Avishek Pandey

EDUCATION

University of Virginia, Charlottesville, VA   May, 2019
Bachelors of Arts in Economics

WORK EXPERIENCE

Technology Services Assistant, **UVA Office of Dean of Students**, Charlottesville, VA   Aug 2016- Present
- Aide in maintaining and deploying software and hardware for Deans, ODOS staff, and in student collaboration spaces

Intern, **Arlington Democratic Committee**, Arlington, VA   May 16-July 16
- Developed and implemented strategies to increase youth voter turnout
- Worked to increase number of offices held by Democrats:
- Helped coordinate efforts between Democratic Party of Virginia and Arlington Democratic Committee

CAMPUS AND COMMUNITY SERVICE

Computer Literacy Expert, **Workforce Center of Virginia**, Charlottesville, VA   Aug 15 – Present
- Aide jobseekers with a number of computer related tasks such as resume creation, email set up, and online application completion
- Translate complex technical jargon into easy to understand concepts
- Lead education sessions on various programs like Microsoft Word and Excel

Social Chair, **Nepalese Student Association at UVA**, Charlottesville, VA   Sep 16- Present
- Organize several social events to bring together Nepali students
- Help organize events with sister organizations at other schools

Senior Associate, **The Cavalier Daily**, Charlottesville, VA   Sep 16- Present
- Shot and produced videos to extend articles
- Worked in groups to produce original content for the website
- Edited using Apple Final Cut Pro X
- Shot Facebook Live interviews that reached over 15,000 viewers

Marketing Coordinator, **HackCville**, Charlottesville, VA   Jan 17- Present
- Help promote HackCville's programs and events to 3,000 members and UVa students and community
- Upkeep HackCville's social media presence and craft newsletters for members and alumni

Rethink/Spark Program, **HackCville and ReinventED Lab**, Charlottesville, VA   Sep 16- Dec 16
- Utilized understanding of design thinking relating to education innovation
- Worked in teams to identify problems in education and work out possible solutions
- Interacted with local educators to discuss education innovation and solutions to problems

Volunteer, **Bibeksheel Nepali**, Kathmandu, Nepal   June 15-July 15
- Aided application developers with managing and organizing information and data for the use of international NGOs to better allocate resources and funds for the people of Nepal
- Explored, compared, and evaluated different ways of organizing the data to better understand and use the information

SKILLS/AWARDS
- *Computer*: Microsoft Excel; Programming Language: Python, Java; Final Cut Pro X
- *Language*: English (native spoken and written); Nepali (native spoken); Spanish (moderate proficiency spoken and written)
- *Eagle Scout*, **Boy Scouts of America**