

SAMPLE COMPANY

Employee ID: 3  
Employee Name: KOBE BRYANT  
Position: ADMINISTRATION  
Department: Impex  
Section:

Payroll Pay-out: May 10 2023  
Payroll Cut-Off: Apr 16, 2023 - Apr 30, 2023  
Salary Type: Monthly  
Salary: 28090.00  
Working Days: 9  
Absences: 1.00

DESCRIPTION	DAYS/HRS	AMOUNT	DESCRIPTION	DAYS/HRS	AMOUNT	LEAVE BALANCES	
EARNINGS			DEDUCTIONS			USED	BAL
Basic Salary	9.00	14045.00	Withholding Tax		757.55	VL 0.00	0.00
Paid Leave	1.00	1076.93	SSS EE Share		630.00	SL 0.00	0.00
Daily Allowance	-	-	PHIC EE Share		-		
Total Allowance		750	HDMF EE Share		-		
Regular/Legal Holiday	1.00	1076.93	SSS Loan		-		
Regular OT	-	-	HDMF Loan		-	LOAN BALANCES	
Rest Day> 6 Hrs	-	-	Absences	1.00	1076.93	USED	BAL
Rest Day OT	-	-	Tardines	1.00	134.62	SSS -	-
Night Differential	-	-	Undertime	-	-	HDMF -	-
OT Night Differential	-	-	No TI/TO	-	-		
Rest Day ND OT	-	-	Half day		-		
Meal Allowance	9.00	360.00	Advances to Employees		-		
SIL NaN	-	-	Uniform		-		
Rest + Special Holiday	-	-					
Rest + Legal Holiday	-	-					
ADJUSTMENTS			ADJUSTMENTS				
Meal Allowance		-	Meal Allowance		-		
Govt. Contributions		-	Govt. Contributions		-		
Others		-	Others		-		
13th Month Pay		-	13th Month Pay		-		
Tax Refund		-	Tax Refund		-	NET PAY	
TOTAL EARNINGS		17308.87	TOTAL DEDUCTIONS		2599.10	14709.77	

Received By: \_\_\_\_\_

Date: \_\_\_\_\_