

Meeting of the staff council Dated 06.12.16 (36)

A meeting of the Gurnanarak College Staff council was held today i.e. the 06.12.16 at 2.00 p.m. in the Principal's Chamber in the Boys' wing campus of the College.

The following members were present :-

- | | | |
|------------------------|-------------|------------------------------|
| 1. P Shankar | - Principal | - P Shankar 6/12/16 |
| 2. Rayane Das | - | - R Das 6/12/16 |
| 3. G. K. Sankelge | - | - G. K. Sankelge 6/12/16 |
| 4. Sanjay Prasad | - | - Sanjay Prasad 6/12/16 |
| 5. Arvind Kulkarni | | - A. Kulkarni 6/12/16 |
| 6. Sunil Singh | | - Sunil Singh 6/12/16 |
| 7. Debasish Bose | | - D Bose 6/12/16 |
| 8. Anagrit Singh | | - Anagrit Singh 6/12/16 |
| 9. Dipak Kumar | | - Dipak Kumar 6/12/16 |
| 10. Sangita Nath | | - Sangita Nath 6/12/16 |
| 11. Mousumee Banerjee | | - Mousumee Banerjee 6/12/16 |
| 12. Pushpa Tewari | | - Pushpa Tewari 6/12/16 |
| 13. Daljeet Singh | | - Daljeet Singh 6/12/16 |
| 14. Amarjeet Kaur | | - Amarjeet Kaur 6/12/16 |
| 15. Jyoti Banerjee | | - Jyoti Banerjee 6/12/16 |
| 16. Sangita Modak | | - Sangita Modak 6/12/16 |
| 17. Anu Kumari | | - Anu Kumari 6/12/16 |
| 18. Sanjay Kr. Juleja | | - Sanjay Kr. Juleja 6/12/16 |
| 19. Santosh Kumar | | - Santosh Kumar 6/12/16 |
| 20. Pooja Kumari | | - Pooja Kumari 6/12/16 |
| 21. Anuradha Prasad | | - Anuradha Prasad 6/12/16 |
| 22. Neeta Ojha | | - Neeta Ojha 6/12/16 |
| 23. Kiran Kumari Singh | | - Kiran Kumari Singh 6/12/16 |
| 24. Manmeet Kaur | | - Manmeet Kaur 6/12/16 |
| 25. Mina Malichendi | | - Mina Malichendi 6/12/16 |

Proceedings:

- The proceedings of the previous meeting were read and confirmed.

- (2) The Principal congratulated all members of the Staff Council for their valuable contribution in the recently concluded student-union election - 2016. He was happy to share with the members about the letter of appreciation from Vice-Chancellor, VBU, Hazaribag.
- (3) Mid Semester exam (Internal examination) of July 2016 came for discussion. It was decided to conduct the examination on and from Monday, 12th December 2016. Controller of examination was asked to prepare the examination schedule at the earliest.
- (4) All Heads of the department were asked to get the question paper ready and submit to the office latest by Friday 10th December 2016. Further, Prof. Dr. D. Bose was entrusted to get the question paper of Psychology ready by Friday.
- (5) SEC or component of SEM-III syllabus came for discussion. The Principal informed the members that there will be no examination of SEC due to non availability of syllabus.
- (6) It was decided to complete the evaluation work of SEM-I and SEM-III examination and submit the marks to the office latest by 23rd December, having a few exception.
- (7) It was also decided that teachers will counsel students to attend more and more classes. They must be informed about the regulation of 75% attendance.
- (8) The matter of dress code was decided to be introduced in both Boys/Girls' wing came for discussion. Every member appreciated the move. In this connection a committee was constituted for giving final shape to the dress code.

The committee comprises of (i) Dr. D. Bose (ii) Dr. Ranjana Das (iii) Dr. Mina Malleshondhi. (iv) President of student union.

(9) The matter of casual leave also came for discussion. The Principal directed all teachers specially regular teacher's to inform the Principal well in advance about their leave/absence. Part time teachers must inform respective HODS / Prof-in-charge Boys/Girls wing as the case may be well in advance.

The meeting ended with a vote of thanks to the chair.

Mina Malleshondhi