

CURRICULUM VITAE

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PERSONAL STATEMENT

With a proven track record in implementing and improving business processes, I excel in swiftly grasping complex systems and translating information into concise options that facilitate effective decision-making. With rich project management and business analysis experience, engaging an unusually diverse range of stakeholders across private and non-profit sectors, I am as comfortable working alongside senior leadership as on the shop floor, collaborating with everyone from creatives to engineers. My breadth of interests, education and experience allows me to meet all areas of a business where they, building the necessary rapport for successful collaboration. As a skilled communicator, I adapt my approach to meet the needs of various audiences, whether through written, verbal, or visual means.

Possessing a naturally analytical mindset and a high influence factor, I have built on my inherent characteristics over 15 years of professional experience, complementing them with comprehensive technical knowledge and a purposeful approach to communication and problem-solving. In my current role I have implemented enterprise-level SaaS solutions, entire project reporting suites and bespoke internal software.

EDUCATION

2008

M. Eng. – MECHANICAL ENGINEERING

University of Manchester

Above all, this course gave me a firm foundation of knowledge across the spectrum of Engineering and the language required for technical discussion. It is rare that I come across a technical or business subject that I cannot converse on.

Modules studied included:

- Project / Business Management
- Statistics
- Manufacturing Processes
- Programming

2019

M. Sc. – SOCIAL & POLITICAL THEORY

University of London / Birkbeck College

In 2017 I returned to university, part time, to educate myself in areas that have dominated my interests in recent years, including a dissertation on the social impacts of AI.

Modules studied include:

- Quantitative Research Methods
 - R
 - Tableau
- Qualitative Research Methods
- Political Theory
- Dissertation on AI

OTHER QUALIFICATIONS/CERTIFICATIONS/TRAINING

2012 Certified SCRUM Master

2019 Microsoft certified Power BI course

2024 BCS certified Business Process Mapping course

EMPLOYMENT HISTORY

2015 – Present **Senior Business Analyst**

TAIT

I am a valued member of the leadership team at an industry-leading global events company that has experienced ten-fold growth during my tenure. My role involves strategic decision-making and the management and optimisation of various operational and reporting processes. I have played a key role in aligning cross-company business processes after acquisitions, consistently exceeding expectations by delivering valuable strategic insights and supporting ongoing project delivery.

Accomplishments /duties include:

- Implemented project reporting in Power BI granting visibility of project performance to the whole company for the first time.
- Implemented a company-wide resourcing system, feeding a capacity forecast report in Power BI.
- Delivered ad-hoc reporting and business insights analysis to influence company-wide strategy.
- Aligned financial systems across the group to facilitate the roll-out of consistent KPIs
- Analysed and optimised cross-company business processes to drive alignment and continuous improvement.
- Gathered requirements, developed use cases, and planned implementations for new business systems.
- Conducted ongoing business intelligence and financial analysis to influence company-wide strategy.
- Championed a high-performance culture.

2020 – 2022 **Research Officer**

Centre for Labour and Social Studies (CLASS)

Leading research for an economic think tank, my work included analysing economic datasets to tell engaging stories in full length reports, journalistic articles, briefings for the Director as well as my own media appearances.

Accomplishments /duties include:

- Designed and built a multi-factor index of insecurity using national ONS datasets.
- Conducted both qualitative and quantitative research.

2013 – 2015 **Technical Project Manager**

Sochi & Baku Olympic Ceremonies

In a past-life, I helped produce Olympic Ceremonies; I spent over a year each in Russia and Azerbaijan with incredibly varied roles under extreme pressure.

Accomplishments /duties include:

- Worked directly with a vast range of stakeholders - from Creative Directors, Designers and Choreographers to Engineers, to Government Officials.
- Helped build teams from 2 up to 50 over a year.
- Managed multiple high-value (up to \$6m) contracts from tender to installation.

OTHER INTERESTS

- Music Production
- Painting
- Journalistic Writing
- Web development