



**THE UNITED REPUBLIC OF TANZANIA
THE ENGINEERS REGISTRATION BOARD**



THE STRUCTURED ENGINEERS APPRENTICESHIP PROGRAMME (SEAP)

APPLICATION FORM FOR ADMISSION INTO SEAP

Section 1: Particulars of the Applicant

- 1.1 Name of the applicant (*first and surname in full*):
- Gender and age Male ☐ Female ☐ Date of Birth.....Age.....years
- 1.2 Academic qualification attained by the applicant:
- 1.3 Engineering specialization
(e.g. civil, mechanical, electrical, mining, textile, etc):.....
- 1.4 GPA Score of the academic degree/Advanced diploma award (or equivalent).....
- 1.5 Name of institution from which applicant
graduated:.....
- 1.6 Year of Graduation.....
- 1.7 Postal Address:
- 1.8 E-mail Address:Tel:.....
- 1.9 Current Employment (if any):
.....
- 1.10 Years of work experience.....
- 1.11 Please state your main duties and responsibilities at your current employment:
- a.
- b.
- c.
- d.

1.12 Attach the following documents:

- 1) Certified copy of degree/Advanced diploma certificate (or other qualification);
- 2) Academic transcript;
- 3) Curriculum vitae;
- 4) Letter from employer (if employed);
- 5) Two (2) passport size photographs (colored);
- 6) Birth Certificate;
- 7) Certified copy of Form IV & VI certificates;
- 8) Any other relevant information that the applicant wishes to include;

Section 2: Declaration

I certify that the particulars furnished in this application form are correct and complete in all respects and that no relevant information has been withheld. I understand that misrepresentation, falsification and/or withholding information in regard to this application are serious offences that may result in nullification of the application or withdrawal of the admission into SEAP and/or prosecution.

Applicant's Signature: Date:.....

Section 3: Applicant's Witness and Referee – (to be filled by a Registered Engineer)

Signed by the said.....(Applicant) in the presence of.....(Name) who is a registered engineer in the category.....with Engineers Registration Board.

Postal Address:.....Phone No:.....

E – mail:.....Physical Address:.....

Date:.....(Engineers Official Stamp)

Section 4: Assessment by ERB Secretariat (for official use only)

4.1 Criteria for Selection

Criteria	Maximum Score	Scores				
		1	2	3	4	5
Academic Qualification	25 for GPA 5.0					
Years since Graduation	10 for 0-1 yr and tapering to 2 for 5 yrs					
Prior experience	10 for no experience, tapering to 2 for 5 years unsupervised experience					
	10 for 26 years, and tapering to 2 for 32					

Age	<i>years</i>					
Registration with ERB	<i>10 bonus pts for registration with ERB</i>					

4.2 Total Score (max. 65):

4.3 Recommendation by ERB Secretariat

☐ Application Accepted

☐ Application Rejected

Reason:

4.4 Allocation of Training

The candidate is recommended for placement with for SEAP training for a period ofmonths, starting from:

Signature Date

Registrar, Engineers Registration Board

Section 5: Decision of the Board

The Board during its meeting of deliberated on the submission by the applicant and the recommendations by the ERB Secretariat and made the following decision:

1. The applicant be placed with for SEAP training for a period of Months , starting from:.....
2. The application is rejected.

Further remarks (if any)

.....
.....

SignatureDate

(Official Stamp)

TRAINEES ACCEPTANCE AND COMMITMENT FORM

I (Name of trainee)

Of

..... (Postal Address)

Do hereby accept to join and complete SEAP training on the following conditions:-

Please tick where appropriate

(1) Only after the availability of sponsorship of the Board

☐

(2) Self Sponsorship

☐

(3) Employer Sponsorship

☐

TRAINEE'S SIGNATURE:

DATE:

Evaluation of the Applicant (for Official Use Only)

Applicants' Academic Qualification & Discipline				
S/N	Criteria	<i>Rating of score</i>	How much	Points
1	GPA	<i>25 for GPA 5.0</i>		
2	Years since Graduation	<i>10 for 0-1 yr and tapering to 2 for 5 yrs</i>		
3	Prior experience	<i>10 for no experience, tapering to 2 for 5 years unsupervised experience</i>		
4	Age	<i>10 for 26 years, and tapering to 2 for 32 years</i>		
5	Registration with ERB	<i>10 bonus pts for registration with ERB</i>		
6	Total score			