



International
Labour
Organization

ILO Model LFS for CAPI¹

Labour modules

Approach 1 (version 3)

July 2019

¹To be used together with the accompanying National adaptation guide.

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GENERAL CONVENTIONS

Conventions used in the ILO model LFS questionnaires for CAPI

- Regular text: Indicates text to be read by the interviewer
- *Italics*: Indicates interviewer instructions or aids, not to be read out loud
- CAPS: INDICATES RESPONSE CATEGORIES AND FILTERS NOT TO BE READ OUT LOUD
- (Parenthesis): Indicates that a choice or a substitution must be made
- **Red text**: Indicates overall filter groups to be asked a question/set of questions, related instructions or other guidance to the developer
- **[Blue text within square brackets]**: Indicates text that must be adapted as per national circumstances
- **Bold text**: Indicates question numbers, section headings, skips, and other structural items

RESPONDENT STATUS (RSP)
<p>OBJECTIVES AND SCOPE</p> <ul style="list-style-type: none"> • This module marks the start of the personal interview on labour force and work-related modules. • It prompts interviewers to request direct participation of the selected respondent in the interview, with a view to reduce reliance on indirect respondents during field operations. • It also records the respondent status (direct/proxy respondent) for data quality evaluation. • It allows identification of the proxy respondent in the household roster and his/her relationship to the member for which information is being requested.
<p>IMPLEMENTATION NOTES</p> <ul style="list-style-type: none"> • For navigation purposes, at the start of the RSP module, 5 global flow variables (GLO_WAP, GLO_EMP, GLO_PROV, GLO_OPF, GLO_MLT) must be created in the background to manage the flow of the personal interview. • GLO_WAP identifies the respondents eligible to answer the modules covering work-related topics. Eligible respondents are those of working-age, as specified in the national context. Countries will need to specify the minimum age to be used for national purposes (e.g. NWAP = 12). • The remaining global variables (GLO_EMP, GLO_PROV, GLO_OPF, GLO_MLT) are initialized to 0 for eligible respondents. The global variables are updated at different stages during the interview, depending on the modules included in the national survey, and the answers provided by respondents. • The global variables are meant only for managing the flow of the interview. They are not to be used as output variables to establish the labour force status of respondents.
<p><i>Global flow variables to manage the interview flow</i></p> <p>GLO_WAP = 1 if DEM_AGE >= [NWAP]/*Global flag for working age respondents*/</p> <p>GLO_EMP = 0 if GLO_WAP = 1/*Global flag for confirmed employed respondents*/</p> <p>GLO_PROV= 0 if GLO_WAP = 1/*Global flag for provisional employed respondents*/</p> <p>GLO_OPF= 0 if GLO_WAP = 1/*Global flag for own-use producers of foodstuff*/</p> <p>GLO_MLT = 0 if GLO_WAP = 1/*Global flag for persons with work in agriculture and in another sector*/</p>
<p>RSP_INTRO</p> <p><i>ASK IF (GLO_WAP=1 & PPNO=1)</i></p> <p>A: The next questions are about you...</p> <p><i>ASK IF (GLO_WAP=1 & PPNO NE 1)</i></p> <p>B: The next questions are about (NAME)...</p> <p><i>Note: The first personal interview should be completed for the reference person (PPNO1). Then it should proceed in chronological order through the PPNO's as relevant</i></p>
<p><i>ASK IF (GLO_WAP=1 & PPNO NE 1)</i></p> <p>RSP_AVAIL</p> <p>Is (PPNO# NAME) available?</p> <ol style="list-style-type: none"> 1. YES 2. NO
<p><i>ASK IF (RSP_AVAIL=1 OR PPNO=1)</i></p> <p>RSP_DIR</p> <p>INTERVIEWER TO ANSWER:</p> <p>IS (PPNO# NAME) (HIM/HERSELF) RESPONDING TO THE QUESTIONS?</p> <ol style="list-style-type: none"> 1. YES 2. NO
<p><i>ASK IF (RSP_AVAIL=2 OR RSP_DIR=2)</i></p> <p>RSP_PPNO</p> <p>INTERVIEWER, SELECT THE PPNO OF THE PERSON RESPONDING TO THE QUESTIONS</p> <p>_____</p> <p>PPNO#</p>
<p><i>ASK IF (PPNO NE 1 & (RSP_DIR=2 OR RSP_AVAIL=2) & RSP_PPNO NE PPNO1)</i></p> <p>RSP_REL</p> <p>Can you let me know what is your relationship to (PPNO# NAME)?</p> <ol style="list-style-type: none"> 1. SPOUSE OR PARTNER 2. SON OR DAUGHTER

- | |
|--|
| 3. MOTHER OR FATHER
4. OTHER RELATIVE
5. UNRELATED |
|--|

END OF MODULE

EMPLOYED, AT WORK (ATW)
OBJECTIVES AND SCOPE <ul style="list-style-type: none"> To identify persons employed who worked for at least 1 hour in the short reference period. Part of the required sequence of questions to identify persons employed. The sequence is aligned with the 19th ICLS standards (2013) on the measurement of employment. The module is based on the "Employment type" approach to identify persons employed.
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be asked to all members of working age, as specified in the national context. Requires specification of the short reference period for identifying the employed population. This may be a fixed calendar week, a moving week (last week) or 7 days (last seven days). To reduce errors of interpretation, the start/end of the chosen short reference period should be explicitly stated in the question.
<p><i>ASK IF (GLO_WAP=1) & (DEM_REL NE 7)</i></p> <p>ATW_PAY</p> <p>Last week, from [START_DAY] up to [END_DAY/yesterday], did (you/NAME) work for someone else for pay, for one or more hours?</p> <ol style="list-style-type: none"> YES NO <p><i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i></p>
<p><i>ASK IF ATW_PAY = 2</i></p> <p>ATW_PFT</p> <p>Last week, did (you/NAME) run or do any kind of business, farming or other activity to generate income?</p> <ol style="list-style-type: none"> YES NO <p><i>READ ONLY IF NEEDED:</i> <i>For example: [making things for sale, growing produce for sale, buying and reselling things, provided services for pay, raising animals or catching fish for sale]</i></p>
<p><i>ASK IF ATW_PFT = 2</i></p> <p>ATW_FAM</p> <p>Last week, did (you/NAME) help in a family business or farm?</p> <ol style="list-style-type: none"> YES NO
<p><i>Global flow variables status at end of module</i></p> <p>REPLACE GLO_EMP = 1 IF DEM_REL = 7 REPLACE GLO_EMP = 1 IF ATW_PAY = 1 REPLACE GLO_EMP = 1 IF ATW_PFT = 1 OR ATW_FAM = 1</p> <p><i>/*For cases requiring confirmation when AGF module is included*/</i> REPLACE GLO_PROV= 1 IF ATW_PFT = 1 OR ATW_FAM = 1</p>
END OF MODULE

TEMPORARY ABSENCE FROM EMPLOYMENT (ABS)	
OBJECTIVES AND SCOPE	<ul style="list-style-type: none"> To identify persons employed but on temporary absence from work in the short reference period. Part of the required sequence of questions to identify persons employed. Full version of the temporary absence module. The sequence is aligned with the 19th ICLS standards (2013) on the measurement of employment.
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to persons of working age not employed at work
ASK IF GLO_EMP=0	
ABS_JOB	<p>Even though (you/NAME) did not work, last week did (you/he/she) have a paid job or a business?</p> <ol style="list-style-type: none"> YES NO
ASK IF ABS_JOB=1	
ABS_WHY	<p>Why did (you/NAME) not work last week?</p> <ol style="list-style-type: none"> WAITING TO START NEW JOB OR BUSINESS LOW OR OFF-SEASON SHIFT WORK, FLEXI TIME, NATURE OF WORK VACATION, HOLIDAYS SICKNESS, ILLNESS, ACCIDENT MATERNITY, PATERNITY LEAVE EDUCATION LEAVE OR TRAINING OTHER PERSONAL LEAVE (CARE FOR FAMILY, CIVIC DUTIES...) TEMPORARY LAY OFF, NO CLIENTS OR MATERIALS, WORK BREAK BAD WEATHER, NATURAL DISASTER STRIKE OR LABOUR DISPUTE LONG-TERM DISABILITY OTHER (SPECIFY): _____
ASK IF ABS_WHY=02	
ABS_SEA	<p>During the low or off-season, (do/does) (you/NAME) continue to do some work for that job or business?</p> <ol style="list-style-type: none"> YES NO
ASK IF ABS_WHY= 07, 08, 09, 10, 11, 12, 13	
ABS_DUR	<p>Including the time that (you/NAME) (have/has) been absent, will (you/he/she) return to that same job or business in 3 months or less?</p> <ol style="list-style-type: none"> YES NO <p>97. DON'T KNOW</p>
ASK IF ABS_DUR=2, 97	
ABS_PAY	<p>(Do/Does) (you/NAME) continue to receive an income from (your/his/her) job or business during this absence?</p> <ol style="list-style-type: none"> YES NO <p>97. DON'T KNOW</p>

Global flow variables updated

REPLACE **GLO_EMP** = 1 if ABS_JOB = 1& ABS_WHY = 03-06 */*absent for direct reasons*/*
REPLACE **GLO_EMP** = 1 if ABS_JOB = 1 & ABS_WHY = 2 & ABS_SEA = 1 */*continued work in off-season*/*
REPLACE **GLO_EMP** = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=1 */*confirmed short absence*/*
REPLACE **GLO_EMP** = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=2, 97& ABS_PAY=1 */*paid long absence*/*

REPLACE **GLO_PROV** = 1 if ABS_JOB = 1 & ABS_WHY = 03-06 */*absent for direct reasons*/*
REPLACE **GLO_PROV** = 1 if ABS_JOB = 1 & ABS_WHY = 2 & ABS_SEA = 1 */*continued work in off-season*/*
REPLACE **GLO_PROV** = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=1 */*confirmed short absence*/*
REPLACE **GLO_PROV** = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=2, 97& ABS_PAY=1 */*paid long absence*/*

END OF MODULE

AGRICULTURAL WORK AND MARKET ORIENTATION (AGF)
OBJECTIVES AND SCOPE <ul style="list-style-type: none"> To identify persons working in agriculture and establish the main intended destination of the output Part of the sequence of questions to identify persons employed in the short reference period Part of the sequence of questions to identify producers of foodstuff for own final use Includes questions to recover work in agriculture not reported in previous modules and to assess the main intended destination of the output. For producers of foodstuff for own final use it captures the industry, occupation and time-spent in agricultural work in the short reference period. The sequence is aligned with the 19th ICLS standards (2013) on the measurement of employment and own-use production of goods.
IMPLEMENTATION NOTES <ul style="list-style-type: none"> Model to be included as part of the required sequence of questions to identify the employed in contexts where a part of the population is engaged in mixed agriculture, animal husbandry or fishing The scope of activities to be included should be adapted to fit the national context For persons of working age not working for pay in the reference week
<p><i>ASK IF GLO_PROV=1</i></p> <p>AGF_CHK</p> <p>Was this work that you mentioned in...?</p> <p><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> Farming Rearing farm animals [Fishing or fish farming] Another type of job or business
<p><i>ASK IF GLO_EMP=0</i></p> <p>AGF_ANY</p> <p>Last week did (you/NAME) do any work in...</p> <p><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> Farming Rearing farm animals [Fishing or fish farming] NONE OF THE ABOVE
<p><i>ASK IF (AGF_CHK=a,b,c) OR (AGF_ANY=a,b,c)</i></p> <p>AGF_MKT</p> <p>Thinking about the work in (farming, rearing animals and/or fishing) (you/NAME) (do/does), are the products intended..... ?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> Only for sale Mainly for sale Mainly for family use Only for family use <p><i>DO NOT READ</i></p> <ol style="list-style-type: none"> CANNOT SAY <p><i>Note: The string in (farming, rearing animals, and/or fishing) will depend on answers in AGF_CHK and AGF_ANY</i></p>
<p><i>ASK IF AGF_MKT=5</i></p> <p>AGF_HIS</p> <p>In general, in the past have these products been mainly sold or mainly kept for family use?</p> <ol style="list-style-type: none"> ONLY SOLD MAINLY SOLD MAINLY KEPT FOR FAMILY USE ONLY KEPT FOR FAMILY USE

AGRICULTURAL WORK AND MARKET ORIENTATION (AGF) continued	
ASK IF (AGF_MKT=3,4) OR (AGF_HIS=3,4)	
AGF_HIR (Were/Was) (you/NAME) hired by someone else to do this work? 1. YES 2. NO	
ASK IF AGF_HIR=2	
AGF_GDS What are the main products from (farming, rearing animals, and/or [fishing]) that (you/NAME) was/were working on? (for example: [citrus fruits, vegetables, freshwater fish, cattle, chicken, rice])	
_____	_____
MAIN GOODS	ISIC CODE
<i>Note: The string in (farming, rearing animals, and/or fishing) will depend on answers in AGF_CHK and AGF_ANY</i>	
ASK IF AGF_HIR=2	
AGF_DYS Last week, on how many days did (you/NAME) do this work? ENTER "0" IF ABSENT LAST WEEK	

NUMBER OF DAYS	
ASK IF AGF_HIR=2	
AGF_HRS How many hours per day did (you/NAME) spend doing this last week? ENTER "0" IF ABSENT LAST WEEK	

HOURS PER DAY	
Global flow variables updated	
/*recovered employed in agriculture*/	
REPLACE GLO_EMP = 1 IF (AGF_ANY = a OR b OR c) & (AGF_MKT = 1 OR 2)	
REPLACE GLO_EMP = 1 IF (AGF_ANY = a OR b OR c) & (AGF_HIS = 1 OR 2)	
REPLACE GLO_EMP = 1 IF (AGF_ANY = a OR b OR c) & (AGF_HIR = 1)	
/*confirmed non-employed (i.e. own use producer)*/	
REPLACE GLO_EMP = 0 IF (GLO_PROV=1 & AGF_CHK NE d) & (AGF_HIR = 2)	
/*employed with jobs in agric. and non-agric.*/	
REPLACE GLO_MLT = 1 IF ((AGF_CHK = (a OR b OR c) & d) & (AGF_MKT=1 OR 2))	
REPLACE GLO_MLT = 1 IF ((AGF_CHK = (a OR b OR c) & d) & (AGF_HIS = 1 OR 2))	
REPLACE GLO_MLT = 1 IF ((AGF_CHK = (a OR b OR c) & d) & (AGF_HIR = 1))	
REPLACE GLO_MLT =2 IF ((AGF_CHK = (a OR b OR c) & d) & (AGF_HIR=2))	
REPLACE GLO_MLT =3 IF ((GLO_EMP = 1) & (AGF_ANY = a OR b OR c))	
REPLACE GLO_MLT = 3 IF ((AGF_CHK = (a OR b OR c) & NE d) & (AGF_MKT=1 OR 2))	
REPLACE GLO_MLT = 3 IF ((AGF_CHK = (a OR b OR c) & NE d) & (AGF_HIS = 1 OR 2))	
REPLACE GLO_MLT = 3 IF ((AGF_CHK = (a OR b OR c) & NE d) & (AGF_HIR = 1))	
/*confirmed own use producer of foodstuff*/	
REPLACE GLO_OPF = 1 IF (AGF_HIR = 2)	
END OF MODULE	

MAIN JOB – CORE JOB CHARACTERISTICS (MJJ)	
OBJECTIVES AND SCOPE	<ul style="list-style-type: none"> Start of the sequence of questions on characteristics of the main job. It identifies multiple-job holders and specifies the main job as that in which the respondent usually works the highest number of hours per week, even if absent in the reference week. It captures the occupation and basic status in employment of the respondent in his/her main job. Part of the minimum required sequence of questions on characteristics of the main job
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all persons employed in the reference week. The module allows a basic classification of persons employed by status in employment of the main job. Additional questions are needed for a more detailed classification of employed persons by status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).
MJJ_MULT	<p><i>ASK IF (GLO_EMP=1) & (GLO_MLT=0) & (DEM_REL NE 7)</i> A: Last week did (you/NAME) have more than one job or income-generating activity?</p> <p><i>ASK IF (GLO_EMP=1) & (GLO_MLT=1)</i> B: You mentioned that last week (you/NAME) had more than one job or income-generating activity: One in farming/fishing and one in a different type of work. Is this correct?</p> <p><i>ASK IF (GLO_EMP=1) & (GLO_MLT=2)</i> C: Other than the farming/fishing work, you mentioned that (you/NAME) (have/has) another income-generating activity, is that one additional income-generating activity or more?</p> <p><i>ASK IF (GLO_EMP=1) & (GLO_MLT=3)</i> D: In addition to the farming/fishing work you mentioned, last week did (you/NAME) have any other job or income-generating activity?</p> <p><i>ASK IF (GLO_EMP=1) & (DEM_REL=7)</i> E: Other than the work (you/NAME) (do/does) in this household, last week did (you/NAME) have any other job or income-generating activity? 1. NO, ONLY ONE JOB/BUSINESS 2. YES, MORE THAN ONE JOB/BUSINESS</p>
MJJ_INTRO	<p><i>ASK IF MJJ_MULT=1</i> READ A: Now, I am going to ask you some questions about (your/NAME's) income-generating activity...</p> <p><i>ASK IF MJJ_MULT=2</i> READ B: I am now going to ask you some questions about the income-generating activity in which (you/NAME) usually work the most hours.</p>
<i>ASK IF GLO_EMP=1</i>	<p>In (this/NAME's) job, what kind of work (do/does) (you/he/she) do?</p> <p>MJJ_OCC_TLE _____ (OCCUPATIONAL TITLE, IF ANY)</p> <p>(e.g. Cattle farmer; Policeman; Cook; Primary school teacher)</p> <p>MJJ_OCC_MTD _____ (MAIN TASKS AND DUTIES)</p> <p>(e.g. Breed, raise and sell cattle; Patrol the streets; Plan and prepare meals; Teach children how to read and write)</p>

MAIN JOB – CORE JOB CHARACTERISTICS (MJJ) continued	
<p>ASK IF GLO_EMP=1</p> <p>MJJ_EMP_REL</p> <p>(Do/does) (you/he/she) work...?</p> <p>READ</p> <ol style="list-style-type: none"> 1. As an [employee] 2. In (your/his/her) own business activity 3. Helping in a family or household business 4. As an apprentice, intern 5. Helping a family member who works for someone else 	
<p>ASK IF MJJ_EMP_REL=3</p> <p>MJJ_CFW_CHK</p> <p>Who usually makes the decisions about the running of the family business...?</p> <p>READ</p> <ol style="list-style-type: none"> 1. (You/NAME) 2. (You/NAME) together with others 3. Other family members only 4. Other (non-related) person(s) only 	
<p>MJJ_HIRES</p> <p>ASK IF (MJJ_EMP_REL=2)</p> <p>A: (Do/does) (you/NAME) hire any paid employees on a regular basis?</p> <p>ASK IF (MJJ_CFW_CHK=1 OR 2)</p> <p>B: Does the family business hire any paid employees on a regular basis?</p> <ol style="list-style-type: none"> 1. YES 2. NO 	
<p>ASK IF MJJ_EMP_REL=1,4,5 OR (MJJ_EMP_REL=3 & MJJ_CFW_CHK=3,4)</p> <p>MJJ_REM_TYP</p> <p>Which of the following types of pay (do/does) (you/NAME) receive for this work?</p> <p>READ AND MARK ALL THAT APPLY</p> <ol style="list-style-type: none"> a. A wage or salary b. Payment by piece of work completed c. Commissions d. Tips e. Fees for services provided f. Payment with meals or accommodation g. Payment in products h. OTHER CASH PAYMENT (SPECIFY): _____ i. NOT PAID 	
<p>END OF MODULE</p>	

MAIN JOB – DEPENDENT WORKER RELATIONSHIP (MJD)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module serves to identify employees in triangular relationships and employees who are dependent contractors in their main job. It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For persons with a self-reported dependent employment relationship in their main job. Requires inclusion of the module on the core characteristics of the main job (MJJ).
<p><i>ASK IF (MJJ_EMP_REL=1, 4) OR (MJJ_EMP_REL=3,5 & (MJJ_REM_TYP=a,b,c,e,h))</i></p> <p>MJD_WHO_PAYS</p> <p>Who pays (you/NAME) for that work?</p> <ol style="list-style-type: none"> PLACE/UNIT WHERE THEY WORK ANOTHER AGENCY/AGENT THAT ORGANIZES THE WORK OTHER (SPECIFY): _____ 	
<p>MJD_BOSS_TAX</p> <p><i>ASK IF (MJJ_EMP_REL =1, 4) & (MJJ_REM_TYP NE a) & (MJJ_REM_TYP = b,c,e,h)</i></p> <p>A. Is (your/NAME's) employer responsible for deducting any taxes on (your/his/her) pay or is that (your/NAME's) responsibility?</p> <p><i>ASK IF (MJJ_EMP_REL=3 & MJJ_CFW_CHK=3,4) & (MJJ_REM_TYP NE a) & (MJJ_REM_TYP = b,c,e,h)</i></p> <p>B. Is the business (you/NAME) (work/works) for responsible for deducting any taxes on (your/his/her) pay or is that (your/NAME's) responsibility?</p> <ol style="list-style-type: none"> EMPLOYER IS RESPONSIBLE (YOU ARE/NAME IS) RESPONSIBLE NOT APPLICABLE DON'T KNOW 	
END OF MODULE	

MAIN JOB – CORE CHARACTERISTICS OF THE ECONOMIC UNIT (MJU)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module captures basic characteristics of the economic unit where the main job is located It captures the institutional sector, branch of economic activity, establishment size and type of workplace
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all persons employed in the reference week. Part of the minimum required sequence of questions on characteristics of the main job.
<p><i>ASK IF (MJJ_EMP_REL=1,4,5)</i></p> <p>MJU_INS</p> <p>In this job, (are/is) (you/he/she) working in....</p> <p><i>READ</i></p> <ol style="list-style-type: none"> 1. The government or a state owned enterprise 2. A farm 3. A private business (non-farm) 4. A household(s) as a domestic worker 5. An NGO, non-profit institution, church 6. An international organization or a foreign embassy 	
<p>MJU_REF</p> <p><i>ASK IF (MJJ_EMP_REL=3) OR ((MJJ_EMP_REL=1,4,5) & (MJU_INS NE 4))</i></p> <p>A: Does the place or business where (you/NAME) work(s) have a name?</p> <p><i>ASK IF MJJ_EMP_REL=2</i></p> <p>B: Does (your/NAME's) business have a name?</p> <ol style="list-style-type: none"> 1. YES 2. NO <p>97. DON'T KNOW</p>	
<p>MJU_NAM</p> <p><i>ASK IF (MJU_REF =1) & (MJJ_EMP_REL=1,3,4,5)</i></p> <p>A: What is the name of the place or business where (you/NAME) work?</p> <p><i>ASK IF (MJU_REF=1) & (MJJ_EMP_REL=2)</i></p> <p>B: What is the name of (your/NAME's) business?</p> <p>_____</p> <p>(NAME OF ESTABLISHMENT)</p>	
<p>MJU_MAC</p> <p><i>ASK IF (MJJ_EMP_REL=3) OR ((MJJ_EMP_REL=1,4,5) & (MJU_INS NE 4))</i></p> <p>A: What is the main activity of the place where (you/NAME) work(s)?</p> <p><i>ASK IF (MJJ_EMP_REL=2)</i></p> <p>B: What is the main activity of (your/NAME's) business?</p> <p>_____</p> <p>(MAIN ACTIVITY, GOODS OR SERVICES)</p> <p>(e.g.: [Police Department - public safety; Restaurant - preparing and serving meals; Transport Company - long distance transport of goods])</p>	

MAIN JOB – CORE CHARACTERISTICS OF THE ECONOMIC UNIT (MJU) continued	
MJU_SIZ	<p><i>ASK IF GLO_EMP=1 & (MJJ_EMP_REL=1,4,5) & (MJU_INS NE 4)</i></p> <p>A: How many persons including (you/NAME) work at (your/NAME's) place of work?</p> <p><i>ASK IF GLO_EMP=1 & (MJJ_EMP_REL=2)</i></p> <p>B: How many persons including (you/NAME) work or help in (your/his/her) business? Please include any employees, family members, business partners, etc.</p> <p><i>ASK IF GLO_EMP=1 & (MJJ_EMP_REL=3)</i></p> <p>C: How many persons including (you/NAME) work or help in the family business?</p> <p><i>ASK IF GLO_EMP=1 & (MJU_INS=4)</i></p> <p>D: How many persons including (you/NAME) are employed by the household?</p> <ol style="list-style-type: none"> 1. 1 2. 2-4 3. 5-9 4. 10-19 5. 20-49 6. 50+
MJU_PLC	<p><i>ASK IF GLO_EMP =1</i></p> <p>In what kind of place (do/does) (you/NAME) typically work?</p> <ol style="list-style-type: none"> 1. AT (YOUR/NAME'S) OWN HOME 2. AT THE CLIENT'S OR EMPLOYER'S HOME 3. AT A FARM, AGRICULTURAL LAND OR FISHING SITE 4. AT A BUSINESS, OFFICE, FACTORY, FIXED PREMISE OR SITE 5. ON THE STREET OR ANOTHER PUBLIC SPACE WITHOUT A FIXED STRUCTURE 6. IN/ON A VEHICLE (WITHOUT DAILY WORK BASE) 7. DOOR-TO-DOOR 8. OTHER 9. CANNOT SAY
END OF MODULE	

MAIN JOB – TENURE (MJT)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module captures the duration of employment in the economic unit where the person has his/her main job.
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all persons employed in the reference week. The module requires inclusion of the module on the core characteristics of the main job (MJJ)
MJT_SYR	<p><i>ASK IF MJJ_EMP_REL=1,3,4,5</i></p> <p>A. Which year did (you/NAME) begin working in this business or place?</p> <p><i>ASK IF MJJ_EMP_REL=2</i></p> <p>B. Which year did (you/NAME) start working in this business?</p> <p>_____</p> <p>YEAR (YYYY)</p> <p>9997. DON'T KNOW</p>
MJT_SMO	<p><i>ASK IF GLO_EMP=1 & MJT_SYR NE 9997</i></p> <p>And which month?</p> <p>01. JANUARY</p> <p>02. FEBRUARY</p> <p>03. MARCH</p> <p>04. APRIL</p> <p>05. MAY</p> <p>06. JUNE</p> <p>07. JULY</p> <p>08. AUGUST</p> <p>09. SEPTEMBER</p> <p>10. OCTOBER</p> <p>11. NOVEMBER</p> <p>12. DECEMBER</p> <p>97. DON'T KNOW</p>
END OF MODULE	

MAIN JOB – LEGAL ORGANIZATION OF ECONOMIC UNIT (MJL)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module includes a single question to capture the legal organization of the economic unit in which the main job is located
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all employed persons whose main job is in the private sector This module is meant to be combined with other modules on Informal Sector Employment (ISE) and/or detailed status in employment of Independent workers (MJI) The question should be adapted to fit the national context
MJL_CORP	<p><i>ASK IF MJJ_EMP_REL=2</i></p> <p>A: Is (your/NAME's) business incorporated? For example as a [limited company or partnership]?</p> <p><i>ASK IF ((MJJ_EMP_REL=1,4,5) & (MJU_INS=2,3))</i></p> <p>B: Is the (business/farm) (you/NAME) (work/works) for incorporated? For example as a [limited company or partnership]?</p> <p><i>ASK IF (MJJ_EMP_REL=3)</i></p> <p>C: Is the family business or farm incorporated? For example as a [limited company or partnership]?</p> <p>1. YES</p> <p>2. NO</p> <p>97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
END OF MODULE	

MAIN JOB – INFORMAL SECTOR EMPLOYMENT (MIS)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module includes the registration and book-keeping status of the economic unit in which the main job is located It is to be used together with the module on Legal organization of the economic unit (MJL) for identification of persons employed in the informal sector
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to persons employed in unincorporated household market enterprises. The module requires inclusion of the module on the core characteristics of the main job (MJJ) and the module on legal organization of the economic unit (MJL)
MIS_REGI	<p><i>ASK IF (MJJ_EMP_REL=2 & MJL_CORP=2,97)</i> A: Is (your/NAME's) business registered in the [National Business Register]?</p> <p><i>ASK IF (MJJ_EMP_REL=1,4,5 & MJU_INS=2,3) &(MJL_CORP=2,97)</i> B: Is the (business/farm) (you/NAME) (work/works) for registered in the [National Business Register]?</p> <p><i>ASK IF (MJJ_EMP_REL 3) &(MJL_CORP=2,97)</i> C: Is the family business or farm registered in the [National Business Register]?</p> <p>1. YES 2. NO 97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
MIS_BOOK	<p><i>ASK IF (MIS_REGI=2,97)</i> What kind of accounts or records does the (business/farm) keep? Are they... <i>READ</i></p> <p>1. A complete set of written accounts for tax purposes 2. Simplified written accounts not for tax purposes 3. Informal records of orders, sales, purchases 4. No records are kept 97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
END OF MODULE	

MAIN JOB – INDEPENDENT WORKER RELATIONSHIP (MJI)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module serves to identify dependent contractors among the persons who self-declare as independent workers. It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For persons with a self-reported independent employment relationship in their main job. Requires inclusion of the module on the core characteristics of the main job (MJJ). It is to be used together with the module on Legal organization of the economic unit (MJL).
MJI_PRICE_SELF	<p><i>ASK IF ((MJJ_EMP_REL=2) & (MJJ_HIRES=2) & (MJL_CORP=2,97)</i></p> <p>A: Can (you/NAME) set the price of the products or services that (you/NAME) offer(s) (yourself/himself/herself)?</p> <p><i>ASK IF (MJJ_EMP_REL=3 & MJJ_CFW_CHK=1,2) & (MJJ_HIRES=2) & (MJL_CORP=2,97)</i></p> <p>B: Can the family set the price of the products or services that the business offers?</p> <ol style="list-style-type: none"> YES NO
MJI_PRICE_OTH	<p><i>ASK IF ((MJJ_EMP_REL=2) & (MJJ_HIRES=2) & (MJL_CORP=2,97) & (MJJ_PRICE_SELF=2)</i></p> <p>A: Why can (you/NAME) not set the price? Is it because?</p> <p><i>ASK IF (MJJ_EMP_REL=3 & MJJ_CFW_CHK=1,2) & (MJJ_HIRES=2) & (MJL_CORP=2,97) & (MJJ_PRICE_SELF=2)</i></p> <p>B: Why can the family not set the price? Is it because?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> Another enterprise or agent sets the price Prices are set by the customer(s) Government defines the price by law/regulation Prices are negotiated with the customer It is the going rate on the market Other (specify): _____
END OF MODULE	

MAIN JOB – CORE CONTRACT CHARACTERISTICS (MJC)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module captures basic characteristics of the employment contract, including type of contract, and duration It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For persons who self-reported working as employees or apprentices in their main job family workers receiving some form of pay (excluding tips). May be combined with the module MCD to capture more detailed contract characteristics
MJC_CONTRA	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 & MJJ_REM_TYP=a,b,c,e,f,g,h)</i></p> <p>(Do/Does) (you/NAME) have a written contract or oral agreement for the work (you/he/she) (do/does)?</p> <ol style="list-style-type: none"> 1. YES, WRITTEN CONTRACT 2. YES, ORAL AGREEMENT 9. DON'T KNOW
<i>ASK IF MJC_CONTRA=1,2</i>	<p>MJC_CONOP</p> <p>Is (your/NAME's) contract or agreement...?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> 1. For a specified period of time 2. Until the date a task is completed 3. Permanent or until retirement 4. Ongoing with no specified end date
<i>ASK IF MJC_CONOP=1, 2</i>	<p>MJC_TEMPDUR</p> <p>How long in total is (your/NAME's) current agreement?</p> <ol style="list-style-type: none"> 1. DAILY CONTRACT/AGREEMENT 2. LESS THAN ONE MONTH 3. 1 TO LESS THAN 3 MONTHS 4. 3 TO LESS THAN 6 MONTHS 5. 6 TO LESS THAN 12 MONTHS 6. 12 TO LESS THAN 24 MONTHS 7. TWO YEARS OR MORE 8. NO SPECIFIED DURATION
END OF MODULE	

MAIN JOB – DETAILED CONTRACT CHARACTERISTICS (MCD)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module captures additional characteristics of the employment contract, in particular, reasons for having a non-permanent contract, minimum guaranteed working hours, and seasonal contracts It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For persons who self-reported working as employees or apprentices in their main job. Requires inclusion of the module on basic characteristics of the employment contract (MJC)
<p><i>ASK IF MJC_CONOP=1,2</i></p> <p>MCD_TEMPRES</p> <p>Which of the following applies to (your/NAME's) current agreement?</p> <p><i>READ AND MARK ALL THAT APPLY</i></p> <p>a. It covers a particular season</p> <p>b. It covers a period of training (apprentice, trainee, research assistant, etc)</p> <p>c. It is part of an employment creation program</p> <p>d. It is for substitute work</p> <p>e. NONE OF THE ABOVE</p>	
<p><i>ASK IF (MJC_CONTRA=1) & (MJC_CONOP = 1) & (ANY MCD_TEMPRES b-e =1)</i></p> <p>MCD_PERM</p> <p>Is (your/NAME's) current contract a step in a process to get a permanent contract?</p> <p>1 YES</p> <p>2 NO</p>	
<p><i>ASK IF MJC_CONTRA=9</i></p> <p>MCD_TASKSE</p> <p>Is (your/NAME's) work seasonal?</p> <p>1 YES</p> <p>2 NO</p>	
<p>MCD_CONTHRS</p> <p><i>ASK IF MJC_CONTRA = 1</i></p> <p>A. Does (your/NAME's) contract specify the number of hours (you/he/she) (are/is) supposed to work?</p> <p><i>ASK IF MJC_CONTRA = 2</i></p> <p>B. (Do/does) (you/NAME) have an agreed number of hours (you/he/she) (are/is) supposed to work?</p> <p>1 YES</p> <p>2 NO</p>	
<p><i>ASK IF MCD_CONTHRS=1</i></p> <p>MCD_CONTHRS_NUM</p> <p>What are (your/NAME's) agreed or contractual working hours per week in this job?</p> <p>_____</p> <p>HOURS PER WEEK</p> <p>997 DON'T KNOW</p>	
<p>MCD_CONMIN</p> <p><i>ASK IF (MJC_CONTRA = 1) & (MCD_CONTHRS = 2)</i></p> <p>A. Does the contract guarantee a minimum amount of hours or work for (you/NAME)?</p> <p><i>ASK IF (MJC_CONTRA = 2) & (MCD_CONTHRS = 2)</i></p> <p>B: (Are/Is) (you/NAME) at least guaranteed that (you/he/she) will get some work or hours in your job?</p> <p>1. YES, MINIMUM HOURS OR WORK GUARANTEED</p> <p>2. NO, 0-HOUR CONTRACT, CONTACTED WHEN NEEDED</p>	
END OF MODULE	

MAIN JOB – INFORMAL EMPLOYMENT OF EMPLOYEES (MIE)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module captures de facto receipt of employment-related benefits among employees It is meant to enable the classification of employees by the formal or informal nature of their main job The module is aligned with the international guidelines concerning a statistical definition of informal employment (17th ICLS, 2003)
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For persons who self-reported working as employees or apprentices in their main job, and family workers receiving some form of pay (excluding tips). Requires inclusion of the module on the core characteristics of the main job (MJJ). Full identification of persons in informal employment requires in addition the inclusion of the module on Informal sector employment of the main job (MIS).
MIE_SOCPRO	<p><i>ASK IF MJJ_EMP_REL= 1, 4</i></p> <p>A: Does (you/NAME's) employer pay contributions to the [Pension Fund/Health/Unemployment Insurance] for (you/NAME)?</p> <p><i>ASK IF (MJJ_EMP_REL=3,5 & (MJJ_REM_TYP= a,b,c,e,f,g,h)</i></p> <p>B: Are contributions paid to the [Pension Fund/Health/Unemployment Insurance] for (you/NAME) for doing this work?</p> <p>1 YES</p> <p>2 NO</p> <p>97 DON'T KNOW</p>
MIE_PVACL	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 & (MJJ_REM_TYP= a,b,c,e,f,g,h)</i></p> <p>MIE_PVACL</p> <p>(Do/Does) (you/NAME) get paid annual leave or vacation?</p> <p>1 YES</p> <p>2 NO</p> <p>97 DON'T KNOW</p>
MIE_PSKCLV	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 & (MJJ_REM_TYP= a,b,c,e,f,g,h)</i></p> <p>MIE_PSKCLV</p> <p>Would (you/NAME) get paid sick leave in case of illness or injury?</p> <p>1 YES</p> <p>2 NO</p> <p>97 DON'T KNOW</p>
END OF MODULE	

SECOND JOB – CORE JOB CHARACTERISTICS (SJJ)	
OBJECTIVES AND SCOPE	<ul style="list-style-type: none"> Start of the sequence of questions on characteristics of the second job. It captures the occupation, branch of economic activity, and basic status in employment of the respondent in his/her second job. Part of the minimum required sequence of questions on characteristics of the second job
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all employed persons identified as multiple job-holders in the reference week. Requires inclusion of the module on the core characteristics of the main job (MJJ). It can be combined with other modules to capture additional characteristics of the second job, including informal sector employment, informal employment, contract characteristics, detailed status in employment, etc.
ASK IF MJJ_MULT=2	
READ	I am now going to ask you some questions about (your/NAME's) second job or business activity.
ASK IF MJJ_MULT=2	
	In this second job, what kind of work (do/does) (you/NAME) do?
SJJ_OCC_TLE _____	(OCCUPATIONAL TITLE, IF ANY) (eg. [Cattle farmer; Policeman; Cook; Primary school teacher])
SJJ_OCC_MTD _____	(MAIN TASKS AND DUTIES) (eg. [Breed, raise and sell cattle; Patrol the streets; Plan and prepare meals; Teach children how to read and write])
ASK IF MJJ_MULT=2	
SJJ_IND_MAC	What is the main activity of the business or place where (you/NAME) work(s)?
	_____ (MAIN ACTIVITY, GOODS OR SERVICES) (e.g.: [Police Department - public safety; Restaurant - preparing and serving meals; Transport Company - long distance transport of goods])
ASK IF MJJ_MULT=2	
SJJ_EMP_REL	In this second job, (do/does) (you/NAME) work...?
	READ
	1. As an [employee]
	2. In (your/his/her) own business activity
	3. Helping in a family or household business
	4. As an apprentice, intern
	5. Helping a family member who works for someone else
ASK IF SJJ_EMP_REL=2	
SJJ_HIRES	(Do/Does) (you/NAME) hire any paid employees on a regular basis?
	1. YES
	2. NO
END OF MODULE	

SECOND JOB – DEPENDENT CONTRACTORS (SJD)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> The module allows identification of persons employed as dependent contractors in their second job, among both self-declared dependent and independent workers.
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> To be asked to all employed persons identified as multiple job-holders in the reference week.
<p><i>ASK IF SJJ_EMP_REL=1,3,4,5</i></p> <p>SJD_REM_TYP</p> <p>Which of the following types of pay (do/does) (you/NAME) receive for this work?</p> <p>READ AND MARK ALL THAT APPLY</p> <ol style="list-style-type: none"> A wage or salary Payment by piece of work completed Commissions Tips Fee for services provided Payment with meals or accommodation Payment in products OTHER CASH PAYMENT (SPECIFY): _____ NOT PAID 	
<p><i>ASK IF (SJJ_EMP_REL =1, 4) & (SJD_REM_TYP NE a OR i)</i></p> <p>SJD_BOSS_TAX</p> <p>Is (your/NAME's) employer responsible for deducting any taxes on (your/NAME's) income or is that (your/NAME's) responsibility?</p> <ol style="list-style-type: none"> EMPLOYER IS RESPONSIBLE (YOU ARE/NAME IS) RESPONSIBLE 	
<p><i>ASK IF SJJ_HIRES=2</i></p> <p>SJD_PRICE_SELF</p> <p>Can (you/NAME) set the price of the products or services that (you/NAME) offer(s) (yourself/himself/herself)?</p> <ol style="list-style-type: none"> YES NO 	
<p><i>ASK IF SJD_PRICE_SELF=2</i></p> <p>SJD_PRICE_OTH</p> <p>Why can (you/NAME) not set the price? Is it because?</p> <p>READ</p> <ol style="list-style-type: none"> Another enterprise or agent sets the price Prices are set by the customer(s) Government defines the price by law/regulation Prices are negotiated with the customer It is the going rate on the market OTHER (SPECIFY): _____ 	
END OF MODULE	

WORKING TIME IN EMPLOYMENT (WKT)
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> The module captures working time in employment in the main, second and other jobs. It covers contractual hours, usual hours worked per week, actual hours worked in the reference week It also covers time-related underemployment and job search among employed persons, Aligned with the latest international standards on working time (18th ICLS, 2008) and the measurement of work, employment and labour underutilization (19th ICLS, 2013).
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be asked to all employed persons in the reference week. Requires inclusion of the module on core characteristics of the main job (MJJ).
<p><i>ASK IF MJJ_MULT=2</i></p> <p>WKT_INTRO</p> <p>READ</p> <p>Now, I would like to ask some questions about the hours that (you/NAME) work(s), starting with (your/his/her) main job as [MJJ_OCC_TLE] ...</p>
<p><i>ASK IF GLO_EMP=1</i></p> <p>WKT_MJ_USHRS</p> <p>How many hours (do/does) (you/NAME) usually work per week in (your/his/her) main job?</p> <p>_____</p> <p>HOURS PER WEEK</p> <p>997 DON'T KNOW</p>
<p><i>ASK IF WKT_MJ_USHRS=997</i></p> <p>WKT_MJ_USDAY</p> <p>How many days per week do (you/NAME) usually work in (your/his/her) main job?</p> <p>_____</p> <p>DAYS PER WEEK</p>
<p><i>ASK IF WKT_MJ_USHRS=997</i></p> <p>WKT_MJ_USHRDY</p> <p>And how many hours per day do (you/NAME) usually work in (your/his/her) main job?</p> <p>_____</p> <p>HOURS PER DAY</p>
<p><i>ASK IF (GLO_EMP=1) & (ABS_JOB NE 1)</i></p> <p>WKT_MJ_ABS</p> <p>Last week, from [START_DAY] up to [END_DAY/yesterday], did (you/NAME) have any absences or take time off from (your/his/her) main job for any reason, for example, holidays, illness, family reasons?</p> <p>1. YES</p> <p>2. NO</p> <p><i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY - 1 = END_DAY</i></p>
<p><i>ASK IF (GLO_EMP=1) & (ABS_JOB NE 1)</i></p> <p>WKT_MJ_OVT</p> <p>Last week, were there any days when (you/NAME) worked more than usual or extra hours in (your/his/her) main job, paid or unpaid?</p> <p>1. YES</p> <p>2. NO</p>

WORKING TIME IN EMPLOYMENT (WKT) continued	
<p><i>ASK IF WKT_MJ_OVT=1</i></p> <p>WKT_MJ_OVHRS</p> <p>For the entire week, how many extra hours was this?</p> <p>_____</p> <p>EXTRA HOURS</p> <p>997 DON'T KNOW</p>	
<p><i>ASK IF (WKT_MJ_ABS=2 & WKT_MJ_OVT=2)</i></p> <p>WKT_MJ_SAMEHRS</p> <p>In total, last week did (you/NAME) work the same hours as usual in (your/his/her) main job?</p> <p>1. YES</p> <p>2. NO</p>	
<p><i>ASK IF (GLO_EMP = 1) & (ABS_JOB = 1)</i></p> <p>WKT_ABS_CHK1</p> <p>Earlier you told me that (you/NAME) (were/was) absent from (your/his/her) job, just to confirm, last week did (you/NAME) work any hours at all in (your/his/her) main job?</p> <p>1. YES, WORKED</p> <p>2. NO, DID NOT WORK AT ALL</p>	
<p>WKT_MJ_ACTHRS</p> <p><i>ASK IF (WKT_MJ_SAMEHRS=2) OR (WKT_ABS_CHK1=1)</i></p> <p>A: How many hours did (you/NAME) work in total in (your/his/her) main job last week?</p> <p><i>ASK IF (WKT_MJ_ABS=1 OR WKT_MJ_OVT=1)</i></p> <p>B: How many hours did (you/NAME) work in total in (your/his/her) main job last week? Please consider the extra hours or absences you already told me about.</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>	
<p><i>Note: For CAPI implementation prefill with "0" for Employed not at work (C).</i></p> <p><i>ASK IF MJJ_MULT=2</i></p> <p>WKT_NUMJBS</p> <p>You said previously that (you/NAME) had more than one job or business activity last week. How many jobs did (you/he/she) have in total, even if absent?</p> <p>1. ONE JOB</p> <p>2. TWO JOBS</p> <p>3. MORE THAN TWO JOBS</p>	
<p><i>ASK IF WKT_NUMJBS=2,3</i></p> <p>WKT_SJ_USHRS</p> <p>How many hours (do/does) (you/NAME) usually work per week in (your/his/her) second job?</p> <p>_____</p> <p>HOURS PER WEEK</p> <p>997 DON'T KNOW</p>	
<p><i>ASK IF WKT_SJ_USHRS NE 997</i></p> <p>WKT_SJ_SAMEHRS</p> <p>Is that the number of hours (you/NAME) worked last week in (your/his/her) second job?</p> <p>1. YES</p> <p>2. NO</p>	

WORKING TIME IN EMPLOYMENT (WKT) continued
<p><i>ASK IF WKT_SJ_SAMEHRS=2 OR WKT_SJ_USHRS=997</i></p> <p>WKT_SJ_ACTHRS How many hours did (you/NAME) work last week in (your/his/her) second job?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>
<p><i>ASK IF WKT_NUMJBS=3</i></p> <p>WKT_OJ_USHRS How many hours (do/does) (you/NAME) usually work per week in (your/his/her) other job(s)?</p> <p>_____</p> <p>HOURS PER WEEK</p> <p>997 DON'T KNOW</p>
<p><i>ASK IF WKT_OJ_USHRS NE 997</i></p> <p>WKT_OJ_SAMEHRS Is that the number of hours (you/NAME) worked last week in (your/his/her) other job(s)?</p> <p>1. YES 2. NO</p>
<p><i>ASK IF WKT_OJ_SAMEHRS=2 OR WKT_OJ_USHRS=997</i></p> <p>WKT_OJ_ACTHRS How many hours did (you/NAME) work last week in (your/his/her) other jobs?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>
<p><i>*/VARIABLES FOR TOTAL HOURS WORKED TO BE COMPUTED IN THE BACKGROUND*/</i> <i>*/NOTE: FOR PERSONS WITHOUT 2ND OR OTHER JOBS, THE CORRESPONDING VARIABLES ARE SET TO 0*/</i> <i>*/ NOTE: FOR CASES WITH 'DON'T KNOW' FOR SECONDARY OR OTHER JOBS WKT_USHRSTOT AND WKT_ACHRSTOT ARE SET TO 997*/</i></p> <p>WKT_USHRSTOT <i>IF (WKT_MJ_USHRS NE 997 & WKT_SJ_USHRS NE 997 & WKT_OJ_USHRS NE 997)</i> WKT_USHRSTOT=(WKT_MJ_USHRS +WKT_SJ_USHRS + WKT_OJ_USHRS) <i>IF (WKT_MJ_USHRS = 997 & WKT_SJ_USHRS NE 997 & WKT_OJ_USHRS NE 997)</i> WKT_USHRSTOT=(WKT_MJ_USDAY x WKT_MJ_USHRDY) + (WKT_SJ_USHRS) + (WKT_OJ_USHRS) <i>ELSE:</i> <i>IF (WKT_SJ_USHRS =997 OR WKT_OJ_USHRS = 997)</i> WKT_USHRSTOT=997</p> <p>WKT_ACHRSTOT <i>IF (WKT_MJ_USHRS NE 997 & WKT_MJ_SAMEHRS=1)</i> WKT_ACHRSTOT=WKT_MJ_USHRS <i>IF (WKT_MJ_USHRS = 997 & WKT_MJ_SAMEHRS=1)</i> WKT_ACHRSTOT=(WKT_MJ_USDAY x WKT_MJ_USHRDY) <i>IF (WKT_MJ_SAMEHRS=2) OR (WKT_ABS_CHK1=1)</i> WKT_ACHRSTOT=WKT_MJ_ACTHRS <i>IF (WKT_MJ_ABS=1 OR WKT_MJ_OVT=1)</i> WKT_ACHRSTOT=WKT_MJ_ACTHRS <i>IF (WKT_SJ_SAMEHRS=1 & WKT_SJ_USHRS NE 997)</i> WKT_ACHRSTOT=WKT_SJ_USHRS <i>IF (WKT_SJ_SAMEHRS=2 OR WKT_SJ_USHRS = 997)</i> WKT_ACHRSTOT=WKT_SJ_ACTHRS</p>

<p><i>IF (WKT_OJ_SAMEHRS=1 & WKT_OJ_USHRS NE 997)</i> WKT_ACHRS3J=WKT_OJ_USHRS <i>IF (WKT_OJ_SAMEHRS=2 OR WKT_OJ_USHRS = 997)</i> WKT_ACHRS3J=WKT_OJ_ACTHRS</p> <p><i>IF (WKT_ACHRS1J NE 997 & WKT_ACHRS2J NE 997 & WKT_ACHRS3J NE 997)</i> WKT_ACHRSTOT= (WKT_ACHRS1J+ WKT_ACHRS2J+ WKT_ACHRS3J) <i>IF (WKT_ACHRS1J = 997 OR WKT_ACHRS2J = 997 OR WKT_ACHRS3J = 997)</i> WKT_ACHRSTOT= 997</p>
<p><i>ASK IF WKT_NUMJBS=2,3 & WKT_USHRSTOT NE 997</i> WKT_USHRSTOT_CHK So in total, this means that (you/NAME) usually work(s) [WKT_USHRSTOT] hours per week, is that correct? 1. YES 2. NO</p>
<p><i>ASK IF WKT_USHRSTOT_CHK=2 OR WKT_USHRSTOT=997</i> WKT_USHRSTOT1 How many hours (do/does) (you/NAME) usually work per week in total?</p> <p>_____</p> <p>HOURS PER WEEK</p> <p>997 DON'T KNOW</p> <p><i>Note: For cases where (WKT_USHRSTOT_CHK=1) OR (MJJ_MULT=1) OR (WKT_NUMJBS=1) prefill with WKT_USHRSTOT</i></p>
<p><i>ASK IF WKT_NUMJBS=2,3 & WKT_ACHRSTOT NE 997</i> WKT_ACHRSTOT_CHK And in total, last week, is it correct that (you/NAME) worked [WKT_ACHRSTOT] hours? 1. YES 2. NO</p>
<p><i>ASK IF WKT_ACHRSTOT_CHK=2 OR WKT_ACHRSTOT=997</i> WKT_ACHRSTOT1 How many hours did (you/NAME) work in total last week?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>
<p><i>ASK IF GLO_EMP=1</i> WKT_SRH_OJB During the last four weeks, that is from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) look for additional or other paid work? 1. YES 2. NO</p> <p><i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i></p>
<p><i>ASK IF WKT_USHRSTOT1 <40</i> WKT_WNT_MRH Would (you/NAME) want to work more hours per week than usually worked, provided the extra hours are paid? 1. YES 2. NO</p> <p><i>NOTE: The threshold may be customized to the national context. In all cases it should not be below 30 hours</i></p>

WORKING TIME IN EMPLOYMENT (WKT) continued	
ASK IF WKT_WNT_MRH=1	
WKT_AVL_MRH	
Could (you/NAME) start working more hours within the next two weeks?	
1. YES	
2. NO	
ASK IF WKT_AVL_MRH=1	
WKT_NUM_MRH	
How many additional hours per week could (you/NAME) work?	
<hr/>	
ADDITIONAL HOURS PER WEEK	
997	DON'T KNOW
END OF MODULE	

WORKING TIME – INADEQUATE EMPLOYMENT SITUATIONS (WKI)	
OBJECTIVE AND SCOPE	<ul style="list-style-type: none"> This module identifies people who want to change their employment situation and, if so, the main reason. It can be part of a sequence to identify inadequate employment situations but will not be comprehensive as it focuses only on the main reason. Those looking to study specific mismatches such as skills mismatches would need to add questions to achieve a more comprehensive measure.
IMPLEMENTATION NOTES	<ul style="list-style-type: none"> For all persons in employment. For implementation after other questions on working time and those on time-related underemployment.
ASK IF GLO_EMP=1	
WKI_INAD	<p>(Do/Does) (you/NAME) want to change (your/his/her) current employment situation?</p> <ol style="list-style-type: none"> YES NO
ASK IF WKI_INAD=1	
WKI_INAD_RES	<p>What is the main reason why (you/NAME) want(s) to change (your/his/her) employment situation?</p> <ol style="list-style-type: none"> PRESENT JOB(S) IS/ARE TEMPORARY TO HAVE A BETTER PAID JOB TO HAVE MORE CLIENTS/BUSINESS TO WORK MORE HOURS TO WORK FEWER HOURS TO BETTER MATCH SKILLS TO WORK CLOSER TO HOME TO IMPROVE OTHER WORKING CONDITIONS OTHER (SPECIFY): _____
END OF MODULE	

JOB SEARCH AND AVAILABILITY (SRH)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> The module serves to identify the unemployed, the potential labour force, persons in long-term unemployment, as well as other groups such as future starters, discouraged job seekers, etc. It covers current job search, method of job search, duration of job search, job search in the last 12 months, desire to work, availability to work, reasons for not seeking work, reasons for not being available to work, main activity at present It is aligned with the latest international standards on the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be asked to persons not employed in the reference week. 	
SRH_JOB <i>ASK IF GLO_EMP=0 & GLO_OPF=0 & ABS_WHY NE 01</i> A: During the last four weeks, from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) do anything to find a paid job? <i>ASK IF GLO_EMP=0&GLO_OPF=1 & ABS_WHY NE 01</i> B: During the last four weeks, from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) look for additional or other paid work? 1. YES 2. NO <i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i>	
SRH_BUS <i>ASK IF GLO_EMP=0 & GLO_OPF=0 & ASK IF SRH_JOB=2</i> A: Or did (you/NAME) try to start a business? <i>ASK IF GLO_EMP=0 & GLO_OPF=1 & ASK IF SRH_JOB=2</i> B: Or did (you/NAME) try to start another activity to generate income, a business for example? 1. YES 2. NO	
<i>ASK IF (SRH_JOB=1 OR SRH_BUS=1)</i> SRH_MTD What did (you/NAME) mainly do in the last four weeks to (find a paid job/start a business)? 01. APPLY TO PROSPECTIVE EMPLOYERS 02. PLACE OR ANSWER JOB ADVERTISEMENTS 03. STUDY OR READ JOB ADVERTISEMENTS 04. POST/UPDATE RESUME ON PROFESSIONAL/SOCIAL NETWORKING SITES ONLINE 05. REGISTER WITH [PUBLIC EMPLOYMENT CENTER] 06. REGISTER WITH PRIVATE EMPLOYMENT CENTER 07. TAKE A TEST OR INTERVIEW 08. SEEK HELP FROM RELATIVES, FRIENDS, OTHERS 09. CHECK AT FACTORIES, WORK SITES 10. WAIT ON THE STREET TO BE RECRUITED 11. SEEK FINANCIAL HELP TO START A BUSINESS 12. LOOK FOR LAND, BUILDING, EQUIPMENT, MATERIALS TO START A BUSINESS 13. APPLY FOR PERMIT OR LICENSE TO START A BUSINESS 14. OTHER (SPECIFY): _____ <i>NOTE: The string (find a paid job/start a business) depends on answers to SRH_JOB and SRH_BUS</i>	

JOB SEARCH AND AVAILABILITY (SRH) continued
<p>ASK IF SRH_MTD=03</p> <p>SRH_ACT</p> <p>In addition to reading job advertisements, did (you/NAME) do anything else in the last four weeks to (find a paid job/start a business)?</p> <ol style="list-style-type: none"> 1. YES 2. NO <p>NOTE: The string (find a paid job/start a business) depends on answers to SRH_JOB and SRH_BUS</p>
<p>ASK IF SRH_ACT=1</p> <p>SRH_OTH</p> <p>What else did (you/NAME) do?</p> <ol style="list-style-type: none"> 01. APPLY TO PROSPECTIVE EMPLOYERS 02. PLACE OR ANSWER JOB ADVERTISEMENTS 04. POST/UPDATE RESUME ON PROFESSIONAL/SOCIAL NETWORKING SITES ONLINE 05. REGISTER WITH [PUBLIC EMPLOYMENT CENTER] 06. REGISTER WITH PRIVATE EMPLOYMENT CENTER 07. TAKE A TEST OR INTERVIEW 08. SEEK HELP FROM RELATIVES, FRIENDS, OTHERS 09. CHECK AT FACTORIES, WORK SITES 10. WAIT ON THE STREET TO BE RECRUITED 11. SEEK FINANCIAL HELP TO START A BUSINESS 12. LOOK FOR LAND, BUILDING, EQUIPMENT, MATERIALS TO START A BUSINESS 13. APPLY FOR PERMIT OR LICENSE TO START A BUSINESS 14. OTHER (SPECIFY): _____
<p>ASK IF (SRH_JOB=1 OR SRH_BUS=1)</p> <p>SRH_DUR</p> <p>For how long (have/has) (you/NAME) been without work and trying to find a paid job or start a business?</p> <ol style="list-style-type: none"> 1. LESS THAN 1 MONTH 2. ONE MONTH TO < 3 MONTHS 3. THREE MONTHS TO < 6 MONTHS 4. SIX MONTHS TO < 12 MONTHS 5. ONE YEAR TO < 2 YEARS 6. TWO YEARS OR MORE
<p>ASK IF SRH_BUS=2</p> <p>SRH_YER</p> <p>At any time in the last 12 months, that is since [CURRENT MONTH -12, YY] up to last month did (you/NAME) look for a paid job or try to start a business?</p> <ol style="list-style-type: none"> 1. YES 2. NO
<p>ASK IF SRH_BUS=2</p> <p>SRH_DES</p> <p>At present, (do/does) (you/NAME) want to work?</p> <ol style="list-style-type: none"> 1. YES 2. NO

JOB SEARCH AND AVAILABILITY (SRH) continued**ASK IF SRH_DES =1****SRH_DWY**

What is the main reason why (you/NAME) did not try to find a paid job or start a business in the last four weeks?

01. WAITING FOR RESULTS OF A PREVIOUS SEARCH
02. AWAITING RECALL FROM A PREVIOUS JOB
03. WAITING FOR THE SEASON TO START
04. WAITING TO START NEW JOB OR BUSINESS
05. TIRED OF LOOKING FOR JOBS, NO JOBS IN AREA
06. NO JOBS MATCHING SKILLS, LACKS EXPERIENCE
07. CONSIDERED TOO YOUNG/OLD BY EMPLOYERS
08. IN STUDIES, TRAINING
09. FAMILY / HOUSEHOLD RESPONSIBILITIES
10. IN AGRICULTURE / FISHING FOR FAMILY USE
11. OWN DISABILITY, INJURY, ILLNESS
12. RETIRED, PENSIONER, OTHER SOURCES OF INCOME
13. OTHER (SPECIFY): _____

SRH_FTR**ASK IF (GLO_EMP=0 & ABS_WHY=01)**

A: You told me earlier that (you/NAME) expect(s) to start working in a new job or business. How soon (do/does) (you/NAME) expect to start working in this new job or business?

ASK IF SRH_DWY=04

B: How soon (do/does) (you/NAME) expect to start working in this new job or business?

1. ONE MONTH OR LESS
2. MORE THAN ONE MONTH AND UP TO THREE MONTHS
3. MORE THAN THREE MONTHS

ASK IF SRH_DWY=04 OR (GLO_EMP=0 & ABS_WHY=01)**SRH_FAN**

If it depended on (you/NAME), could (you/NAME) have started working last week in this new job or business?

1. YES
2. NO

ASK IF (SRH_JOB=1 OR SRH_BUS=1 OR (SRH_DES =1 & SRH_DWY NE 04))**SRH_AVN**

If a job or business opportunity had been available, could (you/NAME) have started working last week?

1. YES
2. NO

ASK IF (SRH_FAN=2 OR SRH_AVN=2)**SRH_AVL**

Or, could (you/NAME) start working within the next two weeks?

1. YES
2. NO

JOB SEARCH AND AVAILABILITY (SRH) continued
<p>ASK IF SRH_AVL=2</p> <p>SRH_NAR</p> <p>Why is that?</p> <ol style="list-style-type: none"> 1. AWAITING RECALL FROM A PREVIOUS JOB 2. WAITING FOR THE SEASON TO START 3. IN STUDIES, TRAINING 4. FAMILY / HOUSEHOLD RESPONSIBILITIES 5. IN AGRICULTURE / FISHING FOR FAMILY USE 6. RETIRED, PENSIONER 7. OWN DISABILITY, INJURY, ILLNESS
<p>ASK IF SRH_DES =2</p> <p>SRH_MAC</p> <p>Which of the following best describes what (you/NAME) (are/is) mainly doing at present?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> 1. Studying or training 2. Engaged in household or family responsibilities 3. Farming or fishing to produce food for the family 4. Retired or pensioner 5. With a long-term illness, injury or disability 6. Doing volunteering, community or charity work 7. Engaged in cultural or leisure activities 8. OTHER (SPECIFY): _____
<p>END OF MODULE</p>

OWN USE PRODUCTION OF CROPS (OPC)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> The module captures participation and actual hours worked in the reference week producing foodstuff from crop farming. Part of the identification of subsistence foodstuff producers. It is aligned with the latest international standards on the measurement of working time (18th ICLS, 2008), and on the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be asked to all working age persons who did not report work in agriculture in module AFG. The questions should be adapted to include nationally relevant examples. 	
<i>ASK IF (GLO_WAP=1 & GLO_OPF=0)</i> OPC_INTRO The next questions are about activities that (you/NAME) may have done, without pay, to produce food mainly for consumption by the household or family.	
<i>ASK IF (GLO_WAP=1 & GLO_OPF=0)</i> OPC_HCROP Last week, from [START_DAY] up to [last END_DAY/yesterday], did (you/NAME) plant, maintain or harvest any crops, vegetables or fruits? 1. YES 2. NO <i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i>	
<i>ASK IF (OPC_HCROP=1)</i> OPC_HPROD What are the main crops, vegetables or fruits that (you/NAME) (were/was) working on mainly for consumption by your household or family? (for example: <i>[cassava, rice, ...]</i>) <div style="display: flex; justify-content: space-between;"> <div>_____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>MAIN CROPS</div> <div>ISIC CODE</div> </div>	
<i>ASK IF (OPC_HCROP=1)</i> OPC_HDAY. On how many days did (you/NAME) do this work last week? <div style="text-align: center;">_____</div> <div style="text-align: center;">DAYS IN REF. WEEK</div>	
<i>ASK IF (OPC_HCROP=1)</i> OPC_HHRS How many hours per day did (you/NAME) spend doing this last week? <div style="text-align: center;">_____</div> <div style="text-align: center;">HOURS PER DAY</div> <div style="display: flex; justify-content: space-around;"> <div>97</div> <div>DON'T KNOW</div> </div>	
END OF MODULE	

OWN USE PRODUCTION OF NON-CROP FOODSTUFF (OPF)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> The module captures participation and actual hours worked in the reference week producing foodstuff from agriculture, fishing, hunting and gathering. It serves to identify subsistence foodstuff producers. It is aligned with the latest international standards on the measurement of working time (18th ICLS, 2008), and on the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> To be asked to all working age persons who did not report work in agriculture in module AFG. The questions should be adapted to include nationally relevant examples. 	
OPF_HFOOD <i>ASK IF (GLO_WAP=1 & GLO_OPF=0)</i> A: (And/Or) did (you/NAME) do any of the following to produce food for the family, last week, such as...? <p style="text-align: center;"><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> Raise or tend farm animals such as [sheep, goats, chicken...] Go fishing or collecting shellfish Gather wild food such as [mushrooms, berries, herbs...] Go hunting for [bush meat...] Prepare preserved food or drinks for storage such as [flour, dried fish, butter, cheese, ...] NONE OF THE ABOVE <i>ASK IF (GLO_WAP=1 & GLO_OPF=1)</i> B: In addition to what you have told me, last week, from [START_DAY] up to [last END_DAY/yesterday], did (you/NAME) do any of the following activities to produce food mainly for consumption by the household or family...? <p style="text-align: center;"><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> Gather wild food such as [mushrooms, berries, herbs...] Go hunting for [bush meat...] Prepare preserved food or drinks for storage such as [flour, dried fish, butter, cheese, ...] NONE OF THE ABOVE <i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i> <i>String (And/Or) depends on answers to OPC_HCROP.</i>	
OPF_HDAY <i>ASK IF (SINGLE ANSWER IN OPF_HFOOD)</i> A: On how many days did (you/NAME) [FOOD_STRING] last week? <i>ASK IF (MULTIPLE ANSWER IN OPF_HFOOD)</i> B: Thinking about the different activities you just told me (you/NAME) did, last week, on how many days did (you/he/she) do this work? <p style="text-align: center;">_____</p> <p style="text-align: center;">DAYS IN REF. WEEK</p> <i>NOTE: Replace FOOD_STRING with the corresponding phrase highlighted in OPF_HFOOD</i>	
<i>ASK IF (ANY in OPF_HFOOD=1)</i> OPF_HHRS How many hours per day did (you/NAME) spend doing this last week in total? <p style="text-align: center;">_____</p> <p style="text-align: center;">HOURS PER DAY</p> <p style="text-align: center;">97 DON'T KNOW</p>	
END OF MODULE	

OWN USE PRODUCTION OF GOODS – CONSTRUCTION (BLD)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> • This module captures participation and actual hours spent in the reference week doing unpaid construction, renovation or major repair of the household dwelling/premises or helping family members living in other households with similar work. • Part of the sequence of questions to fully identify own-use producers of goods. • It is aligned with the international standards on the measurement of working time (18th ICLS, 2008), and the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> • To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force. • This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include: <ul style="list-style-type: none"> ○ OPF: Own-use production of foodstuff ○ MNF: Manufacture of non-food items for household use (clothes, furniture, mats, pots) ○ WTR: fetching water from natural and other sources ○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels • The questions should be further adapted to include nationally relevant examples. 	
<p><i>ASK IF GLO_WAP=1</i></p> <p>BLD_OPG</p> <p>Last week, did (you/NAME) do any construction work to build, renovate or extend the family home or help a family member with similar work?</p> <p>1. YES</p> <p>2. NO</p>	
<p><i>ASK IF BLD_OPG=1</i></p> <p>BLD_OPG_HRS</p> <p>How many hours did (you/NAME) spend doing this last week?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>	
<p>END OF MODULE</p>	

OWN USE PRODUCTION OF GOODS – MANUFACTURE (MNF)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> • This set of modules captures participation and actual hours spent in the reference week producing non-food items for household use such as clothes, furniture, mats, pots for final use by the household or by family members living in another household. • Part of the sequence of questions to fully identify own-use producers of goods. • It is aligned with the international standards on the measurement of working time (18th ICLS, 2008), and the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> • To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force. • This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include: <ul style="list-style-type: none"> ○ OPF: Own-use production of foodstuff ○ BLDG: Construction, renovation or major repair of the household dwelling/premises; ○ WTR: fetching water from natural and other sources ○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels • The questions should be further adapted to include nationally relevant examples. 	
<p><i>ASK IF GLO_WAP=1</i></p> <p>MNF_OPG</p> <p>Last week, did (you/NAME) spend any time making goods for use by your household or family such as [mats, baskets, furniture, clothing,..]?</p> <p>1. YES</p> <p>2. NO</p>	
<p><i>ASK IF MNF_OPG=1</i></p> <p>MNF_OPG_HRS</p> <p>How many hours did (you/NAME) spend on these activities last week?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>	
END OF MODULE	

OWN USE PRODUCTION OF GOODS – FETCHING WATER (WTR)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> • This set of modules captures participation and actual hours spent in the reference week fetching water from natural and other sources for final use by the household or by family members living in another household. • Part of the sequence of questions to fully identify own-use producers of goods. • It is aligned with the international standards on the measurement of working time (18th ICLS, 2008), and the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> • To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force. • This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include: <ul style="list-style-type: none"> ○ OPF: Own-use production of foodstuff ○ BLDG: Construction, renovation or major repair of the household dwelling/premises; ○ MNF: Manufacture of non-food items for household use such as clothes, furniture, mats, pots (MNF) ○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels • The questions should be further adapted to include nationally relevant examples. 	
<p><i>ASK IF GLO_WAP=1</i></p> <p>WTR_OPG</p> <p>Last week, did (you/NAME) fetch water from natural or public sources for use by your household or family?</p> <p>1. YES</p> <p>2. NO</p>	
<p><i>ASK IF WTR_OPG=1</i></p> <p>WTR_OPG_HRS</p> <p>How many hours did (you/NAME) spend fetching water last week?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>	
END OF MODULE	

OWN USE PRODUCTION OF GOODS – COLLECTING FIREWOOD (FIR)	
OBJECTIVE AND SCOPE <ul style="list-style-type: none"> • This set of modules captures participation and actual hours spent in the reference week collecting and/or processing for storage mining and forestry products, including firewood and other fuels for final use by the household or by family members living in another household. • Part of the sequence of questions to fully identify own-use producers of goods. • It is aligned with the international standards on the measurement of working time (18th ICLS, 2008), and the measurement of work, employment and labour underutilization (19th ICLS, 2013). 	
IMPLEMENTATION NOTES <ul style="list-style-type: none"> • To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force. • This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include: <ul style="list-style-type: none"> ○ OPF: Own-use production of foodstuff ○ BLDG: Construction, renovation or major repair of the household dwelling/premises; ○ MNF: Manufacture of non-food items for household use such as clothes, furniture, mats, pots (MNF) ○ WTR: fetching water from natural and other sources • The questions should be further adapted to include nationally relevant examples. 	
<p><i>ASK IF GLO_WAP=1</i></p> <p>FIR_OPG</p> <p>Last week, did (you/NAME) collect any firewood [or other natural products] for use as fuel by your household or family?</p> <p>1. YES</p> <p>2. NO</p>	
<p><i>ASK IF FIR_OPG=1</i></p> <p>FIR_OPG_HRS</p> <p>Last week, how many hours did (you/NAME) spend collecting firewood [or other natural products]?</p> <p>_____</p> <p>HOURS IN REF. WEEK</p> <p>997 DON'T KNOW</p>	
END OF MODULE	