

JOHN RAYMOND PESINO

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EDUCATION

Zuitt Tech Program

April - September 2025
• Main Course Package (MERN)
Full-stack Web Development

BS in Agri-EcoTourism Management

2013-2018
• Central Bicol State University of Agriculture

CERTIFICATIONS

- **Civil Service Passer**
July 2024
Civil Service Commission Region V
Rating - 90.38 %
- **Computer System Servicing National Certificate II**
January 2018
LOGICZ Computer Training Center

ADDITIONAL SKILLS

- Proficient in MS Office (Word, PowerPoint, Excel)
- Software and hardware troubleshooting and maintenance
- Basic video and photo editing
- Basic SketchUp skills
- Detail-oriented and organized
- Creative thinker
- Adaptable and quick learner

SKILLS SUMMARY

- Languages: JavaScript, Python, HTML5, CSS3, SQL
- Front-End: React.js, Bootstrap, Responsive Web Design
- Back-End: Node.js, Express.js, Django, RESTful APIs, MongoDB, MySQL, Mongoose
- Full-Stack Development: End-to-end web application development with seamless integration of front-end and back-end technologies, ensuring mobile-first and responsive design
- Tools & Platforms: Git, GitHub, Postman, NPM, Trello, Vercel, Render, Netlify

WORK EXPERIENCE

Administrative Aide III

Central Bicol State University of Agriculture
Quality Assurance Office
October 2023 - Present

- Process financial documents including PRs, DVs, OBRS, and BURS, ensuring 100% compliance with reimbursement and transaction requirements.
- Organize and maintain records for 7 major accreditation and quality programs (IA, Program Accreditations, PQA, ISO, ISA, THE Impact Rankings, WURI, QS Stars Rating), improving document retrieval efficiency.
- Provide technical troubleshooting and system configuration support, reducing downtime for staff operations.

University Review Center

- Process and validate registrations of 500+ reviewees, ensuring accurate enrollment and financial transactions.
- Coordinate honorarium payments for lecturers in multiple programs (ABELE, ALE, LET, FTLE, FPLE, CLE, VLE).
- Draft and issue official communications to lecturers, streamlining correspondence and scheduling.
- Deliver configuration and troubleshooting support, ensuring smooth review operations.

Enumerator

Philippine Statistics Office
August - September 2020

- Collected and verified demographic and economic data through structured field surveys and interviews.
- Ensured data accuracy and completeness, contributing to reliable statistics for national reports.
- Coordinated logistics and reporting across assigned areas, meeting project deadlines.

Administrative/Technical Support

Sincere Staff Management Services
October 2018 - April 2019

- Provided hardware/software troubleshooting and installation across all company branches, improving system reliability for staff.
- Performed system updates and preventive maintenance company-wide, minimizing IT-related disruptions.
- Supported day-to-day clerical and administrative operations, ensuring smooth workflows across locations.

On-Call Office Assistant

DPWH Camarines Sur District V (ICT office)
May-August 2017

- Assisted with data entry, documentation, and inventory management, ensuring accurate records.
- Provided IT support, including troubleshooting, installations, and system maintenance.
- Improved office efficiency by organizing records and assisting with technical operations.

Computer Attendant

TakNet Café
January-March 2012

- Assisted clients with technical issues and system use, maintaining customer satisfaction.
- Monitored systems and performed regular troubleshooting and maintenance.
- Handled inventory management and record-keeping for café operations.

PROJECT EXPERIENCE

Portfolio Website

Static Web Portfolio

Project Link

- Designed and developed a responsive, mobile-first portfolio using HTML, CSS, and Bootstrap. Integrated interactive galleries, smooth animations, and dynamic sections to showcase projects effectively and enhance user experience.

"Peas&Paws"

MERN E-Commerce Platform

Project Link

- Built and deployed a full-stack e-commerce app for pet products using the MERN stack. Featuring a responsive UI for mobile and desktop, a dynamic shopping cart with order history tracking, and optimized backend APIs for fast queries and scalable performance.

"Pluma"

MERN Blog Platform

Project Link

- Built and deployed a responsive blog platform using the MERN stack. Implemented full CRUD functionality with secure user authentication, allowing users to create, edit, and manage posts seamlessly. Deployed on Vercel for fast, scalable performance.