

## Meeting Minutes Taken on 9<sup>th</sup> September, 2008 at 1300 hours

**Attendees:** Huang Jian, Cui, Fil, Ken, Keane, & David

**Absent:** Mohammad

**Next Meeting:** 16/09/2008 (Tuesday) @ 1300 hours

### **Contents:**

#### 1. Milestone 5 Postmortem

- What we did right?
  - Plenty of communication through the Google groups.
  - Tasks segmentation size was right: the 3 pillars of plugins.
  - Group's attention are focused.
- What needs to be improved?
  - Personal goals and doubts on expectations need to be communicated well.

#### 2. Plan for Sprint 6

- Task 1: Plugins deployment scripts retrofitting. (Lead by Ida)
  - David commented that this task can be undertaken by one person, and resources can be pulled from within group. This is a crucial step to polish up the daemon plugins.
- Task 2: Create plugins (Individual)
  - David itemized the goal of this task, as it is vague for now.
  - Ken: The goal of this task is to create usable plugins and test the plugins mechanism in full for production use.
  - David commented that the step taken to wait for plugins idea is not encouraged as the group has 3 members (Ken, Fil and Mohammad) idling while waiting for the ideas to come through.
  - David suggested that the 3 members should brainstorm on the potential plugins and start to work on it, and do not wait for the ideas to come through.
  - The group agreed. However, will still let the ideas come through for external inputs.
  - David said that he would like to plugins of more complex, relative to the plugins created in the previous Sprint.
- Task 3: Front-end plugins union (Lead by Cui Xiaodong)
  - Cui said that this sprint is the best time to pick a path and follow it, no matter good or bad. Currently, there are 3 paths, which have their own strengths and setbacks, and we cannot afford to waste this sprint on exploration on new ways of getting this at least to a proof-of-concept.

- David commented that the deliverable of this task is a functional proof-of-concept. Simple plugins will suffice. There is no need an elaborate system to be done.

### 3. Recognitions

- Ken recognized everyone in the group for making M5 the most productive and collaborative sprint so far in this project.
- David also recognized the group for an excellent job well done. He hoped that to continue to see such progress for the subsequent sprints.