为大家推荐一款批量文件重命名软件，打开office-tool.com网站，点击"Batch Rename Files"选项卡，点击下载即可得到这个软件的压缩包，

这个软件可以将指定目录下及其子目录下的所有文件按照配置的规则去批量重命名。

好，解压后无需安装，直接运行Batch Rename Files.exe。软件就启动了，

我准备了很多文件用来做演示，我们可以看到文件夹里有很多文件，并且其子文件夹文件夹里还有很多文件，

我们可以通过这个软件将这些文件全部去批量重命名。

好，第一步先选中待重命名的文件所在的文件夹。

第二步，我们要配置重命名的规则，比如我要让重命名后的文件名是由其所在文件夹的名字加上当前的年月日，再加上文件夹内的自增编号组成

好，点击开始，好，很快就重命名完成了，

我们可以看到重命名之后的文件全部都是由当前文件夹的名字加上年月日再加上一个自增编号：1234 5678910 组成的

，也就是我们刚才配置的规则。

我们可以看到，原文件并没有修改文件名，此软件是将重命名之后的文件副本复制出来保存在新的文件夹里了，

我们再看下重命名规则配置。它最多可以将新文件名配置为11个片段组成。每个片段可以配置六种命名规则，这些规则有“所在文件夹的名字”、“当前的年月日”，“文件夹内自增编号”，“全局自增编号”“文件的原名”，以及“手动输入的固定字符串”六种规则。

新文件名可以用这个11个片段和6种规则配置组合而成。

好，我再演示下“手动输入固定字符串”规则，选中它后，它左侧会出现一个输入框，我们输入一个固定的字符串，

这样生成的新文件名字将是由 我输入的这个固定字符串开头，加上当时年月日，再加上自增编号组成，

我们来实验一下。好，很快就重命名完成了，

可以看到新文件名由固定字符串，加上年月日。再加上自增编号组成的，

好，这就是这个软件非常好用，大家可以到office-tool.com下载

Hi everyone, today I ll show you a batch file renaming software. Open the website [office-tool.com](http://office-tool.com/), clicking "Batch Rename Files" tab, and downloading the compressed package, you can obtain this software.

With This software allows you can batch rename all files in a specified directory according to configured rules.

Decompress the package, there's no need for installation. Just run "Batch Rename Files.exe" to start the software.

I have prepared a lot of files for testing. As you can see, there are many files in the folder, and there are even more files in its subfolders.

With this software, we can batch rename all these files.

1, select the folder that contain the files to be renamed.

2, configure the renaming rules. For example, I want the new filenames to be composed of the name of the folder they are in, the current date (year-month-day), and an auto-incrementing number within the folder.

Click "Start," and the renaming process will be completed quickly.

As you can see, all the renamed files now have a new name composed of the current folder name, the date, and an auto-incrementing number: 1234 5678910. That is we configured just now.

And the original files' haven't been modified. The software creates copies of the renamed files and saves them in a new folder.

Let's look at the renaming rule , You can configure the new filename to be composed of up to 11 segments.

And Each segment can be configured with six different renaming rules: "Folder Name," "Current Date," "Auto-incrementing Number within Folder," "Global Auto-incrementing Number," "Original Filename," and "Manually Entered Fixed String."

The new filename can be composed of combinations of these 11 segments and 6 rules.

Now, I'll demonstrate the "input Fixed text" rule. After selecting it, an input box will appear on the left. We can input a fixed string.

The new filenames will then be composed of this fixed string, the current date, and an auto-incrementing number.

Let's try it out. The renaming process is completed quickly.

As you can see, the new filenames are composed of the fixed string, the date, and an auto-incrementing number.

This software is very useful. You can download it from [office-tool.com](http://office-tool.com/).