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**Expense Category changes**

**(Web - Enhancement)**

# **Test Plan**

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# **Objective**

To verify that**,** user should now be able to setup the Expense Category in wizard form.

The main objectives of this enhancement are:

1. User will be shown what we are offering.
2. What needs to setup to use the functionality
3. The Export/Import of Category should be introduced with the Universal import UX in sync.
4. Guide should be made available for the Category Setup for the user to take tour of what needs to be setup in any new category.

Wizard should display 5 steps:

* 1. Manage Expense Categories & Cost Codes
  2. Assign Tax to Categories
  3. Export/Import Expense Categories
  4. Assign Expense Categories to Grades
  5. Assign Accounting /Cost Codes to Multiple Companies

User Story link for this is:

[Enhancement - Categories Wizard^J Import and Guide Changes.docx](https://1drv.ms/w/s!AvZ4DsJVUnWHgZwlQbXxnYkcdlyi6g?e=oG38dz)

# **Testing Team & Efforts**

**QA 1:** Pallavi Srivastava

**QA 2:** Ashuvinder

**Efforts:** Demo / Dev - 4 Hours

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# **Scope**

1. There is no impact on any other function of this enhancement.
2. There is no change on mobile.

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# **Strategy**

"**Expense Category Setup changes (Web- Enhancement)**" will be validated in the following environments:

**I.) Dev Environment**

" **Expense Category Setup changes (Web- Enhancement)**" will be developed and verified in the dev environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* The requirement for " **Expense Category Setup changes (Web- Enhancement)**" is finalized and approved.
* The design for " **Expense Category Setup changes (Web- Enhancement)**" is finalized and signed off.

Exit Criteria:

* All the positive scenarios are passed.

**II.) QA Environment**

**“Expense Category Setup changes (Web- Enhancement)**" will be tested in the QA environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* Dev’s exit criteria have been met.

Exit Criteria:

* Positive and negative scenarios are passed.
* Defects found (P1, S1, and P1, S2) during functional testing is fixed, deployed, retested, and closed.

**III.) Production Environment**

Sanity testing will be performed in the Production environment. The Entry and Exit criteria for the same are:

Entry Criteria:

* Code is deployed in the Production environment.

Exit Criteria:

* Code is reflected in the Production environment.

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# **Defects**

* Defects found during functional and sanity testing will be logged into VSTS by the QA team.
* The Dev team will look into the issue, fix it in the Dev environment, unit test it, and deploy it on the QA environment.
* QA team will then retest the defect and change the status accordingly (Closed or Reopened).
* Defects that are not going to be fixed in this release, will be moved, and fixed in the next release.
* Test Cases that are getting affected by the deferred defects will remain in failed status and will be executed in the release when the defect will be fixed respectively.

# 

# **6.** **Test Schedule**

**Demo / Dev:** 29/09/2022 (Tentative) (4 Hours) + Documentation (6 Hours)

**QA:** 14/10/2022 (Tentative) (6 Hours)

**7.** **Release Date:**   
  
This function planned release is: 21/10/2022 (Tentative)

# **8.** **Test Artifacts**

Following are the test artifacts that will be delivered as part of this release:

|  |  |
| --- | --- |
| **Test Artifacts** | **Ownership** |
| Test Plan | Owner: Pallavi Srivastava  Reviewer: Arjan Bolwerk / Sunita Nigam |
| Test Scenario | Owner: Ashuvinder  Reviewer: Arjan Bolwerk / Sunita Nigam |
| Test Cases | Owner: Pallavi Srivastava  Reviewer: Arjan Bolwerk / Sunita Nigam |

# **9. Automation**

This function will be automated in the next release. In the current release, all the test case  
will be executed manually.

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# **10.** **Test Summary Report**

Following is the test summary report:

* No. of Test Scenarios:
* No. of Test Cases:
* No. of defects found on QA Environment:

# **11.** **Other Details related to the function**