

P.O. Box 190330 Brooklyn, NY 11219 Tel:718-804-3024 www.mmglassnyc.com

JobID: <u>1111</u>			Date: 04/08/2025					
Address:		APT:	Technician: Gruen					
Front Door Vest Door	☐ Lami ☐ Plexi ☐ PW Notes	□RW □CG	Size _ x _ Moldings _					
Sidelite	WG _ Cap	_						
☐ Hallway Floor ☐ Skylight	☐ Lami ☐ Plexi ☐ PW Notes	□RW □CG	Size _ x _ Moldings _					
	WG Cap							
☐ Hallway Floor ☑ Skylight	✓ Lami □ Plexi □ PW Notes _	□RW □CG	Size _ x _ Moldings _					
□ KIT ☑ Top □ BR □ Bottom	S Glass L Glass NewScreen _ ScreenRep		Size x IU					
☑ BATH □ LR	RB UL B TL Pivot C Notes							
	S Glass 1 L Glass _							
LR	RB 1 UL _ B TL _ Pivot _ C Notes							
□ KIT ☑ Top □ BR □ Bottom	S Glass L Glass NewScreen ScreenRep		Size x IU					
☑ BATH □ LR	RB UL B TL Pivot C Notes		Locks _ Shoes _ Molding _ Cap _					
✓ KIT☐ Top☐ BR☐ Bottom☐ BATH	S Glass 1 L Glass _							
LR	RB 1 UL _ B' TL _ Pivot _ C Notes	TB BB BB WG D						
☐ KIT ☐ Top ☐ BR ☐ Bottom	S Glass L Glass NewScreen _ ScreenRep		Size x IU					
□ BATH □ LR		TB _ BB _ aps _ WG _						
✓ KIT ☐ Top ☐ BR ✓ Bottom	S Glass 1 L Glass _ NewScreen _ ScreenRep		Size x IU					
□ BATH □ LR		TB BB BB WG _						

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		Notes					
□ KIT □ BR ☑ BATH □ LR	☑ Top ☐ Bottom	S Glass L Glass DP Size _ x IU NewScreen _ ScreenRep _					
		RB UL BTB BB Locks Shoes TL Pivot Caps Molding Cap Notes					
□KIT □BR □BATH □LR	☑ Top ☐ Bottom	S Glass 1 L Glass _					
		RB 2 UL BTB BB Locks Shoes LL Pivot Caps WG Molding Cap Notes					
□ KIT □ BR	☐ Top ☑ Bottom	S Glass _ L Glass 2 DP Size _ x _ IU _ NewScreen _ ScreenRep _					
□ BATH □ LR		RB 2 UL BTB Locks Shoes TL Pivot Caps Molding Cap Notes					
□KIT □BR □BATH □LR	☐ Top ☑ Bottom	S Glass <u>2</u> L Glass <u> </u>					
		RB 2 UL BTB Locks Shoes TL Pivot Caps Molding Cap Notes					
□ KIT ☑ BR	☑ Top ☐ Bottom	S Glass 3 L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _					
□ BATH □ LR		RB 5 UL					
⊠ KIT □ BR □ BATH □ LR	☑ Top ☐ Bottom	S Glass _ L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _					
		RB UL BTB BB Locks Shoes TL Pivot Caps WG Molding Cap Notes					
□ KIT □ BR ☑ BATH □ LR	☐ Top ☑ Bottom	S Glass _ L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _					
		RB UL BTB BB Locks Shoes TL Pivot Caps WG Molding Cap Notes					
⊠ KIT □ BR □ BATH □ LR	☑ Top ☑ Bottom	S Glass 155 L Glass 155 DP Size 10 x 10 IU _ NewScreen _ ScreenRep _					
		RB 100 UL BTB BB Locks Shoes TL Pivot Caps Molding Cap Notes					
□ KIT □ BR	☑ Top ☐ Bottom	S Glass _ L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _ Page 2/5					



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□BATH □LR			UL _ Pivot _			Locks _ Molding _	
□KIT □BR □BATH	☐ Top ☑ Bottom		L Glass ScreenR			Size x	IU _
□ LR						Locks _ Molding _	
□ KIT □ BR	☑ Top ☐ Bottom		L Glass ScreenR			Size x	IU_
□BATH □LR		TL_		Caps		Locks _ Molding _	
□ KIT □ BR □ BATH	☑ Top ☑ Bottom	S Glass _		_ DP		Size x	IU _
LR						Locks _ Molding _	
□ KIT □ BR	☑ Top ☐ Bottom		L Glass ScreenR			Size x	IU_
□BATH □LR						Locks _ Molding _	
□ KIT □ BR □ BATH	☑ Top ☑ Bottom		L Glass ScreenR			Size x	IU_
LR				BTB Caps		Locks _ Molding _	
□ KIT □ BR	☐ Top ☑ Bottom	1	L Glass ScreenR	DP ep		Size x	IU_
□BATH □LR			UL Pivot	BTB Caps		Locks _ Molding _	
□KIT □BR □BATH □LR	☑ Top ☑ Bottom	S Glass _ L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _					
			UL Pivot			Locks _ Molding _	
□ KIT □ BR □ BATH	☐ Top ☑ Bottom		L Glass ScreenR			Size x	IU _
LR			UL Pivot	BTB Caps		Locks _ Molding _	



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□ KIT □ BR	☑ Top ☐ Bottom	S Glass _ L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _					IU _	
□BATH □LR			Pivot _			Locks _ Molding _		
□KIT □BR □BATH □LR	☑ Top ☐ Bottom	S Glass _ L Glass 2 DP Size _ x _ IU _ NewScreen _ ScreenRep _						
			Pivot _	BTB Caps		Locks Molding _	Shoes _ Cap	
□ KIT □ BR	☐ Top ☑ Bottom		S Glass L Glass DP Size _ x IU _ NewScreen ScreenRep _					
□ BATH □ LR			Pivot _			Locks Molding _		
□KIT □BR □BATH	☑ Top ☑ Bottom		L Glass ScreenR			Size x	IU _	
□ LR			UL Pivot			Locks Molding _		
□ KIT □ BR	☑ Top ☐ Bottom	S Glass 12 L Glass _ DP Size _ x _ IU _ NewScreen _ ScreenRep _						
□ BATH □ LR		TL_	UL _ Pivot _	Caps _		Locks Molding _	Shoes _ Cap _	
□KIT □BR □BATH	☐ Top ☑ Bottom		L Glass <u>2</u> ScreenR			Size x	IU _	
LR						Locks Molding _		
□KIT □BR □BATH □LR	☐ Top ☑ Bottom	S Glass L Glass DP Size _ x IU NewScreen ScreenRep						
				BTB _ Caps _			Shoes _ Cap	
□ KIT □ BR □ BATH □ LR Basement	☑ Top ☐ Bottom		L Glass ScreenR	DP ep		Size x	IU _	
		RB _ TL _ Notes		BTB _ Caps _		Locks _ Molding ₋	Shoes _ Cap	
□ KIT □ BR □ BATH	☑ Top ☑ Bottom	I .	L Glass ScreenR			Size _ x _	IU_	
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□LR				BTB _ Caps _		Locks Shoes _ Molding Cap	
□ KIT □ BR □ BATH	☐ Top ☑ Bottom	S Glass 12 L Glass _ DP Size 2 x 3 IU _ NewScreen _ ScreenRep _					
✓LR						Locks Shoes Molding Cap	
□ KIT □ BR	☐ Top ☐ Bottom	S Glass L Glass DP Size _ x IU NewScreen ScreenRep					
□BATH □LR						Locks Shoes _ Molding _ Cap _	
□ KIT □ BR	☐ Top ☐ Bottom		L Glass ScreenR		S	ize _ x _ IU _	
□BATH □LR						Locks Shoes _ Molding Cap	
□KIT □BR □BATH □LR	☐ Top ☐ Bottom	S Glass L Glass DP Size _ x IU NewScreen ScreenRep					
			UL Pivot	BTB Caps		Locks Shoes _ Moldings_ Cap _	

Tenant Signature

Tech Signature

KIT = KITCHEN, BR = BEDROOM, BATH = BATHROOM,
LR = LIVING ROOM, RW = ROUGH WIRE, PW = POLY WIRE,
CG = CLEAR GLASS, IU = INSULATED UNITS, TL = TILT LATCH,
RB = RED TIP BALANCES, BB = BLACK TIP BALANCES,
DP = DOUBLE PANE, S GLASS = STANDARD GLASS,
L GLASS = LARGE GLASS, UL = ULTRA LIFT BALANCE,
WG = Window guards, Cap = Capping, BTB = BlockTackle,
ScreenRep = SCREENREPAIR