

# RAIS ALAM

## CONTACT

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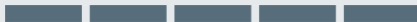
**Email:** rais456@gmail.com

## LANGUAGES

English



Hindi



## HOBBIES

Listening songs and drawing

Watching movies and web series

Experienced Supervisor leading team member's on-time job completion. Assign tasks, train employees, provide feedback, mediate interpersonal conflicts and implement company procedures. Excellent communication and listening skills. Provide leadership and vision which drives teams to meet goals.

## WORK EXPERIENCE

### **Supervisor Photo post production** 02/2020 to Current **Bizbox pvt ltd**

- Quality checking and upload all files delivered on time
- Training team member for new method
- Handling 7 member in team
- Daily target achieved and delivered on time work.
- Adobe Photoshop and Lightroom –USA wedding and Photoshop work

### **Senior photo editor** 2016 to 2020

#### **Guest Houser pvt ltd**

- Daily target achieved and delivered on time work.
- Train other team members and assist team leader

### **Senior photo editor**, 2014 to 2016

#### **Suntec wen services**

- Editing raw images real estate
- Handling 2 or 3 projects
- Daily target achieved and delivered on time work.

### **Sales promoter**, 2009 to 2010

#### **Kent Ro**

- Promoting brand by distribute pamphlet and information about product
- on shop talk with customer feed back
- sales from shops with interact customer

### **Sales promoter**, 2007 to 2009

#### **Philips india pvt ltd**

- Promoting brand by distribute pamphlet and information about product
- on shop talk with customer feed back
- sales from shops with interact customer

## **EDUCATION**

**2002 -2005** 10<sup>th</sup> and 12<sup>th</sup> higher secondary

## **PROFESSIONAL EDUCATION**

2009 -2010 GRAPHIC DESIGNER – ARENA INSTITUTE

## **PERSONAL SKILLS**

- Hardworking and confident
- Fast learner, high willingness to learn and adapt new technology
- Ability to deal with people comfortably
- Believe in team attitude
- Positive attitude, socialize, well organized
- Goal – oriented
- Photo Shop expert

## **ACCOMPLISHMENTS**

- Achieved **targets** through effectively helping with Task
- Achieved **Result** by completing Task with accuracy and efficiency.
- Supervised team of five staff members.
- Resolved product issue through quality checking and errors