

If has appointment select advisor: puts student in queue advisor is associated with

A screenshot of a web browser showing the 'Advising Check-in' form. The form has a dark blue background with the University of Florida logo. It asks the user to provide their first name, last name, and email. Below the input fields is a 'NEXT' button. At the bottom, there is a progress indicator with five dots, the first of which is filled, and a back arrow and a close 'X' button.

Please tell us who you are:

First name Last name

Email

NEXT

Heavener Advising

A screenshot of the 'Heavener Advising' software interface. The top bar shows 'OPEN' status, an estimated wait time of 19 minutes, and 2 walk-ins waiting. The interface is divided into sections for 'APPOINTMENTS' and 'WALK-INS'. On the left, there are filters for various advising categories and a 'CHECK-IN' status toggle.

Heavener Advising

OPEN Estimated wait time 19 min Walk-Ins Waiting 2

QUEUE ADVISING SEARCH REASONS

APPOINTMENTS

| Appt | Name | Advisor | Queue |
|---------|-----------------|---------------------|-------|
| 2:00 PM | Haley Uhlich | Ward, Jason Douglas | IP |
| 2:30 PM | Eric Linares | Ward, Jason Douglas | IP |
| 3:00 PM | Gabriela Garcia | Ward, Jason Douglas | IP |
| 3:30 PM | Brenna McKeown | Ward, Jason Douglas | IP |
| 3:30 PM | Sara Ferrandiz | Carter, Marcus A | CLP |

WALK-INS

| Check-In | Name | Advisor Requested | Queue |
|----------|------------------|-------------------|-------|
| 3:01 PM | Miraal Chhelavda | Little, Jaime | AACC |
| 3:39 PM | Taylor Herman | | AACC |

Equal Left Right Appts Walk-Ins

CHECK-IN Enabled 8:00 AM 5:00 PM

If no appointment student selects reason: maps to queue

A screenshot of a web browser showing a selection screen titled 'What do you need help with?'. It lists several advising categories as buttons. At the bottom, there is a progress indicator with five dots, the first of which is filled, and a back arrow and a close 'X' button.

What do you need help with?

Academic Advising and Career Coaching

Career and Leadership Programs

International Programs

UF Online Business Program

Budget, Logistics, Dean, Other

Career Services

Heavener Advising

Heavener Advising OPEN Estimated wait time 22 min Walk-Ins Waiting 2

APPOINTMENTS

| Appt | Name | Advisor | Queue |
|---------------------------------------|---|---------------------|-------|
| Haley Uhlrich 83814131 3 BA, RN | 2:00 PM (1:51 PM) - Student Study abroad | Ward, Jason | IP |
| 2:30 PM | Eric Linares | Ward, Jason Douglas | IP |
| 3:00 PM | Gabriela Garcia | Ward, Jason Douglas | IP |
| 3:30 PM | Brenna McKeown | Ward, Jason Douglas | IP |
| 3:30 PM | Sara Ferrandiz | Carter, Marcus A | CLP |

WALK-INS

| Check-In | Name | Advisor Requested | Queue |
|----------|------------------|-------------------|-------|
| 3:01 PM | Miraal Chhelavda | Little, Jaime | AACC |
| 3:39 PM | Taylor Herman | | AACC |

Can change advisor or queue and then select advisor. Can also remove from queue if they left before being seen.

Heavener Advising OPEN Estimated wait time 21 min Walk-Ins Waiting 2

SEARCH

Student's ID
Student's last name
Advisor
Queue
10/10/2016

REASONS

Sessions found: 61

| Name | Date | Advisor/Queue | Details |
|-------------------------------------|---|--|---|
| Wenchen Liu 76364779 0 BA UND | Check-In Time: 2:44 PM 10/10/2016 Appointment Time: 3:00 PM 10/10/2016 Start Time: 4:15 PM 10/10/2016 End Time: 4:15 PM 10/10/2016 | Advisor: Ward, Jason Douglas Appointment Type: Scheduled Contact Type: In Person Present: Student | Advising Reasons: Study Abroad Comments: |
| Victoria Eidson | 10/10/2016 | Tucker, Horace S, Other | Florida Leadership Academy |
| Andrew Reiss | 10/10/2016 | Smadbeck, Leigh, AACC | Scheduling/Registration - Academic & Prof Plan |
| Kendall Rivera | 10/10/2016 | Nachlis, Scott, Career | Business Undergraduate Mentorship Program |
| Valentina Osorio Badillo | 10/10/2016 | Smadbeck, Leigh, AACC | Scheduling/Registration - Advice on Classes/Req |
| Paige Zyserman | 10/10/2016 | Dileo, Lucy, IP | Warrington Welcome-FYF |
| Caroline Cramer | 10/10/2016 | Thomas, Bernadine, AACC | Scheduling/Registration - Advice on Classes/Req |
| Daniel Hein | 10/10/2016 | Smadbeck, Leigh, AACC | Drop/Add |
| Joshua Silverstone | 10/10/2016 | Nachlis, Scott, Career | Business Undergraduate Mentorship Program |
| Yehoon Kang | 10/10/2016 | Clark, Renita Renee, AACC | Other reasons |
| Nelly Wilson | 10/10/2016 | Dileo, Lucy, Other | Study Abroad |

Advisor sets a primary reason and possibly multiple other reasons

Can also make comment

Heavener Advising OPEN Estimated wait time 20 min Walk-Ins Waiting 2

ADVISING REASONS

Open Window

| Code | Reason | Description |
|-----------|---|---|
| ADF | Academic Difficulty | Discuss academic difficulties |
| ADM | Admissions | Discuss admissions as Transfer or Intl or Freshman; Meet with a new student/famil |
| AL | Administrative Letter/Form | Letters & Forms |
| AM | Major Advice | Ideas on which major to pursue incl. BA |
| AS | Area of Specialization | Discuss or declare Areas of Specialization |
| CAPS | CAPS | CAP supervision meetings |
| CAR | Career | Discuss career options/opportunities |
| CD | Combined Degree | Discuss Combined Degree |
| CLP | CLP Programs, events, and banquets | Discuss misc CLP program/event/banquet/workshop |
| CLP_DIPL | Warrington Diplomats | Advising related to Warrington Diplomats |
| CLP-BUMP | Business Undergraduate Mentorship Program | Advising related to BUMP programming |
| CLP-ENACT | Enactus | Advising related to Enactus |
| CLP-FLA | Florida Leadership Academy | Advising related to FLA |
| CLP-HLC | Heavener Leadership Challenge | Advising related to HLC |
| CLP-LA | Leadership Ambassadors | Advising related to the LAs |
| CLP-LC | Life Coaching | Life Success Coaching session |
| CLP-LDP | Leadership Development Program | Advising related to the LDP |
| CLP-SOA | Student Organization Advising | Discuss UF student orgs/faculty advisor role |

Reasons are defined.