

If has appointment select advisor: puts student in queue advisor is associated with

A screenshot of a web browser showing the 'Advising Check-in' form. The form has a dark blue background with the University of Florida logo. It asks the user to provide their first name, last name, and email. Below the input fields is a 'NEXT' button. At the bottom, there is a progress indicator with a series of dots, where the first dot is highlighted in blue, indicating the current step. A back arrow and a close 'X' button are also visible.

Please tell us who you are:

First name Last name

Email

NEXT

Heavener Advising

A screenshot of the 'Heavener Advising' software interface. The top bar shows 'OPEN' status, an estimated wait time of '19 min', and 'Walk-Ins Waiting 2'. The interface is divided into several sections: a left sidebar with filters, a central 'APPOINTMENTS' table, and a right 'WALK-INS' table. The sidebar includes checkboxes for various categories like 'All', 'AACC', 'CLP', 'IP', 'Online', 'Other', and 'Career', as well as buttons for 'Equal', 'Left', 'Right', 'Appts', and 'Walk-Ins'. The 'APPOINTMENTS' table lists scheduled appointments with columns for time, name, advisor, and queue. The 'WALK-INS' table lists students waiting for walk-in appointments with columns for check-in time, name, advisor requested, and queue. The 'CHECK-IN' section on the left has an 'Enabled' button and time dropdowns for '8:00 AM' and '5:00 PM'.

Heavener Advising

OPEN Estimated wait time 19 min Walk-Ins Waiting 2

QUEUE ADVISING SEARCH REASONS

APPOINTMENTS

Appt	Name	Advisor	Queue
2:00 PM	Haley Uhlich	Ward,Jason Douglas	IP
2:30 PM	Eric Linares	Ward,Jason Douglas	IP
3:00 PM	Gabriela Garcia	Ward,Jason Douglas	IP
3:30 PM	Brenna McKeown	Ward,Jason Douglas	IP
3:30 PM	Sara Ferrandiz	Carter,Marcus A	CLP

WALK-INS

Check-In	Name	Advisor Requested	Queue
3:01 PM	Miraal Chhelavda	Little,Jaime	AACC
3:39 PM	Taylor Herman		AACC

Equal Left Right Appts Walk-Ins

CHECK-IN

Enabled

8:00 AM 5:00 PM

If no appointment student selects reason: maps to queue

A screenshot of a web browser showing a selection screen titled 'What do you need help with?'. It features a list of six options: 'Academic Advising and Career Coaching', 'Career and Leadership Programs', 'International Programs', 'UF Online Business Program', 'Budget, Logistics, Dean, Other', and 'Career Services'. Each option is enclosed in a blue-bordered box. At the bottom, there is a progress indicator with a series of dots, where the first dot is highlighted in blue. A back arrow and a close 'X' button are also visible.

What do you need help with?

Academic Advising and Career Coaching

Career and Leadership Programs

International Programs

UF Online Business Program

Budget, Logistics, Dean, Other

Career Services

Heavener Advising

Heavener Advising

OPEN Estimated wait time 22 min Walk-Ins Waiting 2

QUEUE ADVISING SEARCH REASONS

APPOINTMENTS

Appt	Name	Advisor	Queue
Hailey Uhlrich 83814131 3 BA, RN	2:00 PM (1:51 PM) - Student Study abroad	Ward, Jason	IP
2:30 PM	Eric Linares	Ward, Jason Douglas	IP
3:00 PM	Gabriela Garcia	Ward, Jason Douglas	IP
3:30 PM	Brenna McKeown	Ward, Jason Douglas	IP
3:30 PM	Sara Ferrandiz	Carter, Marcus A	CLP

WALK-INS

Check-In	Name	Advisor Requested	Queue
3:01 PM	Miraal Chhelavda	Little, Jaime	AACC
3:39 PM	Taylor Herman		AACC

Can change advisor or queue and then select advisor. Can also remove from queue if they left before being seen.

Heavener Advising

OPEN Estimated wait time 21 min Walk-Ins Waiting 2

QUEUE ADVISING SEARCH REASONS

SEARCH

Student's ID
Student's last name
Advisor
Queue
10/10/2016

Clear Search

Sessions found: 61

Name	Date	Advisor/Queue	Details
Wenchen Liu 76364779 0 BA UND	Check-In Time: 2:44 PM 10/10/2016 Appointment Time: 3:00 PM 10/10/2016 Start Time: 4:15 PM 10/10/2016 End Time: 4:15 PM 10/10/2016	Advisor: Ward, Jason Douglas Appointment Type: Scheduled Contact Type: In Person Present: Student	Advising Reasons: Study Abroad Comments:
Victoria Eidson	10/10/2016	Tucker, Horace S, Other	Florida Leadership Academy
Andrew Reiss	10/10/2016	Smadbeck, Leigh, AACC	Scheduling/Registration - Academic & Prof Plan
Kendall Rivera	10/10/2016	Nachlis, Scott, Career	Business Undergraduate Mentorship Program
Valentina Osorio Badillo	10/10/2016	Smadbeck, Leigh, AACC	Scheduling/Registration - Advice on Classes/Req
Paige Zyserman	10/10/2016	Dileo, Lucy, IP	Warrington Welcome-FYF
Caroline Cramer	10/10/2016	Thomas, Bernadine, AACC	Scheduling/Registration - Advice on Classes/Req
Daniel Hein	10/10/2016	Smadbeck, Leigh, AACC	Drop/Add
Joshua Silverstone	10/10/2016	Nachlis, Scott, Career	Business Undergraduate Mentorship Program
Yehoon Kang	10/10/2016	Clark, Renita Renee, AACC	Other reasons
Nelly Wilson	10/10/2016	Dileo, Lucy, Other	Study Abroad

Advisor sets a primary reason and possibly multiple other reasons

Can also make comment

Heavener Advising

OPEN Estimated wait time 20 min Walk-Ins Waiting 2

QUEUE ADVISING SEARCH REASONS

ADVISING REASONS

Open Window

Code	Reason	Description
ADF	Academic Difficulty	Discuss academic difficulties
ADM	Admissions	Discuss admissions as Transfer or Intl or Freshman; Meet with a new student/famil
AL	Administrative Letter/Form	Letters & Forms
AM	Major Advice	Ideas on which major to pursue incl. BA
AS	Area of Specialization	Discuss or declare Areas of Specialization
CAPS	CAPS	CAP supervision meetings
CAR	Career	Discuss career options/opportunities
CD	Combined Degree	Discuss Combined Degree
CLP	CLP Programs, events, and banquets	Discuss misc CLP program/event/banquet/workshop
CLP_DIPL	Warrington Diplomats	Advising related to Warrington Diplomats
CLP-BUMP	Business Undergraduate Mentorship Program	Advising related to BUMP programming
CLP-ENACT	Enactus	Advising related to Enactus
CLP-FLA	Florida Leadership Academy	Advising related to FLA
CLP-HLC	Heavener Leadership Challenge	Advising related to HLC
CLP-LA	Leadership Ambassadors	Advising related to the LAs
CLP-LC	Life Coaching	Life Success Coaching session
CLP-LDP	Leadership Development Program	Advising related to the LDP
CLP-SOA	Student Organization Advising	Discuss UF student orgs/faculty advisor role

Reasons are defined