (you/NAME) born? <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 200px; text-align: center;">NAME OF COUNTRY</div> <div style="border-bottom: 1px solid black; width: 100px; text-align: center;">COUNTRY CODE</div> </div> <div style="margin-top: 10px;">997=DON'T KNOW</div>	
ASK IF MIG_BTH=2 MIG_LARR_DATE When did (you/NAME) arrive to live in [Country]? <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100px; text-align: center;">MONTH</div> <div style="border-bottom: 1px solid black; width: 100px; text-align: center;">YEAR</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div>97=DON'T KNOW</div> <div>9997=DON'T KNOW</div> </div>	
NOTE: for CAPI implementation two additional variables (sub-items) need to be created: MIG_LARR_YEAR, MIG_LARR_MONTH.	
ASK IF MIG_LARR_YEAR=9997 MIG_LARR_DUR How long (have/has) (you/NAME) been living in [Country]...? READ 1. Less than 12 months 2. One year to less than 5 years 3. Five years to less than 10 years 4. Ten years or more	

INTERNATIONAL MIGRATION STATUS (continued)
<p style="color: red; margin: 0;">ASK IF MIG_BTH=2</p> <p>MIG_REAS</p> <p>What was (your/NAME)'s main reason for moving to [Country]?</p> <ol style="list-style-type: none"> 01. TO TAKE UP A JOB 02. JOB TRANSFER 03. TO LOOK FOR WORK, CLIENTS 04. TO STUDY 05. MARRIAGE 06. FAMILY MOVED/JOINING FAMILY 07. MEDICAL TREATMENT, HEALTH 08. CONFLICT, INSECURITY, NATURAL DISASTER 09. LIFESTYLE, COST-OF-LIVING 10. OTHER: SPECIFY _____
<p>MIG_CTZ</p> <p>(Are/Is) (you/NAME) a citizen of...?</p> <p style="text-align: center;"><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> a. [COUNTRY] b. Another country <p style="text-align: center;"><i>DO NOT READ</i></p> <ol style="list-style-type: none"> c. [STATELESS]
<p style="color: red; margin: 0;">ASK IF MIG_CTZ=b</p> <p>MIG_CTZ_CNTY</p> <p>Which other country (are/is) (you/NAME) a citizen of...?</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;"> <p>_____</p> <p><i>NAME OF COUNTRY</i></p> </div> <div style="text-align: center;"> <p>_____</p> <p><i>COUNTRY CODE</i></p> </div> </div> <p style="margin-top: 20px;">997=DON'T KNOW</p>
END OF MODULE

DISABILITY STATUS (DIF)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> To capture disability status as a background characteristic. Covers difficulties in six functional domains (walking, seeing, hearing, cognition, self-care and communication) Follows the recommendations of the Washington Group on Disability Statistics, available at: http://www.washingtongroup-disability.com/ (as of September 2018)
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be included in the household roster for questionnaire administration purposes The introductory text should be included to provide a health-related context for respondents when answering the questions. The introductory text should not include the term “disability” in the wording or translation to reduce biases in reporting.
ASK IF GLO_WAP=1	
DIF_INTRO	<p><i>READ:</i></p> <p>The next questions ask about difficulties (you/NAME) may have doing certain activities because of a health problem...</p>
DIF_SIGHT	<p>(Do/Does) (you/NAME) have difficulty seeing, even if wearing glasses? Would you say,...</p> <p><i>READ</i></p> <ol style="list-style-type: none"> 1. No, no difficulty 2. Yes, some difficulty 3. Yes, a lot of difficulty 4. Cannot do it at all
DIF_HEAR	<p>(Do/Does) (you/NAME) have difficulty hearing, even if using a hearing aid?</p> <p><i>READ ONLY IF NEEDED</i></p> <ol style="list-style-type: none"> 1. No, no difficulty 2. Yes, some difficulty 3. Yes, a lot of difficulty 4. Cannot do it at all
DIF_MOBI	<p>(Do/Does) (you/NAME) have difficulty walking or climbing steps?</p> <p><i>READ ONLY IF NEEDED</i></p> <ol style="list-style-type: none"> 1. No, no difficulty 2. Yes, some difficulty 3. Yes, a lot of difficulty 4. Cannot do it at all
DIF_CONC	<p>(Do/Does) (you/NAME) have difficulty remembering or concentrating?</p> <p><i>READ ONLY IF NEEDED</i></p> <ol style="list-style-type: none"> 1. No, no difficulty 2. Yes, some difficulty 3. Yes, a lot of difficulty 4. Cannot do it at all
DIF_CARE	<p>(Do/Does) (you/NAME) have difficulty with (self-care such as) washing all over or dressing?</p> <p><i>READ ONLY IF NEEDED</i></p> <ol style="list-style-type: none"> 1. No, no difficulty 2. Yes, some difficulty 3. Yes, a lot of difficulty 4. Cannot do it at all

DIF_COMM

Using (your/his/her) (usual/customary) language, (do/does) (you/NAME) have difficulty communicating, for example understanding or being understood by others?

READ ONLY IF NEEDED

1. No, no difficulty
2. Yes, some difficulty
3. Yes, a lot of difficulty
4. Cannot do it at all

END OF MODULE

HOUSEHOLD SOURCES OF LIVELIHOOD (HLL)	
OBJECTIVES AND SCOPE <ul style="list-style-type: none"> To obtain basic information on sources of household livelihood (HLL_SRC and HLL_SMN) It identifies all sources of household livelihood, as well as the main source as self-declared by the household head or reference person It distinguishes between income from employment and other sources of household income, including remittances, transfers and own-use production of foodstuff. 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be answered by a knowledgeable household member (reference person). Requires careful translation of the response categories to ensure proper understanding by different groups of the population It may be combined with the module on Household Agriculture for more detailed information on the farming and/or fishing activities at the household level 	
TO BE ASKED ONLY TO THE HEAD OR REFERENCE PERSON	
HLL_INTRO Now I want to ask you a few questions about the household...	
HLL_SRC In the last 12 months, from (CURRENT MONTH – 12, YYYY) up to last month, which of the following sources of support did the household have? READ AND MARK ALL THAT APPLY <ul style="list-style-type: none"> a. Income from household farming or fishing b. Income from a household business (other than farming or fishing) c. Income from a paid job (held by a household member or yourself) d. Foodstuff produced by the household from farming, raising animals or fishing e. Money or support from people living abroad f. Support from other households in the country g. Income from properties, investments or savings h. Private or state pension or other Government support i. Charity from NGOs or other charitable organisations DO NOT READ j. OTHER (SPECIFY): _____	
ASK IF (HLL_SRC more than 1 option) HLL_SMN In the last 12 months, which of those was the MAIN source of support of this household? READ ONLY IF NEEDED; MARK ONLY ONE <ul style="list-style-type: none"> a. Income from household farming or fishing b. Income from a household business (other than farming or fishing) c. Income from a paid job (held by a household member or yourself) d. Foodstuff produced by the household from farming, raising animals or fishing e. Money or support from people living abroad f. Support from other households in the country g. Income from properties, investments or savings h. Private or state pension or other Government support i. Charity from NGOs or other charitable organisations DO NOT READ j. OTHER (SPECIFY): _____ 997. CANNOT SAY	
NOTE: List of response options should show only those selected in HAL_SRC	
END OF MODULE	

HOUSEHOLD AGRICULTURE (HAL)	
OBJECTIVES AND SCOPE	<ul style="list-style-type: none"> To obtain information on crop farming, animal rearing and fishing at the households level, including intended destination of total household production To obtain information from the reference person about household members engaged in these activities and their participation in decision making as a way to identify family helpers For analysis of household and individual level information
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be answered by the household reference person
TO BE ASKED ONLY TO THE REFERENCE PERSON	
HAL_CRP	<p>Are any members of this household currently engaged in family farm work such as: preparing or maintaining the land, planting, growing or harvesting any crops, vegetable, fruits or other agricultural products [(e.g. <i>rice, tea, flowers, rubber, etc.</i>)]? 1 YES 2 NO</p>
HAL_LIV	<p>Are any members of this household currently engaged in tending work animals (such as oxen), raising or rearing animals such as [<i>sheep, goats, pigs, chicken or cattle</i>]? 1 YES 2 NO</p>
HAL_FSH	<p>Are any members of this household currently engaged in family fishing, pond fishing or collecting shellfish? 1 YES 2 NO</p>
ASK IF (HAL_CRP=1 OR HAL_LIV=1 OR HAL_FSH=1)	
HAL_MKT	<p>Overall, are the (farming/fishing/animal products) produced by your household intended... READ 1. Only for sale 2. Mainly for sale 3. Mainly for family use 4. Only for family use DO NOT READ 5. CANNOT SAY</p>
Note: the string (farming/fish/animal products) depends on the answers to HAL_CRP, HAL_LIV, HAL_FSH	
ASK IF HAL_MKT = 5	
HAL_HIS	<p>In general, in the past have these products been...? READ 1. Only sold 2. Mainly sold 3. Mainly kept for family use 4. Only kept for family use</p>

HOUSEHOLD AGRICULTURE (continued)
<i>ROSTER ACROSS THE TWO QUESTIONS OVER ALL HOUSHOLD MEMBERS OF WORKING AGE</i>
<p><i>ASK IF (HAL_CRP = 1 OR HAL_LIV = 1 OR HAL_FSH = 1)</i></p> <p>Thinking about the current season...</p> <p>HAL_PNO</p> <p>(Have/has) (you/NAME) worked or helped with the household's [farming/animal rearing/fishing] activities?</p> <ol style="list-style-type: none"> 1. YES 2. NO <p><i>Note: the string (farming/animal rearing/fishing) depends on the answers to HAL_CRP, HAL_LIV, HAL_FSH</i></p> <p><i>ASK IF (HAL_CRP = 1 OR HAL_LIV = 1 OR HAL_FSH = 1) & (DEM_REL NE 06,07)</i></p> <p>HAL_PNO_DEC</p> <p>(Are/is) (you/NAME) involved in making decisions about the [farming/animal/fishing] products produced by the household? For example what to produce, when, how much, etc.?</p> <ol style="list-style-type: none"> 1. YES 2. NO
END OF MODULE