

THE UNITED REPUBLIC OF TANZANIA
THE ENGINEERS REGISTRATION BOARD

THE STRUCTURED ENGINEERS APPRENTICESHIP PROGRAMME (SEAP)

APPLICATION FORM FOR ADMISSION INTO SEAP Section 1: Particulars of the Applicant

1.1 Name of the applicant (first and surname in full):

Gender and age Male Female Date of Birth.....Age.....years 1.2

Academic qualification attained by the applicant: 1.3

Engineering specialization (e.g. civil, mechanical, electrical, mining, textile,
etc):.....

1.4 GPA Score of the academic degree/Advanced diploma award (or equivalent).....

1.5 Name of institution from which applicant
graduated:..... 1.6 Year of
Graduation..... 1.7 Postal Address: .

..... 1.8 E-mail Address:
.....Tel:..... 1.9 Current Employment (if any):
..... 1.10 Years of work
experience..... 1.11 Please state your main
duties and responsibilities at your current employment: a.
..... b.
..... c.
..... d.
.....

ERB/SP/009

2 1.12 Attach the following documents:

- 1) Certified copy of degree/Advanced diploma certificate (or other qualification); 2) Academic transcript; 3) Curriculum vitae; 4) Letter from employer (if employed); 5) Two (2) passport size photographs (colored); 6) Birth Certificate; 7) Certified copy of Form IV & VI certificates;
- 8) Any other relevant information that the applicant wishes to include;

Section 2: Declaration

I certify that the particulars furnished in this application form are correct and complete in all respects and that no relevant information has been withheld. I understand that misrepresentation, falsification and/or withholding information in regard to this application are serious offences that may result in nullification of the application or withdrawal of the admission into SEAP and/or prosecution.

Applicant's Signature:Date:.....

Section 3: Applicant's Witness and Referee – (to be filled by a Registered Engineer)
Signed by the said.....(Applicant) in the presence
of.....(Name) who is a registered engineer in the
category.....with Engineers Registration Board.
Postal Address:.....Phone No:.....
E – mail:.....Physical Address:.....
Date:.....(Engineers Official Stamp)

Section 4: Assessment by ERB Secretariat (for official use only) 4.1 Criteria for Selection
Criteria Maximum Score Scores
1 2 3 4 5

Academic
Qualification
25 for GPA 5.0 Years since Graduation
10 for 0-1 yr and tapering to 2 for 5 yrs
Prior experience
10 for no experience, tapering
to 2 for 5 years unsupervised experience
10 for 26 years, and tapering to 2 for 32

3 Age
years Registration with ERB
10 bonus pts for registration with ERB
4.2 Total Score (max. 65):
4.3 Recommendation by ERB Secretariat
Application Accepted

Application Rejected
Reason:

4.4 Allocation of Training
The candidate is recommended for placement with for SEAP
training for a period ofmonths, starting from:

Signature Date Registrar, Engineers
Registration Board

Section 5: Decision of the Board

The Board during its meeting of deliberated on the
submission by the applicant and the recommendations by the ERB Secretariat and made the
following
decision:

1. The applicant be placed with for SEAP training
for a period of Months , starting from:..... 2. The application is
rejected.

Further remarks (if any)

.....
.....

SignatureDate

(Official Stamp)

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TRAINEES ACCEPTANCE AND COMMITMENT FORM

I (Name of trainee)

Of

..... (Postal Address)

Do hereby accept to join and complete SEAP training on the following
conditions:-

Please tick where appropriate

- (1) Only after the availability of sponsorship of the Board
- (2) Self Sponsorship
- (3) Employer Sponsorship

TRAINEE'S SIGNATURE:

DATE:

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Evaluation of the Applicant (for Official Use Only)

Applicants' Academic
Qualification & Discipline
S/N

Criteria Rating of score How
much Points 1 GPA 25 for GPA 5.0 2 Years since Graduation
10 for 0-1 yr and tapering to 2 for 5 yrs 3 Prior experience
10 for no experience, tapering to 2 for 5 years unsupervised experience
4
Age
10 for 26 years, and
tapering to 2 for 32 years 5 Registration with
ERB
10 bonus pts for registration with ERB
6 Total score