

# Proactive and Automated Control: Weekly Update Meeting

Date: 08/23/21

Time: 9:30 AM – 10:00 AM

Location: Microsoft Teams

## Attendees

**BMW:** Joshua Abel, Shawn Mangiafico, Ken Kennedy

**Fraunhofer USA:** Jeno Szep, Michael Miller, Prahlad Menon, Brook Stacy

**University of South Carolina:** Abdel Bayoumi, Forest Agostinelli, Pankesh Patel, Andre Calderon, Rhea Matthews, Burton Rhodes, Ashik Kumar, Evan Barnett, Evan Meaney, RJ Gleaton

## Meeting Minutes

### 1. Announcements and Review of Action Items

Rhea welcomed participants to the meeting and went over the action items from the previous week. This week the rulesets for the interviews will be finalized along with questions.

### 2. UofSC Update

The UofSC team is continuing to review the data reports and working to further develop dashboards and entity relationship diagram. The latest version of the dashboards and ER diagram can be found in the slides. The team also presented their interview objectives.

### 3. Fraunhofer Update

The Fraunhofer team is getting familiar with the data and will be preparing for interviews in the upcoming week.

### 4. Next steps

The team will have another meeting with Shawn and Josh to go over rulesets for the top priority exceptions. In parallel, will continue to work on interview questions and have interviews scheduled by the end of next week (September 3)

## Action Items

Topic	Responsible	Due Date
Finalize rulesets for Interviews	Leads	08/27/2021
Prepare Questions for Interviews	Leads	09/03/2021
Schedule Interviews	Josh	09/03/2021
Send Dashboard Feedback to Rhea	All	
Send Pankesh Feedback on Relationship Diagram	All	