

About Me

As an MBA candidate specializing in HRM, I'm fueled by a passion to redefine organizational dynamics. I excel in nurturing talent and propelling growth, with a vision to craft HR strategies that breathe new life into businesses. My mission is to pioneer an innovative HR landscape that leads the way in organizational transformation. Eagerly seeking opportunities to unleash my dynamic skill set and drive a revolution in HR, steering businesses toward enduring success.

Education	2023-25 MBA (HRM)	Institute of Management, Nirma University, Ahmedabad	Pursuing
	2020-23 BBA (General)	Institute of Management, Nirma University, Ahmedabad	75.70%
	2019-20 XII   CBSE	Amity International School, Sector-43, Gurugram	85.60%
	2017-18 X   CBSE	Amity International School, Sector-43, Gurugram	86.40%

- Fieldworks
- Panamax Infotech Limited, Ahmedabad (7 Dec 2023- Present)

SKILL TAXONOMY INTERN

- Led Skill Taxonomy project focusing on team reskilling and upskilling.
  - Developed role-specific skill frameworks and identified skill gaps through comprehensive research and assessments.
  - Analyzed data to strategize effective reskilling plans, coordinated training plans, ensured alignment with business objectives through cross-departmental collaboration.
- Astral Limited, Ahmedabad (21 Aug 2023- 13 Sep 2023)

HR ANALYST INTERN

- Streamlined HR Data Handling: Drafted Standard Operating Procedures (SOPs) for efficient data handling, ensuring accuracy and compliance.
  - Data Preparation for Dashboard Integration: Edited, and refined master files, facilitating seamless integration into the HR dashboard for real-time analytics.
  - Contributed to Data Integration: Collaborated in suggesting and implementing essential data points for the master file, enabling enhanced analysis and planning capabilities within the HRIS.

- Internships
- Luxottica India Eyewear Private Limited, Gurugram (Apr 2023- Jun 2023)

HUMAN RESOURCE INTERN

- Thoroughly analyzed all the necessary statutory compliances followed in Luxottica factory and corporate office.
  - Maintained returns and registers under relevant compliances.
  - Learned about manufacturing HR and corporate HR.
  - Designed NATS Structured Apprentice Training Module for Luxottica Corporate Office.

## **Prudent Corporate Advisory Services, Ahmedabad (May 2022- Jun 2022)**

### **HUMAN RESOURCE INTERN**

- Actively engaged in Talent Acquisition process. Helped close one Executive position.
- Learned to operate Prudent Branch Desk- HR Software, completed new employees joining formalities.
- Drafted offer letters and confirmation letters for new joiners.
- Conducted Employee Engagement and HR Team Building Activities (monetary and non-monetary).

## **Child Rights and You NGO, Delhi (June 2021- July 2021)**

### **RESEARCH INTERN**

- Conducted pan-India telephonic survey of approximately 230 candidates residing in rural areas with projects linked with CRY NGO.
- Launched a fundraising drive with CRY for the purpose of reintegrating children into schools, and preventing the epidemic from becoming a barrier between children and education.

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## **Academic Projects**

### **Capstone Project**

- Conducted primary research on The Impact of Surrogate Advertising on Youth Perception.
- Concluded that surrogate advertising can negatively and positively impact the purchase intention of consumers.
- Also concluded that education plays a significant role in the way the youth perceive these ads.

### **Design Thinking Project**

- Studied and researched about the journey of an entrepreneur.
- Broadly analyzed the inspirations and challenges that influence an entrepreneurial mind.

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## **Positions**

### **Student Coordinator- Club Fiesta, IMNU**

- Member of Club Fiesta- The MBA Music and Dance Club of IMNU (2023-2025).
- Responsible for team co-ordination, management, event organization, generation and implementation of ideas.

### **Head Graphic Designer- Ritayan, IMNU**

- Member of Ritayan Club- The BBA Music and Dance Club of IMNU (2020-2023)
- Responsible for designing digital content and posters, event organization.
- Event organizer in IMNU Flagship Event 'Poltergeist' 2023.

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## **Extra-Curricular**

### **Winner- Perspective Richter 10**

- Winner in Euphoria, Annual National Level Management & Cultural Fest- 2021 (IMNU).

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## **Skills**

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|-------------------|--------------------------------|-------------------------|
| • Team Leadership | • Notion Productivity Software | • Employee Onboarding   |
| • Creativity      | • Chat GPT                     | • Statutory Compliances |
| • Problem Solving | • Graphic Designing            | • Event Planning        |
| • Empathy         | • Microsoft PowerPoint         |                         |
| • Singing         |                                |                         |