

DEPARTMENT OF NATIONAL DEFENCE AND THE CANADIAN ARMED FORCES																						
DELEGATION OF AUTHORITIES FOR FINANCIAL ADMINISTRATION MATRIX																						
DELEGATION AUTHORITY		SPENDING AUTHORITY														FINANCIAL AUTHORITIES				OTHER		
		Sec 32 FAA	Expenditure Initiation Authorities													Transaction Authorities	Certification Authority Sec 34 FAA	Payment Authority			AUTH	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15-24	25	Sec 33 FAA			29-42	
DELEGATION AUTHORITY		DM	DM	DM	M/DM	M/DM	M/DM	M	M/DM	M/DM	M/DM	M/DM	M/DM	DM	M	M	M	26	27	28	M	M
POSITION TITLE		AREA OF AUTHORITY	Control of Commitments - Sec 32 of FAA	Salaries & Benefits	Travel Approval Authority and Accountable Travel Advances	Authority - Relocation / Advance	Foreign Service Benefits	Hospitality	Conference Attendance	Conference Hosting	Event Approval	Special Awards - Individual	Special Awards - Group	Merit Awards	Expenditure Initiation - Goods & Services	Procurement Initiation - Goods & Services: See Page 2	Contracting Authorities: See Page 2	Certification Authority - Sec 34 of FAA	Payment Authority - Salaries and Benefits	Payment Authority - All other	DBA Cheques	Other Authorities: See Page 3
GENERAL DEPARTMENTAL AUTHORITIES																						
Deputy Minister	Dept	F	F	F	R	R	50K	F	F	50K	5C	1K	R	F				F	F	F	F	
Chief of the Defence Staff	CAF	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
(Senior) Associate Deputy Minister	Own Org	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
Level One Advisors (Mil & Civ)	Own Org	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
Environmental Chiefs of Staff (Sea, Land, Air)	Own Org	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
DND/CF Ombudsman	Own Org	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
Level Two Advisors (Mil & Civ)	Own Org	F	F	R	R		2K			25K	5C	1K	R	F				F				
Level Two (Mil) Advisors Auth Com of Comd	Own Org	F	F	R	R		3K			25K	5C	1K	R	F				F				
Directors	Own Org	F	F	R	R		1K			25K	5C	1K	R	F				F				
Base Commanders (& other equivalents)	Own Org	F	F	R	R		1K			25K	5C	1K	R	F				F				R
Other RC Managers	Own Org	F	F	R	R		1K			10K				F				F				
Responsibility Centre Administrators	Function	R	R	R	R									R				R				
Payment Officers (Officers/Clerks)	Function																			R	R	
Pay and Benefits Officers (Officers/Clerks)	Function																	R	R			
SPECIFIC DEPARTMENTAL AUTHORITIES																						
ADM(Fin)/CFO	Dept	F					R*											F	F	F	F	
Assoc ADM(Fin)	Dept	F																F	F	F	F	
C Fin Mgt/DCFO	Dept	F																F	F	F	F	
DG FOS/DCFO	Dept	F																F	F	F	F	
Military Foreign Service Section/OUTCAN Coord, VCDS	Function					R																
ADM(HR-Civ) & CMP	Dept	F			R	R												F				
DGWM	Function	F																F				
DCLR	Function	F			R	R												F				
DCBA	Function	F		R	R	R												F				
DGCB	Dept	F		R	R	R												F				
CEM Manager	Function					R																
CEM Officer	Function					R																
CEM Officer (E)	Function					R																
CEM FM	Function					R																
CEO CFHA	Function	F			R													F				
CJOC COS	Function			F																		
CJOC DG Operations	Function			F																		
CJOC DG Readiness	Function			F																		
CJOC DG Support	Function			F																		
CJOC DG Plans	Function			F																		
Comd CMSG	Function			F																		
VCDS/Comd CF MP Gp	Own Org			R																		
Canadian Army/Comd 33 CBG	Own Org			R																		
VCDS/Director Foreign Liaison	Own Org			R																		
J1, Canadian Joint Operations Command	Function					R																
J1, Canadian Special Operations Forces Command	Function					R																
Head Librarians	Function	F																F				
CO CDLS (W) & Comd CDLS (L)	Own Org	F				R	3K											F				
NORAD Deputy	Function	F					3K											F				
CO CFSU (C) & (E)	Function	F				R												F				
CNMR SHAPE	Function	F					3K											F				
CAN MIL REP NATO	Function	F					3K											F				
CANSOFCOM Deputy Commander	Function			F																		
CANSOFCOM Deputy Commander Support	Function			F																		
MILITARY OPERATIONS																						
TF Comd - CO, Depl Ops outside Canada	Function	F	F	R			2K				25K	5C	1K		F			F				R
TF Comd - Fmn Comd, Depl Ops outside Canada	Function	F	F	R			3K				25K	5C	1K		F			F				R
JTFSC Comd, Depl Ops outside Canada	Function	F	F	R			3K				25K	5C	1K		F			F				R
COs of Deployed Ship outside Canada	Function	F	F	R			2K				25K	5C	1K		F			F				R
COs/Aircraft Comds of Ship/Aircraft away from Base in Canada	Function	F	F	R			1K				25K	5C	1K		F			F				R
Aircraft Comds of Deployed Aircraft outside Canada	Function	F	F	R			1K				25K	5C	1K		F			F				R
SPECIAL ENTITIES																						
Judge Advocate General	Own Org	F	F	F	R		3K	F	F	25K	5C	1K	R	F				F				
DND/CF Legal Advisor	Own Org	F	F	F	R	R	3K	F	F	25K	5C	1K	R	F				F				
Staff of the Non-Public Funds, Canadian Forces	Function	F																F				
OCMJ/Court Martial Administrator	Own Org	F	F	F			1K				25K	5C	1K	R	F			F				
OTHER GOVERNMENT DEPARTMENTS																						
Head of Mission ¹	Function																			F		
GAC Management Consular/Financial Officer ¹	Function																			F		
PSPC Pay Verification Advisor ²	Dept																	R				
PSPC Pension Officer ²	Dept																	R		R		
ESDC/SC Payment Officer ³	Function																			F		
DEFENCE CONSTRUCTION (1951) LIMITED																						
Account Verification Officers ⁴	Function																	R				
Payment Officers ⁴	Function																			R		

* Amendments made for purposes of clarification.

¹FAA Section 33 shall be exercised by the Head of Mission and Management Consular/Financial Officer in accordance with the supporting MOU between DND/CAF and GAC specifying that GAC is responsible for exercising payment authority.

²FAA Sections 34 and 33 shall be exercised by the PSPC Pension Expert in accordance with the supporting SLA between DND/CAF and PSPC, specifying that PSPC is responsible for exercising certifications and payment authorities on pension payments and benefits.

³FAA Section 33 shall be exercised by ESDC/SC Payment Officer positions (as identified in the Delegation document notes) in accordance with the supporting MOU between DND/CAF and ESDC/SC,

⁴Defence Construction (1951) Limited positions equivalent to Account Verification Officers and Payment Officers are listed in the Position Titles section of A-FN-100-002/AG-006, which also identifies conditions related to this delegation.

This Instrument must be read in conjunction with the policy on Delegation of Authorities for Financial Administration for DND and CAF (A-FN-100-002/AG-006) which provides guidance on the interpretation and application of authorities delegated through this Matrix as well as identifying additional restrictions.

Every person in the Department of National Defence appointed to positions designated in this Matrix, including any person officially appointed on an acting basis by the incumbent's superior in writing, is hereby granted delegated signing authority. These persons are subject to the restrictions in the notes appearing at the bottom of this Matrix and to the explanatory notes contained in A-FN-100-002/AG-006 in respect of the area of authority for such positions relative to the delegated authorities, as reflected in this Matrix, including dollar limitations as and where indicated. In addition, the superior of the individual may impose further restrictions in order to meet their requirements for effective control.

This delegation supersedes previous versions of this document. Any changes to authorities delegated by the MND and DM require their approval. Amendments to Departmental Publication (A-FN-100-002/AG-006) for purposes of clarification or to incorporate organizational changes can be authorized by ADM(Fin)/DFP.

Approved: Original Signed by
Bill Matthews
Deputy Minister of National Defence

Approved: Original Signed by
The Hon. Bill Blair, PC, COM, MP
Minister of National Defence

DELEGATION OF AUTHORITIES FOR FINANCIAL ADMINISTRATION MATRIX

All contracting limits above represent maximum contract values, including amendments and applicable payments such as taxes, unless specifically identified in the notes and tables for each column within the policy on Delegation of Authorities for Financial Administration for DND and CAF.

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Approved: Original Signed by
The Hon. Bill Blair, PC, COM, MP
Minister of National Defence

28-May-24

Date

DEPARTMENT OF NATIONAL DEFENCE AND THE CANADIAN ARMED FORCES

DELEGATION OF AUTHORITIES FOR FINANCIAL ADMINISTRATION MATRIX

		SPENDING AUTHORITY						FINANCIAL AUTHORITIES		OTHER AUTHORITIES													
		1	2-13	14	15-24	25	26-28	29	30	31	32	33	34	35	36	37	38	39	40	41	42		
DELEGATION AUTHORITY		DM	M/DM	M	M	M	M	M/DM	DM	M	M	M	M	M	M	M	DM	M	M	M	M/DM	M	
POSITION TITLE	AREA OF AUTHORITY	Control of Commitments - Sec 32 of FAA	Expenditure Initiation Authorities: See Page 1	Procurement Initiation - Goods & Services: See Page 2	Contracting Authorities: See Page 2	Certification Authority - Sec 34 of FAA	Payment Authority - Sec 33 of FAA: See Page 1	Ex Gratia Payments	Liability Claims	Authorization Deduction / Set-off	Consent to Deduction / Set-off	Write-off of Debts	Secondments - Reduction Salary Costs	Administration & Interest Charges	Provision of Services/Reduction of Fees	Write-off of Materiel	Authority to Declare Materiel Surplus	Real Property Transactions	Project Expenditure Authority	Unused	Deem Low Value Amounts Nil		
GENERAL DEPARTMENTAL AUTHORITIES																							
Deputy Minister	Dept	F				F		R	F	F	F	F	F	F	F	F	R	R	100M		F		
Chief of the Defence Staff	CAF	T				T								T	F	F							
(Senior) Associate Deputy Minister	Own Org	T				T							T	R	2M				1M				
Level One Advisors (Mil & Civ)	Own Org	F				F							T	R	2M	R							
Environmental Chiefs of Staff (Sea, Land, Air)	Own Org	F				T				R	R	25K	T	R	2M	R			1M				
DND/CF Ombudsman	Own Org	F				F							F	R	2M	R			1M				
Level Two Advisors (Mil & Civ)	Own Org	F				F							F	R	500K	R		R					
Level Two (Mil) Advisors Auth Com of Comd	Own Org	F				F				R	R	25K	F	R	2M	R		R					
Directors	Own Org	F				F							F			R		R					
Base Commanders (& other equivalents)	Own Org	F				F				R	R	5K			R	250K	R	R					
Other RC Managers	Own Org	F				F									R	R		R					
Responsibility Centre Administrators	Function	R				R																	
SPECIFIC DEPARTMENTAL AUTHORITIES																							
VCDs	Function							R									R						
DGICCM	Function																						
ADM(Mat)	Dept	F				F							F			F			R				
DAP	Function	F				F										250K							
D Mar P	Function	F				F										250K							
DMPS	Function	F				F										250K							
DES Proc	Function	F				F										250K							
DSPCOS	Function	F				F										250K							
DLP	Function	F				F										250K							
ADM(IE)	Function																	R	R				
DG P Reqts	Function																	R					
CEO CFHA	Function	F				F				R	R	5K		R				R	5M				
Comd, CF RP Ops Gp	Function																	R	R				
COS, RP Ops Central/North	Function																	R	R				
CO, RP Ops Unit	Function																	R	R				
OC RP Ops Det or Sec	Function																	R					
Officer Conducting Training Exercises	Function																	R					
ADM(Fin)/CFO	Dept	F				F				R	R	F	F	R		2M			1M		F		
Assoc ADM(Fin)	Dept	F				F				R	R	25K	F	R					1M		F		
C Fin Mgt/DCFO	Dept	F				F				R	R	25K	F	R		2M					F		
DG CIPA	Dept	F				F				R	R	25K	F	R									
DIPPA	Dept	F				F							R										
DG FOS/DCFO	Dept	F				F				R	R	25K	F	R							F		
DFO	Dept											R	R	R									
DFO CDAO Manager	Dept											R	R	R							R		
DFO CDAO 3 - Senior Dept Revenue Officer	Dept											R	R	R							R		
DFO/Account Processing (AP)	Dept									R	R	R	R	R							R		
CMP	Dept	F				F				R	R	R	R	R									
DGCB	Dept	F				F				R	R	R	R	R							R		
DPSP	Dept	F				F				R	R	R	R	R							R		
DPSP Release Benefits Administration Section Head	Dept											R	R	R									
DPSP Release Benefits Administration – Quality Control and Training	Dept											R	R	R									
DMPAP	Dept	F				F				R	R			R							R		
DMPAP - Section Head Military Pay	Dept									R	R			R							R		
ADM(HR-Civ)	Dept	F				F				R				R									
DCLR	Function	F									R	R		R									
DGWM	Function									R													
DND/CF Legal Advisor	Dept	F				F		2K	F				F										
Deputy DND/CF Legal Advisor & General Counsel/Deputy Exec Director & General Counsel	Function	F				F		2K	200K														
Director Claims & Civil Litigation	Function	F				F		2K	200K														
AJAGs	Function	F				F		2K	25K														
Deployed Legal Officers	Function	F				F		2K	10K														
Legal Counsel/Legal Officers	Function	F				F			25K														
Senior Paralegal	Function	F				F			15K														
Paralegal	Function	F				F			10K														
COS CPCC	Function								R														
CJOC DG Operations	Function															R							
ADM(IM)	Own Org																		R				
Comd CANSOFCOM	Own Org																		R				
MILITARY OPERATIONS																							
TF Comd - CO, Depl Ops outside Canada	Function	F				F				R	R	5K			15K	250K	R	R	R				
TF Comd - Fmn Comd, Depl Ops outside Canada	Function	F				F				R	R	5K			25K	500K	R	R	R				
JTFSC Comd, Depl Ops outside Canada	Function	F				F				R	R	5K			25K	500K	R	R					
COs of Deployed Ship outside Canada	Function	F				F				R	R	5K			R	250K	R						
COs/Aircraft Comds of Ship/Aircraft away from Base in Canada	Function	F				F				R	R	5K			R	250K	R						
Aircraft Comds of Deployed Aircraft outside Canada	Function	F				F				R	R	5K			R	250K	R						
SPECIAL ENTITIES																							
Judge Advocate General	Own Org	F				F		2K					F		R	2M	R		1M				
DND/CF Legal Advisor	Own Org	F				F		2K	F				F		R	2M	R		1M				
Staff of the Non-Public Funds, Canadian Forces	Function	F				F																	
OCMJ/Court Martial Administrator	Own Org	F				F							F										

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Minister of National Defence

24-Oct-23
Date

28-May-24
Date