**Avishek Pandey**

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**EDUCATION**

**University of Virginia**, Charlottesville, VA May, 2019

Bachelors of Arts in Economics GPA: 2.98

**EXPERIENCE**

*Technology Services Assistant*, **UVA Office of Dean of Students**, Charlottesville, VA Aug 2016- Present

* Aide in maintaining and deploying software and hardware for Deans, ODOS staff, and in student collaboration spaces

*Intern*, **Arlington Democratic Committee**, Arlington, VA May 16-July 16

* Developed and implemented strategies to increase youth voter turnout
* Worked to increase number of offices held by Democrats:
* Helped coordinate efforts between Democratic Party of Virginia and Arlington Democratic Committee

**CAMPUS AND COMMUNITY SERVICE**

*Computer Literacy Expert*, **Workforce Center of Virginia**, Charlottesville, VA Aug 15 – Present

* Aide jobseekers with a number of computer related tasks such as resume creation, email set up, and online application completion
* Translate complex technical jargon into easy to understand concepts
* Lead education sessions on various programs like Microsoft Word and Excel

*Social Chair*, **Nepalese Student Association at UVA**, Charlottesville, VA Sep 16- Present

* Organize several social events to bring together Nepali students
* Help organize events with sister organizations at other schools

*Senior Associate*, **The Cavalier Daily**, Charlottesville, VA Sep 16- Present

* Shot and produced videos to extend articles
* Worked in groups to produce original content for the website
* Edited using Apple Final Cut Pro X

*Marketing Coordinator*, **HackCville**, Charlottesville, VA Jan 17- Present

* Help promote HackCville’s programs and events to 3,000 members and UVa students and community
* Upkeep HackCville’s social media presence and craft newsletters for members and alumni

*Rethink/Spark Program*, **HackCville and ReinventED Lab**, Charlottesville, VA Sep 16- Dec 16

* Utilized understanding of design thinking relating to education innovation
* Worked in teams to identify problems in education and work out possible solutions
* Interacted with local educators to discuss education innovation and solutions to problems

*Volunteer*, **Bibeksheel Nepali**, Kathmandu, Nepal June 15-July 15

* Aided application developers with managing and organizing information and data for the use of international NGOs to better allocate resources and funds for the people of Nepal
* Explored, compared, and evaluated different ways of organizing the data to better understand and use the information

**SKILLS/AWARDS**

* *Computer*: Microsoft Excel; Programming Language: Python, Java; Final Cut Pro X
* *Language*: English (native spoken and written); Nepali (native spoken); Spanish (moderate proficiency spoken and written)
* *Eagle Scout*, **Boy Scouts of America**

**COURSEWORK**

CHEM 1410 Introductory College Chemistry B- 3.0

CHEM 1411 College Chem Lab B 1.0

ELA 1559 New Course: ELA Course Topic: Intro. to Mindfulness Practice CR 1.0

MATH 1310 Calculus I B+ 4.0

RELJ 1210 Hebrew Bible/Old Testament B 3.0

SPAN 2010 Intermediate Spanish B+ 3.0

COMM 1800 Making Business Work B 3.0

CS 1110 Introduction to Programming B 3.0

ENWR 1510 Writing and Critical Inquiry A- 3.0

Course Topic: Reading in a Digital Age

SPAN 2020 Advanced Intermediate Spanish B+ 3.0

STAT 2120 Intro to Statistical Analysis C 4.0

STAT 2120 Intro to Statistical Analysis A 4.0

COMM 3410 Commercial Law I C+ 3.0

CS 2102 Discrete Mathematics B 3.0

CS 2110 Software Development Methods B 3.0

ECON 2010 Principles of Econ: Microecon B+ 3.0

RELH 2090 Hinduism B+ 3.0

COMM 2010 Intro to Financial Accounting 3.0

ECON 2020 Principles of Econ: Macroecon 3.0

HIUS 1501 Introductory Sem in U.S. Hist 3.0

Course Topic: Universities, Memory & Slavery

MATH 1320 Calculus II 4.0

PHIL 1740 Issues of Life and Death 3.0

ECON 3010 Intermediate Microeconomics 4.0

ECON 3330 Public Choice 3.0

INST 1605 History of Mr Jefferson's Univ 1.0

MATH 3100 Intro Mathematical Probability 3.0

MUSI 2350 Technosonics: Digital Music 3.0

**WORK EXPERIENCE TIMES**

Technology Services Assistant- 3 hours/week

Intern with Arlington Democratic Committee – 30 hours/week

Computer Literacy Expert – 1-2 hours/week

Nepali Student Association – 1-2 hours/week

The Cavalier Daily – 4-5 hours/week

HackCville – 1 hour/week

**REFERENCES**

Office of Dean of Students (UVA) Matthew Litchfield (Technology Services Manager) [msl3y@virginia.edu](mailto:msl3y@virginia.edu) (may contact)

Arlington Democratic Committee – Maggie Davis [margaret.d.davis@gmail.com](mailto:margaret.d.davis@gmail.com) (may contact)

The Cavalier Daily – Mike Reingold (Editor-in-Chief) [m.reingold@cavalierdaily.com](mailto:m.reingold@cavalierdaily.com) (may contact)