Chairperson's Visit Report

Undergraduate Engineering Program

TIER-I

Name of the Institution

_____

Name of the Program

_____

Visit Dates

_____

NATIONAL BOARD OF ACCREDITATION
**NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg, Pragati
Vihar, New Delhi 110003**
Tel: +91 112430620-22; 01124360654; Web Site: www.nbaind.org

Team Composition

Name of the Chairperson: _____

Designation: _____

Program 1:

Program evaluator 1	Name
	Organization:

Program evaluator 2	Name
	Organization:

Program 2:

Program Evaluator 1	Name
	Organization:

Program Evaluator 2	Name
	Organization:

Program 3:

Program Evaluator 1	Name
	Organization:

Program Evaluator 2	Name
	Organization:

Program 4:

Program Evaluator 1	Name
	Organization:

Program Evaluator 2	Name
	Organization:

Program 5:

Program Evaluator 1	Name
	Organization:

Program Evaluator 2	Name
	Organization:

Institution Details

Year of Establishment: _____

Physical Infrastructure and Ambience: _____

Number of programs being run in the Institution*:

(i)   UG- _____

(ii)   PG - _____

Total Number of Students:

(i)   In UG programs - _____

(ii)   In PG programs - _____

Name of programs applied for accreditation

(i)   _____
(ii)   _____
(iii)   _____
(iv)   _____
(v)   _____

*to be verified from SAR

Information for Evaluation

Award of Accreditation [TIER I (UG)]

1. **Accreditation for Six years will be accorded to a program on fulfillment of the following requirements:**

Y	C	W	D
>=7	<=3	0	0

    i.   There should not be any "Deficiency" or "Weakness" in any of the Criteria and at least Seven Criterion must be fully Compliant with only "Concerns" in the remaining three Criteria.

    ii.   Number of available Ph.D. in the department should be greater than or equal to 30 per cent of the required number of faculty averaged over two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

    iii.   The admissions in the UG program should be more than or equal to 60 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).

    iv.   Faculty Student Ratio in the department should be less than or equal to 1:20 averaged over three academic year i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

    v.   At least 2 Professors or 1 Professor and 1 Associate Professor (on regular basis) with Ph.D. degree are available in the respective department for two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

    vi.   HoD of the program under consideration possess Ph.D. degree in the Current Academic Year (CAY).

2. **Accreditation for Three years will be accorded to a program on fulfillment of the following requirements:**

Y	D
>=4	0

i.   There should be at least four criteria fully compliant with zero (0) "Deficiency" in the remaining criteria.

ii.   The admissions in the UG program should be more than or equal to 60 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).

iii.   At least 2 Professors or 1 Professor and 1 Associate Professor (on regular basis) with Ph.D. degree are available in the respective department for two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

iv. The faculty student ratio in the department under consideration should be less than or equal to 1:25 averaged over three academic years i.e. Current Academic Year (CAY) , Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

v. Number of available Ph.D. in the department should be greater than or equal to 20 per cent of the required number of faculty averaged over two academic year i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

vi. HoD of the program under consideration should possess Ph.D. degree in the Current Academic Year (CAY).

3. No Accreditation of the Program

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status.

Name of the Program 1:_____

Department/Program Specific Criteria:

   A. Marks given by Evaluators:

Sl. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
1.	Vision, Mission and Program Educational Objectives	50			
2.	Program Curriculum and Teaching-Learning Processes	100			
3.	Course Outcomes and Program Outcomes	175			
4.	Students' Performance	100			
5.	Faculty Information and Contributions	200			
6.	Facilities and Technical Support	80			
7.	Continuous Improvement	75			
	TOTAL	780			

   B. Institute Level Criteria (to be filled by the Chairman) :

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
8.	First Year Academics*	50			
9.	Student Support Systems	50			
10.	Governance, Institutional support and Financial Resources*	120			
	TOTAL	220			
	GRAND TOTAL (A +B)	1000			

*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

Total Grade:

No. of Y:_____, **C:**_____, **W:**_____, **D:** _____

_____
   Signature
   (Chairman)

Name of the Program 2:_____

A. Department/Program Specific Criteria:

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
1.	Vision, Mission and Program Educational Objectives	50			
2.	Program Curriculum and Teaching-Learning Processes	100			
3.	Course Outcomes and Program Outcomes	175			
4.	Students' Performance	100			
5.	Faculty Information and Contributions	200			
6.	Facilities and Technical Support	80			
7.	Continuous Improvement	75			
	TOTAL	**780**			

B. Institution Level Criteria (to be filled-in by the Chairperson)

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
8.	First Year Academics*	50			
9.	Student Support Systems	50			
10.	Governance, Institutional support and Financial Resources*	120			
	TOTAL	**220**			
	GRAND TOTAL (A +B)	**1000**			

*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

Total Grade:

No. of Y:_____, **C:**_____, **W:**_____, **D:** _____

_____
    Signature
    (Chairman)

Name of the Program 3:_____

A. Department/Program Specific Criteria:

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
1.	Vision, Mission and Program Educational Objectives	50			
2.	Program Curriculum and Teaching-Learning Processes	100			
3.	Course Outcomes and Program Outcomes	175			
4.	Students' Performance	100			
5.	Faculty Information and Contributions	200			
6.	Facilities and Technical Support	80			
7.	Continuous Improvement	75			
	TOTAL	**780**			

B. Institute Level Criteria (to be filled by the Chairman) :

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
8.	First Year Academics*	50			
9.	Student Support Systems	50			
10.	Governance, Institutional support and Financial Resources*	120			
	TOTAL	**220**			
	GRAND TOTAL (A +B)	**1000**			

*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

Total Grade:

No. of Y:_____, **C:**_____, **W:**_____, **D:** _____

_____
        Signature
        (Chairman)

Name of the Program 4:_____

A. Department/Program Specific Criteria:

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
1.	Vision, Mission and Program Educational Objectives	50			
2.	Program Curriculum and Teaching-Learning Processes	100			
3.	Course Outcomes and Program Outcomes	175			
4.	Students' Performance	100			
5.	Faculty Information and Contributions	200			
6.	Facilities and Technical Support	80			
7.	Continuous Improvement	75			
	TOTAL	**780**			

B. Institute Level Criteria (to be filled by the Chairman) :

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
8.	First Year Academics*	50			
9.	Student Support Systems	50			
10.	Governance, Institutional support and Financial Resources*	120			
	TOTAL	**220**			
	GRAND TOTAL (A +B)	**1000**			

*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

Total Grade:
No. of Y:_____, **C:**_____, **W:**_____, **D:** _____

_____
     Signature
    (Chairman)

Name of the Program 5:_____

A. Department/Program Specific Criteria:

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
1.	Vision, Mission and Program Educational Objectives	50			
2.	Program Curriculum and Teaching-Learning Processes	100			
3.	Course Outcomes and Program Outcomes	175			
4.	Students' Performance	100			
5.	Faculty Information and Contributions	200			
6.	Facilities and Technical Support	80			
7.	Continuous Improvement	75			
	TOTAL	**780**			

B. Institute Level Criteria (to be filled by the Chairman) :

S. No.	Criteria	Max. Marks	Marks Awarded	Grade (Y, C, W, D)	Remarks
8.	First Year Academics*	50			
9.	Student Support Systems	50			
10.	Governance, Institutional support and Financial Resources*	120			
	TOTAL	**220**			
	GRAND TOTAL (A +B)	**1000**			

*Assessment for Criteria 8 (8.3, 8.4 &8.5) and 10 (10.3) is different for individual program.

Total Grade:
No. of Y:_____, **C:**_____, **W:**_____, **D:** _____

_____
Signature
(Chairman)

Overall Observations

1.

S. No.	Name of the Program	Intake			Admissions	Student-Faculty Ratio
		CAY	*CAYm1*	*CAYm2*	*Average of CAY, CAYm1 and CAYm2*	*Average of CAY, CAYm1 and CAYm2*

- *Also, see the evaluator's report for the above parameters and if you disagree with the same, kindly give your comment.*

2. About the progress since last accreditation (to be filled for institutes who have applied for re-accreditation)

Kindly mention the changes made as recommended by NBA, since the previous visit.

3. Observation on general facilities and about the programs.

Kindly mention general observations about facilities like labs, library etc. and a general review about the programs.
- 1st year
- Academic Ambience
- Student Support Systems
- Strengths, Weaknesses, Concerns, Suggestions

4. Status of imbibing of outcome based accreditation. For Example:

- Formulation of PEOs, PSOs, COs and mappings carried out and implemented
- Methodology for assessing the attainment of outcomes
- Continual improvement process status
- Stakeholders (especially the faculty, HOD, students etc.) awareness about the process