# Etienne BAYOI MOUKONDJI, (ACCA, MBA,)

# Executive Finance Manager - Project Manager

For more details, check my online resume: www.doyoubuzz.com/etienne-bayoi-moukondji-acca-mba-



#### CONTACT

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## **ABOUT ME**

Certified Accountant & Financial analyst, with more than 15 years of experience in providing financial and assurance services for various clients in Financial Services, Telecommunications, Manufacturing, Industrial, Power and Energy, Oil & Gas, Transport and Logistics industries and Not For Profit organization's

Extensive background and competencies in all stages of the audit engagement process, including planning, study, analysis evaluation, and testing of controls; reporting; and follow-up;

Substantial practical experience of International Standards on Auditing (IAS) and their practical application to assurance engagements; Substantial practical experience of International Financial Reporting Standards (IFRS), US GAAP accounting and their related financial reporting requirements:

Spécialisations : - People Management & Development

- Managing For Value (MFV),
- CAPEX & Projects Evaluation,
- Financial Control,
- Budget & Controls
- Strategic Planning and Risks & Opportunities
- Treasury management

# **EXPERIENCE**

# Associate Management Consultant

EdGE CONSULTING Cameroon Ltd

Since March 2011

- Drawing a holistic and intelligent approach to total cost reduction, either for operating advantage to produce rapid economic value, or for structural advantage, with a focus on sustained efficiency and long-term growth
- Providing services to help companies pursue their growth strategies with full awareness of potential risk and benefit
- My key role is to helps executives identify and assess possibilities to select the strategy with the strongest potential to target and deliver value; Working in areas that include marketing, human resources, management and accounting, Conducting research, surveys and interviews, compiling and presenting information, analyzing statistics, writing reports, making recommendations
- Creating operating model capable of responding to changing consumer needs as well as shifting financial revenue and talent polls
- Control design analysis and test of effectiveness over the financial processes
- Designing strategies for nimble yet effective operating model
- Helping companies navigate sales and marketing landscape with successful strategies for attracting, selling and maintaining customers
- Identifying and designing capabilities as part of robust business model strategy to unlock potential value
- Stimulating a range of strategic planning services and capabilities can help companies develop long-term, robust, scenario-based strategies that can help accelerate their transformation into high-performance businesses
- Bringing an understanding of forces and their effect in business
- Worshop leader to share the result and the area of improvements

# Finance Manager Advisory

**INSTRUMELEC Cameroun** 

July 2011 to October 2013

# Chief Financial Officer

IBC SA

June 2008 to January 2011

- Carry out the analyses and evaluations on the possibilities of reducing costs;
- Identify, examine and analyze the operational improvement potential as appropriate and make proposals for operational changes (policies, procedures, etc...)
- Monitor and interpret cash flow, predict future trends, analyze any changes on business forecast and inform executive team; Produce monthly accounts and ensure the completeness of these
- Liaise with the Auditors to ensure the annual audit is carried out in a timely manner

# **SKILLS**

#### Others

- Project Finance
- Business Analysis
- Investment Banking
- Consultancy
- Auditing
- Profit & Loss Management
- IFR<sup>q</sup>
- Implementing Training Programs
- Strategic Planning
- Internal Controls
- Financial Modeling
- Financial Reporting
- Risk Management
- Business Planning
- Internal Audit
- Due Diligence
- Strategy Execution

### Languages

- FRANCAIS
- ANGLAIS
- ESPAGNOL

- Prepare monthly analyses of costs and issued comparison with previous month and budget; Provide explanations and propose solutions to mitigate risks and maximize opportunities
- Produce and interpret financial information
- In partnership with the operational teams (production, trade, supply) analyze the financial impacts on the results and prepare the updated periodic planned results including determinations of the keys to success for upcoming plans
- Put in place cost accounting, management accounting, management of supervisory control and management of the information system
- Formulate strategic business and long-term plans
- Develop external relationships with contacts suitable, for example, auditors, lawyers, bankers, and statutory bodies
- Search and present the factors that influence the performance of the company; develop financial management mechanisms that minimize the financial risks
- Manage budgets

# Management Business Partner

FIB CONSEIL (Finance management & Audit consultancy firm)

August 2006 to June 2008

- Scheduling, conducting and organization of financial projects
- Drafting writing letters, production of financial statements, audit reports for assessment and synthesis prior to their issuance,
- Verification of ongoing on budgetary commitments to customers
- Proactive interaction with the staff of the client for collections of information to solve problems and improve processes
- Planning of audit commitments and compliance audits of documentation in connection with dedicated policy
- Opérationnal advice and assistance in cash management for our customers coporate. Missions dedicated more specifically in:
- Supervising, training and coaching of collaborators and trainees on the audit process.
- Missions coordination (planning, execution, management and realization of audits of the financial statements and other accounting commitments).
- Assignment and review of the work done by field junior staff and the assessment of their performance.
- Analysis of end of commitment procedures and preparation of meetings on advancement with the staff of the client,
- Research and analysis of financial statements on related issues.
- Participation in the drafting and translation of offers and various other documents of communication with the client.
- Acquisition and documentation of practical knowledge of the company in relation to the relevance of financial statements and company activities sectors
- Cash management (analysis, reporting, forecast)
- Liaising with customer staff on the operational issues in order to facilitate the execution of field missions.
- Financial control

## Head of Treasury and Payroll

Diageo - Guinness Cameroun July 2002 to November 2006

## Head of Finance Department

GROUPE PHP - COMPAGNIE FRUITIERE CAMEROUN

June 2000 to July 2002

- Operations management and improving processes and procedure
- Management of teams
- Control of daily cash management
- Analysis of achievements and updates cash forecasts
- Managing banking relationships and renegotiation of banking conditions
- Issuance and monitoring of financial guarantors (bonds and letters of comfort)
- Implementing a secure solution of payment
- Control of bank conditions, of financial charges and scale interests
- Production off monthly reporting of cash management
- · Analysis of investments in foreign currency
- · Establishment of annual forecast
- Assembly and control of funding in the short and medium team
- Optimization of financial costs
- Analysis of accounts, balancing accounts

## Treasury Manager

**TOTAL Cameroun** 

March 1997 to May 2000

- Support and participate in Company's Strategic Plan activities.
- Forecast daily cash requirements and execute daily financing decisions.
- Meet with cash management banks to plan cash management vs. Company needs.
- Direct, monitor and trade investment portfolios including Working capital
- Negotiating bank conditions
- Manage long-term and short-term investment strategies.
- Recommend, implement and maintain process improvements.
- Assess performance benchmarks and recommend changes when warranted.
- Control movements under the conditions of banking accounts
- Review and recommend changes to the investment policies based on the market conditions.
- Manage, and supervise all aspects of cash flow.
- Prepare or monitor company's various cash flow forecasts and perform financial modeling.
- Manage, direct, and develop Cash Management staff.
- Evaluate, develop and implement cash management systems to optimize efficiencies.
- Provide technical and other support for mergers and acquisitions and other projects as needed.
- Manage appropriate accounting procedures and processes.
- Analysis and reporting of achievements; updated forecasts;
- Manage relationships with financial service providers.
- Reliability of forecast, annual cash payable monthly (control achievements, adjustment, focus,...)
- Monitor bank service fees and address quality issues.
- Monitoring operations on offshore accounts (investments, payments

## **Audit Manager**

ACMS (Chartered accountant & management consultancy firms)

June 1993 to January 1997

- Performing budget control and variance analysis and report to project donors
- Coaching junior (low and intern) staff
- Customer internal control reviewing and recommendations given in line with identification of weaknesses
- Verifying accurately and effectiveness of system in monitoring and evaluation of projects and prepare draft reports,
- Coaching of audit field team in order to improving way to move forward and standard compliance
- Preparation of annual financial statement in accordance with Local regulations and IFRS standard
- Completion of appropriate annual work files and
- Assessing performance of fund beneficiaries using financial and non-financial information
- Drafting audit working plan and internal report control,
- Inventorying and codification of fixed assets
- Preparing and performing special donor audit project and raising appropriate report
- Coordinating a huge number of stock takes and issuing financial reports

## **Junior Auditor**

Comptabilité-Gestion-Méthodes

February 1992 to April 1993

- Transversal audit (logistics, sourcing) and full audit
- Process mapping and assesment of the control
- Risk assesment campaign
- Risk analysis to prepare the yearly audit plan



Sheetah Learning (PMI® REP)

January 2012 to December 2012

Project management

## **ACCA Professional Level**

Association of Chartered Certified Accountant (ACCA)

September 2000 to June 2012

African Project Management Academy

January 2011 to December 2011

Project management

CNAM - INTEC

September 1998 to June 2000

Douala University Centre

Yaounde University