NewHRMS - US Client Requirement

Overall Modules :

- ❖ Home
- ❖ Employees
  - ➢ All Employees
  - ➢ Attendance
  - ➢ Leave
  - ➢ Timesheet
  - ➢ Leave Settings
  - ➢ Departments
  - ➢ Shift & Scheduling - NEW
- ❖ CRM
  - ➢ Leads
  - ➢ Business Proposals - NEW
- ❖ Recruiting - NEW
- ❖ Projects
  - ➢ All Projects
  - ➢ Tasks
- ❖ Accounting
  - ➢ Invoice
  - ➢ Estimates
  - ➢ Revenue
  - ➢ Expenses
  - ➢ Budget Statement
  - ➢ Income Statement
- ❖ Chat & Call
- ❖ PayRoll
  - ➢ Payroll
  - ➢ Payroll Settings
- ❖ Performance
  - ➢ OKR
  - ➢ Competencies
  - ➢ SMART Goals
- ❖ Policies
  - ➢ Organisation Structure
  - ➢ Promotion
  - ➢ Resignation
  - ➢ Termination
  - ➢ Policies

- ❖ Reports
  - ➢ Users Report
  - ➢ Attendance Report
  - ➢ Payslip Report
  - ➢ Invoice Report
- ❖ Settings

Def : *Need to be create for SAAS model basis**

Shift & Scheduling

1. We can able to change shift timing based on departments or each an every employees.
2. Need to change schedule & Shift timing Daily / Weekly / Monthly basis.
3. Attendance also calculate Shift & Schedule basis.
4. Break time also mentioned and maintained
5. Extra time and Night shift also maintain and calculate.
6. Leave also maintain based on Extra time and Event.
7. Should be calculate Delay attendance.

CRM

- ➔ Leads : Business Proposal from client.
- ➔ Kanban :
  - ◆ Leads In : All created leads comes from Leads list.
  - ◆ We can able to drag and drop each states.

Recruiting

1. Jobs Tracking System
2. Create a New Job vacancy
3. Job List for all Vacancies
4. Manage all jobs to each an every status

JobSeekers

- ● First time Jobseeker Must be Register. Then only they can apply jobs.
- ● Each an every registered jobseekers have separate dashboard.
- ● They can able to save/Unsave jobs.
- ● Saved jobs also listed in Jobseeker dashboard.

- Applied jobs also listed in jobseeker dashboard.
- Once Admin accept jobseeker's request for job, its goes to interviewing menu.
- Interviewing menu contained two types recruiting test process.
- Aptitude & Video call interviewing test.
- Aptitude Question are Dynamic with Option Button Only.
- Once Jobseeker completed both tests, and we can release the Offer to this jobseeker.

Time estimation for Development :

Modules	Hours	Days
Shift & Scheduling	*80*	*10*
CRM	*16*	*2*
Recruiting	*24*	*3*
JobSeekers	*96*	*12*
Subdomain Basis	*16*	*2*
Total	*232*	*29*

Note : If any points are missing let me know, I will analyse and let you know the exact time estimation.