**RESUME OBJECTIVE**

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**EDUCATION**

**UCF Coding Bootcamp**

University of Central Florida

2018- 2018

**B.A / Accounting & Finance**

University of Central Florida

2009- 2013

**Tax Specialist**

*RC Tax Service, Kissimmee, FL / January 2009 – April 2012*

* Prepare individual and corporate tax returns by reviewing data and imputing data into CrossLink.
* Developing and maintaining knowledge of federal and state income tax laws by attending multiple NATP conferences.
* Completed all related tax forms in accordance with policies, and in compliance with legislation and regulations.
* Furnishes taxpayers with sufficient information and advice to ensure correct tax form completion.
* Research tax related questions and issues, and responds to clients appropriately and within a timely manner.

**PRE-SUIT CASE MANAGER**

*Morgan & Morgan P.A, Orlando, FL / August 2015 – Present*

* Interact daily with assigned clientele and Potential Clients to understand their needs which will provide more clarity for assigned attorney directions.
* Quickly and efficiently set up auto Liability, Uninsured (UM) and Personal Injury Protection (PIP) claims daily.
* Ensure clientele are receiving medical treatment if necessary and proper policies are being followed while collecting all medical records relevant to the case.
* Handle clientele complaint issues, requests, and demands accordingly.

**Bank Teller**

*Bank of America, Kissimmee, FL / August 2013 – July 2015*

* Provided excellent customer service while completing complex transactions across multiple systems.
* Identified potential fraud/risky accounts and take appropriate action to prevent loss.
* Build relationships with current customers to maintain goodwill and gain additional business.
* Met and exceed performance objectives, while fostering a team atmosphere.

**PROJECTS**

**CoffeeMe**

* Used Google Maps API to create an application which helps users locate coffee shops near them.

**Back2**

* Application was created for students who are looking to buy and sell textbooks and provide information regarding the professor.

**BeautyGeek**

* Application was created for makeup lovers who are looking post and write reviews

pertaining a specific product.

* Node.js
* Express.js
* MySQL
* MongoDB
* Mongoose
* React.js
* HTML
* CSS
* JavaScript
* jQuery
* Firebase

**PROFESSIONAL EXPERIENCE**

**TECHNICAL SKILLS**

linkedin.com/in/paula-caicedo

321 442 1841

6383 Vineland Rd

Orlando, FL 32819

[Paulacaicedo03@gmail.com](mailto:youremail@gmail.com)

Paula

Caicedo

FULL-STACK DEVELOPER

Innovative Web Developer with a certificate from UCF Coding Bootcamp.

Seeking to use my knowledge and background in front and back-end web development to advance and optimize your company’s online presence.