**Subalakshmi. T**

Villa No.9 Phase 2 Extn, Poonamallee farms,

Soranjeri, Pattabiram Rd, Chennai – 600072.

**Mobile No:** 8072428733

**Email:** [subalakshmi256@gmail.com](mailto:subalakshmi256@gmail.com)

# CAREER OBJECTIVES:

To get a good position in a Progressive company to implement my knowledge, ideas, and skills with my creativity and to grow along with the organization.

# EDUCATIONAL QUALIFICATION

|  |  |  |  |
| --- | --- | --- | --- |
| **COURSE** | **INSTITUTE** | **YEAR OF**  **PASSING** | **PERCENTAGE** |
| **BCA** | Pondicherry Institute of  co-Operative Management Pondicherry | 2019 | **78%** |
| **Diploma (ECE)** | Women’s Polytechnic College | 2017 | **74%** |
| **Higher Secondary** | NKC G.G.Hr.School | 2014 | **53%** |
| **S.S.L.C** | Vallalar G.G.Hr.School | 2012 | **75%** |

**EXPERIENCE**

* FolioTS, Puducherry at DTP operator from June 2019 to October 2022

## IT SKILLS

## InDesign

* Publisher
* HTML
* Microsoft office
* Photoshop

## TYPEWRITING SKILL

* Higher Pass

## WORKSHOP TRAINING

* Soft Skills (ITC ACADEMY)
* Mobile Application development

# PERSONAL SKILL

* Self-confident
* Quick Learner
* Leadership skill
* Hard worker

# PERSONAL DETAILS

|  |  |  |
| --- | --- | --- |
| * **Husband Name** | – | Padmanaban A |
| * **Date of Birth** | – | 25/June/1997 |
| * **Gender** | – | Female |
| * **Marital Status** | – | Married |
| * **Nationality** | \_ | Indian |
| * **Religion** | – | Hindu |
| * **Language** | – | Tamil, English. |

**DECLARATION**

I declare that the information mentioned here correct and complete to the best of my knowledge.

Date: Yours Faithfully,

Place: Chennai (Subalakshmi. T)