SARIA



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Management & Leadership:

- Project Management (Agile, Scrum, Waterfall)
- People Management (Team Leadership, Performance Reviews)
- Leadership
- **Budget Management**
- Cross-Functional Collaboration
- **Decision-Making**

Communication & Interpersonal:

- Communication (Stakeholder Engagement, Technical Writing)
- Adaptability
- Time Management

Technical Skills:

- Process Improvement (Lean Six Sigma, Kaizen)
- Process Optimization
- Data Analysis (Excel, Looker Studio)
- Python
- Microsoft Office Applications (Advanced Excel, PowerPoint, Word)

Industry-Specific Skills:

- Site Surveys
- Structured Cabling



CERTIFICATIONS

Construction Occupational Safety and Health

Conferred by Tamkene Philippines

Certified Six Sigma Yellow Belt Conferred by SixSigma Philippines

PROFESSIONAL SUMMARY

Dynamic and results-driven professional with over a decade of experience in telecom engineering, project management, and process optimization. Currently excelling as a Technical Support Engineer at Fiber Infrastructure and Network Services Inc., where I leverage advanced analytics and site survey expertise to drive network performance improvements. Certified in Safety and Lean Six Sigma, with a proven track record of delivering projects on time and within budget while enhancing operational efficiency. Adept at stakeholder engagement, team leadership, and cross-functional collaboration, I am passionate about applying innovative solutions to complex technical challenges. Ready to contribute my diverse skill set and leadership abilities to achieve excellence in your team.

PROFESSIONAL EXPERIENCE

Technical Support Engineer | Fiber Infrastructure and Network Services Inc.

October 2022 – Present | Taquiq City, Philippines

- Conduct site survey, audit and onsite activities (Card Insertion, Patching).
- Processing of TSSR.
- Creation and Issuance of Engineering Workplan.
- Create Service Order and Method of Procedures and Carry up to NOC Implementation.
- Accomplish Logical Requirements for acceptance process.
- Conduct Engineering and transport assessment.
- Maintain and Safekeep Technical Documentation.
- Create Dashboards (Network Inventory, Caches Inventory, Network Performance, etc.) using looker studio and google sheets.
- Automate processes (LSP, Network outage scenario) using python.
- Creation and Issuance of Methods of Procedure (MOP) and EWP (Engineering Work Plan).

Project Manager (Consultant) | Mozark Philippines Inc.

May 2022 – September 2022 | Mandaluyong City, Philippines

- Orchestrated strategic development and management of project elements by implementing Agile methodologies, leading to a 15% improvement in project delivery timelines.
- Fostered a collaborative and high-performing project team by introducing regular Scrum meetings and clear communication protocols, resulting in a 10% increase in productivity and on-time milestones.
- Demonstrated strong decision-making by navigating supply chain disruptions and resource constraints, enabling the project to meet all key milestones on time, improving client satisfaction by 30%.
- Facilitated stakeholder engagement through dynamic communication plans, utilizing tools for timely and transparent updates, improving stakeholder satisfaction by 25%.
- Managed project resources and budgets by optimizing procurement processes and negotiating vendor contracts, effectively reducing costs by 10% while maintaining project quality and adherence to constraints.

Service Engineer | Advent Green Energy Philippines Inc.

October 2021 – April 2022 | Paranaque City, Philippines

- Executed thorough inspections, preventive maintenance, and timely repairs on 50+ fuel cell systems at cell sites using advanced diagnostic tools, ensuring 99% system uptime and peak performance.
- Employed advanced diagnostic tools for rapid troubleshooting, reducing system downtime by 25% and enhancing operational efficiency, leading to a 20% increase in overall system reliability.
- Reacted swiftly to service calls and emergencies by applying real-time diagnostic techniques, achieving a 95% first-call resolution rate, and guaranteeing continuous operation of fuel cell systems.
- Maintained currency with the latest advancements in fuel cell technology by attending industry conferences and applying cutting-edge practices, leading to the implementation of 3 new safety protocols that improved operational safety by 15%.



TRAININGS

Fire Detection and Alarm System

Design and Installation

Conferred by ITLLECTUAL MANILA IT

Training Center

CCNA Training Bootcamp
Conferred by TOP-Professional Review
Center



EDUCATION

BACHELOR OF SCIENCE IN ELECTRONICS ENGINEERING

Polytechnic University of the Philippines Jun 2011 – Apr 2016 Sta. Mesa, Manila, Philippines



Telecom Engineer | Fujitsu Telecom System Philippines Inc.

October 2020 – September 2021 | Makati City, Philippines September 2017 – January 2019 | Makati City, Philippines

- Conducted 30+ site surveys to assess Wi-Fi infrastructure requirements, developing optimized network design plans that improved connectivity by 20%.
- Led and managed cross-functional teams of up to 15 technicians, and contractors, ensuring project completion on time and within budget, with a 98% success rate.
- Generated weekly project status reports, highlighting key metrics, achievements, and potential risks, which facilitated informed decision-making and reduced project delays by 15%.
- Handled the documentation for 10+ complex projects, including detailed plans, schedules, progress reports, and change requests, which improved knowledge dissemination efficiency by 25% and enhanced transparency, leading to a 15% reduction in project delays.

Operations Supervisor | Wuhan FiberHome International Technologies Phils., Inc February 2019 – September 2020 | Mandaluyong City, Philippines

- Supervised and train a team of 20+ technicians in subscriber line installation, optimizing resource allocation to increase installation efficiency by 30% and productivity by 25%.
- Assigned 1000+ work orders monthly, conducted comprehensive performance evaluations, and implemented a recognition program that improved team morale by 20% and performance by 15%.
- Coordinated with stakeholders to ensure seamless installations, reducing servicerelated issues by 15% and boosting customer satisfaction by 25%, maintaining positive client relationships.
- Implemented process changes that streamlined dispatch operations, enhancing ticket monitoring and service order responsiveness, leading to a 20% increase in operational efficiency.

Process Engineer | Wyntron Inc.

July 2016 - January 2017 | Rosario Cavite, Philippines

- Spearheaded the development, refinement, and standardization of manufacturing processes for electronic components, improving production efficiency by 20% and reducing defects by 15%.
- Pioneered initiatives that identified process enhancement opportunities and reduced costs by 15%, through comprehensive research, rigorous analysis, and statistical modeling techniques.
- Collaborated with cross-functional teams to implement process changes, enhancing adherence to industry standards and improving customer satisfaction by 20% through customized solutions.
- Employed advanced root cause analysis and problem-solving methodologies, resolving 95% of process-related issues within 24 hours, ensuring sustained operational excellence.