

## Detail Reports

Status: Pending

Case Number

FIN/001330/2018

Creator

Super Administrator

Type of Request

HR Matters

Type of Form

Application For Training / Seminar / Workshop

Department

FIN

Urgency

Normal

Approver(s)

Tester (Finance HoD)

CC Person(s)

N/A

Present Designation

abc

Service Status in SRC

Confirmed

Title of Programme

First Aid

Date and Time of Programme

**Date**

2018-01-02 00:00:00

Type of Training

Basic Training

Programme Fee

50.00

Programme Provider

Allen

Funds or grant

Yes

Amount of Funds/ grant

100.00

Description

First Aid Course

Budget Availability

Confirmed that Budget is available for the course

Documents

N/A

N/A

Status

Pending

History

[print](#)[print all](#)

Date	User	Action	Status	Remarks
02/01/2018 10:40 AM	Super Administrator	Submission	Pending	-