

Re: Resignation - Surya Rao Yenneti



From rmg@aktrix.com <rmg@aktrix.com>

To <suryarao.yenneti@aktrix.com>

Date 2021-12-22 14:31

Dear Surya Rao Yenneti,

Greetings!

Got the confirmation from your Technical Manager that your KT sessions are completed. Please cleanse the laptop of any project specific data and submit to IMG team by tomorrow as advised earlier to finish with your exit formalities.

Best Regards,

VV Gopal Reddy,
Manager, Human Resources
Aktrix Technologies Pvt Ltd.
+91 40-4852 2589 x 2
rmg@aktrix.com | www.aktrix.com

On Nov 25, 2021, at 12:28 PM, rmg@aktrix.com wrote:

Dear Surya Rao Yenneti,

Your resignation is accepted and as discussed with your reporting manager and your last working day will be 24-Dec-2021 as per the company norms. Please continue with your KT sessions as advised by your manager.

You can take this as an official confirmation for the same.

Best Regards,

VV Gopal Reddy,
Manager, Human Resources
Aktrix Technologies Pvt Ltd.
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On Nov 24, 2021, at 1:25 PM, suryarao.yenneti@aktrix.com wrote:

Dear Sir,

As we discussed, I would like to inform you of my intention to resign as Software Engineer with Aktrix Technologies, please relieve me as soon as possible as per the company policies.

I appreciate the opportunities you gave me during my tenure at Aktrix.

Please advise me the further process.

Thank you,

Regards,
Surya Rao Yenneti