

## Meeting of the Staff Council (Dated 31.05.17) (47)

A meeting of the Gurnanar college staff council was held today i.e. the 31.05.17 11.00 A.M in the Principals' chamber in the Boys' wing Campus of the College.

The following members were present :-

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|---------------------|--------------------------|
| 1. P Shekhar        | P Shekhar 31.5.17        |
| 2. Gopal K Sengupta | G Sengupta 31.5.17       |
| 3. Sanjay Prasad    | Sanjay Prasad 31.5.17    |
| 4. Debasish Bose    | Debasish Bose 31.5.17    |
| 5. Munishwar Prasad | Munishwar Prasad 31.5.17 |
| 6. Anupam Das       | Anupam Das 31.5.17       |
| 7. Santosh Kumar    | Santosh Kumar 31.5.17    |
| 8. Anupam Kumar     | Anupam Kumar 31.5.17     |
| 9. Arvind Kumar     | Arvind Kumar 31.5.17     |
| 10. Sanjay Kumar    | Sanjay Kumar 31.5.17     |
| 11. Ranjan Das      | Ranjan Das 31.5.17       |
| 12. Nima Maheshwari | Nima Maheshwari 31.5.17  |

### Proceedings:

1. The proceedings of the previous meeting were read and confirmed.
2. On the eve of new academic session 2017-18 staff council meeting was held on 31.05.17 in the Principal chamber of boys' wing.
3. The Principal happily informed the staff members about the smooth conduct of intermediate class 11th 2017 examination at girls' wing campus. He also informed that this time boys were more responsible while taking their class 11th examination at girls' wing campus.
4. The Principal directed all members of the staff council especially part time teachers that they have to engage classes in both the wings and have to do examination duty. No one is exempted from examination duty either at boys' wing or at girls' wing.



5. The Principal informed all members that a condensed routine has already been prepared to be effective from 22 June to 30th June. He further informed that even master time table is ready with Professor-in-charge Prof. D. Bose.

6. The matter of total number of effective classes came for discussion. All HODs except Commerce were of the opinion that total number of effective classes will be  $34 + 34 = 68$  (Girls' + Boys' wing) taking Sem-II and Sem - IV classes into account.

7. The Principal asked all HODs to give their additional requirement in terms of part time teachers. Taking into account the number of classes in both the wings the requirement of part time teachers is as follows:

- (i) English ~ 01
- (ii) Economics ~ 02
- (iii) History ~ 02
- (iv) Political Science ~ 01
- (v) Hindi ~ 01
- (vi) Psychology ~ 01

He directed all HODs to <sup>get</sup> the Bio-data of suitable candidates for appointment as part time teachers as early as possible.

8. He directed the department of Commerce, specially Dr. Gopal Sharma to arrange a meeting with all teachers of Commerce at the earliest to know the exact position of number of classes as well as requirement of part time teachers.

9. The Principal informed the members that the Intermediate class is going to stay with us and admission process to class 11th will start on and from 12th June 2017. Admission to intermediate Arts and Commerce will be done on the basis of merit list prepared on the basis of the applicants' marks in the Girls' wing. In the Boys' wing, however, there would be direct admission of 1st divisioners in A. Com and 2nd divisioners in A.A.

10. The principal informed that from this academic session every



student is required to submit photocopy of Adhar card.

As per UGC guidelines students getting admission to B.A/B.Com are required to submit Anti-ragging form in the prescribed format duly signed by students and their parents respectively.

There being no other matter, the meeting ended with a vote of thanks to the Chair.

Mina Malkhandi