



## **Panda Playgroup**

Howell Hall, School Lane, Copmanthorpe, YO23 3SQ

Member of the Pre-School Learning Alliance

Ofsted Setting Number EY 501461

Registered Charity Number 1035584

### **Safeguarding Statement**

The designated Safeguarding Officer for the setting is **Lynne Selby**

Named Member of the Committee for Safeguarding is **Marion Weeks**

Parents should be aware of and understand the safeguarding policies in place for all staff, including senior managers, board of trustees, paid staff, volunteers, sessional workers, agency staff, students, or anyone working on behalf of Panda Playgroup.

#### **At Panda Playgroup we believe that**

- Our number one priority is the Safety and Welfare of all children
- All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- Working in partnership with children, young people and their parents, carers and other agencies, is essential in promoting young people's welfare

#### **Purpose of our Safeguarding policies**

- To provide protection for children and their families, visitors and the Panda Team
- To provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of, harm

#### **At Panda Playgroup we will safeguard children**

- Valuing, listening to and respecting them
- Adopting City of York Safeguarding children's partnership's child protection guidelines through procedures and a code of conduct for staff and volunteers.
- Recruiting staff and volunteers safely, ensuring all necessary checks are made
- Sharing information about child protection and good practice with children, parents, staff and volunteers
- Sharing information about concerns with agencies who need to know and involving parents and children appropriately in accordance with Department for Education advice.
- Providing effective management for staff and volunteers through supervision, support, and training

#### **To support this statement: -**

- We will ensure all staff and parents are made aware of our Safeguarding Policy and Child Protection procedures.
- We provide adequate and appropriate staffing resources to meet the needs of children.
- Volunteers do not work unsupervised.
- We have procedures for recording the details of visitors to the setting.
- We take security steps to ensure that we have control over who comes into the setting so that no unauthorised person has unsupervised access to the children.
- We are alert to recognising when children are at risk of harm. We understand that risks for the child and family could include sexual exploitation, domestic violence, female genital mutilation, forced marriage, substance misuse, gang activity/knives, radicalisation and extremism as well as risks associated with relationships, online safety, water, fire, roads, and railways.

- We take steps to ensure children are not photographed or filmed on video for any other purpose than to record their development.
- We abide by the protection of Vulnerable Groups Act requirements in respect of any person who is dismissed from our employment or resigns in circumstances that would otherwise have led to dismissal for reasons of child protection concern.
- All setting staff are valued members of the team. Everyone is expected to set and maintain the highest standards for their own performance, to work as part of a team and to be an excellent role model for our children.

**In addition, all Panda staff are trained to:**

- Record/keep a log of any accidents, incidents and existing injuries to a child.
- Understand, the written procedures for managing allegations of harm to a child or learner
- Follow up on absences and episodes of lateness including appropriate checks when children and learners stop attending the setting
- Know how to make a complaint and understand policies on whistleblowing and how to manage concerns about the practice of adults in respect of the safety and protection of children.
- Keep a log of incidents of discrimination, including racist incidents. This should include details of how the incident was responded to.
- Tackle poor behaviour towards others, including bullying and discrimination and actively promote British Values, defined as 'democracy, rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.'
- Ensure that toileting and intimate care needs are seen to with dignity and respect.

**Please refer to the detailed policies on the website**

1. Alcohol, Substances and Staff Medication
2. Arrival & Collection Procedures
3. Children and child protection
4. Children's rights and entitlements
5. Children's safety and security on premises
6. Confidentiality and access to records
7. Information sharing
8. Looked after Children
9. Making a complaint
10. Missing child
11. Outings and visits
12. Prevent Duty
13. Social Networking mobile phones, cameras and recording equipment
14. Uncollected child

**IF YOU HAVE SIGNIFICANT CONCERN REGARDING A CHILD**

- If the matter is urgent, please contact MASH (Multi Agency Safeguarding Hub) Monday – Friday between 8.30am and 5pm on 01904 551900 and select option 2, or email them at [MASH@york.gov.uk](mailto:MASH@york.gov.uk) here you will be able to discuss your concerns with a social worker.
- If it is out of hours please contact the Emergency Duty Team on 01609 780780 or if a child is at immediate risk please contact North Yorkshire Police.

**Other documents/additional information**

- [saferchildrenyork.org.uk](http://saferchildrenyork.org.uk)
- What to do If you are worried a child is being abused, Department for Education, 2015