

# Pamela Courter

## Data Analyst

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Detail-oriented Reporting Analyst, aiming to build on extensive reporting experience and grow into a data analysis role that supports strategic business decisions.

### Overview

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Experienced Call Center Reporting Analyst with expertise in performance metric evaluation and data management. Proficient in delivering accurate reports to support business objectives while ensuring data integrity. Strong collaborator, adaptable to changing needs, and committed to a results-driven approach.

### Experience

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2003-Current

#### **SQL Programmer| Focus Services**

- Created dashboards to monitor and track key performance indicators.
- Collaborated with cross-functional teams to streamline data collection processes, enhancing accuracy.
- Increased efficiency in data storage and retrieval by implementing robust database management systems.
- Created various Excel documents to assist with pulling metrics data and presenting information to stakeholders for concise explanations.
- Collaborated with IT to ensure data security measures were in place, safeguarding sensitive information.
- Developed and maintained data pipelines for seamless flow of information, ensuring timely availability for decision-making.
- Automated routine data analysis tasks, freeing up time for more complex analysis.

### Accomplishments

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- Contributed to the design and development of enterprise applications utilizing n-tier SQL architecture, advanced stored procedures, and C#/ASP-based web platforms to streamline contact center data capture and employee administration.
- Designed and implemented user-facing applications to manage and update website metadata, improving content visibility while significantly reducing user error through intuitive interface design.
- Designed and delivered advanced SSRS reports that integrated SQL-sourced data with embedded Excel formulas, enabling users to seamlessly input additional data post-export and automatically include it in calculations—reducing manual processing and improving reporting flexibility.

### Education

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2002-2012

**Bachelor's Computer Science**  
WEBER STATE UNIVERSITY

- Dean's Scholarship Recipient
- 3.97GPA

### Skills

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- Data visualization and automation in Power BI (SSRS)
- SQL proficiency in querying, optimization and extraction
- Data collection and interpretation
- C#, ASPX, VB, C++, html
- Microsoft Excel, Office Suite
- Effective Client Communication
- Dependable and reliable
- Creative problem solving and Analytical mindset
- Multitasking and Task prioritization
- Python

### Contact

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