

POSITION AVAILABLE
SENIOR PROGRAM OFFICER
LAW AND HEALTH INITIATIVE – PUBLIC HEALTH PROGRAM
OPEN SOCIETY FOUNDATIONS, NEW YORK OFFICE
March 2011

The Open Society Foundations work to build vibrant and tolerant democracies whose governments are accountable to their citizens. To achieve this mission, the Foundations seek to shape public policies that assure greater fairness in political, legal, and economic systems and safeguard fundamental rights. On a local level, the Open Society Foundations implement a range of initiatives to advance justice, education, public health, and independent media. At the same time, we build alliances across borders and continents on issues such as corruption and freedom of information. The Foundations place a high priority on protecting and improving the lives of people in marginalized communities.

Investor and philanthropist George Soros established the Open Society Foundations, starting in 1984, to help countries make the transition from communism. Our activities have grown to encompass the United States and more than 70 countries in Europe, Asia, Africa and Latin America. Each Foundation relies on the expertise of boards composed of eminent citizens who determine individual agendas based on local priorities.

The Open Society Foundations' **Public Health Program (PHP)** aims to promote health policies based on scientific evidence, social inclusion, human rights, and justice. Broadly, the program works with civil society organizations within two fields: promoting the participation of socially marginalized groups in public health policy and fostering greater government accountability and transparency through civil society monitoring efforts. Program areas focus on addressing the human rights and health needs of marginalized groups, facilitating citizen access to health information, and advocating for a strong civil society role in public health policy and practice.

For further information on the Public Health Program, please visit our website:

<http://www.soros.org/health>.

The PHP's **Law and Health Initiative (LAHI)** promotes legal action to advance public health goals worldwide. LAHI supports legal assistance, litigation, and law reform efforts on a range of health issues, including patient care, HIV and AIDS, harm reduction, palliative care, sexual health, mental health, and Roma health. LAHI's priorities include integrating legal services into health programs, strengthening human rights protections within health settings, and developing training and education programs in law and health. By bringing together legal, public health, and human rights organizations, LAHI seeks to build a broad movement for law-based approaches to health and for the human rights of society's most marginalized groups.

For further information on the Law and Health Initiative, please visit our website:

<http://www.soros.org/initiatives/health/focus/law>.

The Open Society Foundations (OSF) seeks a full-time Senior Program Officer in its New York office to work with the Law and Health Initiative (LAHI) of the Public Health Program (PHP).

Responsibilities:

Reporting to the LAHI Project Director, the Senior Program Officer will design and implement a range of grant-making and advocacy initiatives at the intersection of law, health and human rights. Among other responsibilities, he or she will collaborate closely with the Public Health Program's other projects to catalyze and support legal action on the following priority global health issues:

- Access to Essential Medicines
- HIV/AIDS
- Mental Health
- Roma Health
- Tuberculosis

The Senior Program Officer will be an integral part of LAHI's New York-based team, which currently includes a project director, senior program officer, program officer (harm reduction), program officer (sexual health and rights), program coordinator, and administrative assistant. The Senior Program Officer will also work closely with LAHI coordinators and other staff based at Soros Foundations in Eastern Africa, Southern Africa, Central and Eastern Europe, and Central Asia.

Primary day-to-day responsibilities will include:

- **Grantmaking:** the Senior Program Officer will oversee a portfolio of grants, which will include soliciting and evaluating proposals, preparing documentation, corresponding with grantees, and overseeing program monitoring and evaluation.
- **Capacity building:** the Senior Program Officer will coordinate technical assistance and organizational and leadership development for grantees through training, coaching, peer-to-peer learning, work with external consultants, and other strategies.
- **Advocacy:** in cases where OSF is uniquely positioned to conduct advocacy on legal and human rights issues related to health, the Senior Program Officer will work with grantees on designing and implementing advocacy materials and campaigns targeting government officials, donors, and the media.
- **Convening:** the Senior Program Officer will, as appropriate, convene meetings and seminars at a national, regional, and/or international level that promote legal and human rights issues related to public health.
- **Fund leveraging:** the Senior Program Officer will design and implement strategies to mobilize third-party funds to sustain LAHI projects and grantees, including evaluating the impact of projects, strategically communicating about the impact of projects, developing relationships and collaborations with other donors, and developing the fundraising capacity of grantees.

The Senior Program Officer will also assume some management responsibilities, to be determined in consultation with the LAHI Project Director. This could include staff development, development of LAHI policies and systems, and development of evaluation and learning initiatives for LAHI.

Additional responsibilities will include:

- Tracking and managing budgets for the above work.
- Recruiting and managing external consultants to assist with the above work as needed.
- Traveling to relevant meetings and representing OSI as appropriate.

- Publishing and engaging in external communications on aspects of LAHI's work.

Qualifications:

- At least ten years of professional experience in **four or more** of the following **six** relevant fields: (1) legal advocacy and litigation; (2) international human rights; (3) health and human rights; (4) global health (specifically related to marginalized groups); (5) grant-making; (6) capacity development.
- Management experience, including personnel management, project management and strategic management.
- Law degree.
- Experience working in one or more of the following regions: East and Southern Africa; Central and Eastern Europe (CEE) and the former Soviet Union (fSU); Southeast Asia (SEA).
- Excellent written and oral communication skills in English.
- Demonstrated commitment to using law progressively to advance public health and human rights objectives.
- Ability to work efficiently under pressure and on a wide range of tasks.
- Strong organizational skills and attention to detail.
- Willingness to travel extensively.
- Commitment to working as a member of a team.
- Ability to listen and communicate clearly and effectively with people from diverse cultures and backgrounds.
- Discretion and ability to handle confidential issues.

Start Date: ASAP

Compensation: Commensurate with experience. Excellent benefits package.

To Apply

Please email resume and cover letter with salary requirements before to:

humanresources@sorosny.org Include job code in subject line: **SPO-LAHI**

Application deadline: April 8, 2011

OR

Open Society Foundations
Human Resources – Code **SPO-LAHI**
400 West 59th Street
New York, New York 10019

FAX: 212.548.4675

No phone calls, please. The Open Society Foundations is an Equal Opportunity Employer.