

Mileage Log and Reimbursement Form

Employee Name: Jaimie Garner  
Vehicle Description: Red 2000 Nissan Xterra  
Authorized By:

Rate Per Mile: \$0.55  
For Period: 12/31/1969 to 12/31/1969  
Total Mileage: 0  
Total Reimbursement: \$0.00

| Date | Starting Location | Destination | Od Start | Od End | Mileage | Reimbursement |
|------|-------------------|-------------|----------|--------|---------|---------------|
|------|-------------------|-------------|----------|--------|---------|---------------|

I certify the mileage as stated above is true and accurate and includes only trips made during the working day in the performance of assigned duties.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_