

BHHS Class of 1974 Technology Committee Project Schedule

Task Number	Priority	Dependencies	Start Date	End Date	Estimated Effort	Status	Description
1	High	Randy Sheinbein			2 Hrs	Not Started	Get Website - Purchase Hosting From Provider
2	High	Task 1			24 Hrs		Point Domain Name Server to URL Inform Mark Sheppard of IP address This will take Mark about 5 minutes to configure the DNS record, it may take up to 2 days to reach all domain name servers
3	High	Tasks 1 & 2			4 Hrs		Set up basic theme (black, white orange)
4	Medium	Task 3			4 Hrs		Put holding web page in place Welcome to the BHHS Class of 1974 50th Reunion Website
5	Medium	Task 4			16 Hrs		Set up committee pages
6	High				2 Hrs		Set up privileged user logins
7	Medium				8 Hrs		Create forms for committee meeting minutes
8	High		7/31/2023		8 Hrs		Create Process for Contact Spreadsheet Update
9	High		10/31/2023		2 Hrs		Mail blast delivery system