Asset Inventory: Pages

Number	Navigation Title	Navigation Location	Page Title	Content	Last Updated	Rating (1 –4)	Comments
1	Home		Home Page - IABC Regina	Background Image, Nav Bar 1, Main nav bar, Search, What is IABC Regina Chapter,Twitter Feed, News, Sponsors, Careers, Events, Other Links	2018	2	The footer says copywrite 2018
2	Membership	membership	Membership	Details about the membership (maximize), Side Panel - Side Panel - Navigation Links, Contact info, Twitter feed	Unknown	3	"Membership" background colour blends into "Visit IABC.com" tab
3	Events	events	Events	Upcoming Events - Title, details, links ; Side Panel - Navigation Links ; Get Involved - Email Link ; Sponsors Call-out - Link ; Twitter Feed	2021	2	Allignment in the Nav Bar breaks when page initially loads. "Events" background colour blends into "Visit IABC.com tab". Links in the page are not highlighted.
4	Careers	careers	Careers	Section, Open position - Link, company, Side Panel - Navigation Links, Twitter Feed	Unknown	2	Posted jobs should be in a List Format/Bullet points. "Careers" background colour blends into "Visit IABC.com tab"
5	Volunteers	volunteers	Volunteers	Sections - Why become a Volunteer at IABC? Perks, Benefits, Twitter Link at the end. Side Panel - Links, Twitter Feed	Unknown	3	Content is relevant, but too much to read. Needs Formatting. "Volunteers" background colour blends into "Visit IABC.com tab".
6	Certification	certification	Certification	Section - title - IABC Ceritification Program, description, Ceritification Links, Why Become Certified? Where do I start? Process of applying. Side Panel - Side Panel - Navigation Links, Twitter Feed.	Unknown	4	Could use a bigger Font. Content is well structured and properly highlighted as compared to other pages. Links are highlighted. "Certification" background colour blends into "Visit IABC.com tab".
7	Programs	programs	Programs	Section, Side Panel - Navigation Links, Twitter Feed.	Unknown	1	There are no programs on the page. "Programs" background colour blends into "Visit IABC.com tab".
8	About Us	about-us	About Us	Section - What is IABC Regina Chapter, Side Panel - Navigation Links, Twitter Feed	2020	2	Unformatted Content. "About Us" background colour blends into "Visit IABC.com tab".
9	Become a member	membership	Membership	Details about the membership (maximize), Side Panel - Side Panel - Navigation Links, (		1	"Membership" background colour blends into "Visit IABC.com" tab- exactly the same as Membership
10	Dare to Lead 2018	d2l2018	Dare to Lead	Static Picture, Title - Dare to Lead 2018, Banner, Statements, Event Dates, Venue, Annoucements,Links - Keynotes, Breakout Sessions, Sponsorship, Accomodations, Registration, Agenda ; Side Panel - Navigation Links, Email Link, sponsorship	2018	2	Event was in 2018 - Page needs a Banner on top saying so.
11	Downloads	downloads	Downloads	Documention Links, Side Panels - Email Link, Sponsor link, Twitter Feed	2019	2	Documentations should have description attached to it.
12	Sponsorship	volunteers/sponsorship	Volunteers	Sections - "Let's get Creative", PDF File Links "Let's talk about it" - Email info, Side Panels - Email us, Nav Links, Twitter Feed	Unknown	2	"Sign up Today" Link re-direct to Self. "Email us" redirects to Volunteers Page.
13	Newsroom	newsroom	Newsroom	News Sections - Dates, Links, Titles/Descriptios, Side Panel - Navigation Links, Twitter Feed	2020	1	News should be Paginated, and formatted from latest to earliest. Consistent Format required
14	Contact Us	about-us/contact-us	About Us	Title - Contact Us, Mailing Address, Fields for Contact us, reCaptcha for Submission, Twitter Feed	Unknown	4	

Legend	
Missing	
Needs Update	
Good	

Asset Inventory

Page	Type	Filename	Description	Date	Rating (1–4)	Comments
Header	Image	logo.png	IABC logo	2018	2	
	Search bar		Search bar			
	Symbols		Linkedin/Twitter			
	Navigation bar 1		Nav bar			Need not be there. One nav bar should be enough.
	Navigation bar 2		Main navigation bar			It breaks on pages -like Events
Footer	Image	https://www.iabcregina.ca/iabcapp/img/logos/iabc_rev.png	IABC logo	2018	4	
	Image	https://www.iabcregina.ca/iabcapp/img/logos/mpath_rev.png	Mpath logo			
	Text		Copyright IABC regina			
	Text		Digital Sponsor			
Home	Image	https://www.iabcregina.ca/images/DaringGreatly.jpg	Hero	2021	2	Image has text, but is partially hidden and is pixelated.
	section		IABC regina book club- redirects to events			Entire Section can be clickable. Or make Arrow bigger
	Section		Looking for a change? - redirects to careers			The careers, certification and why join-- all look like pictures but are
	Section		IABC certification - redirects to certification			actually text. Entire sections can be made
	Section		Why join IABC? - redirects to Membership/Why-join-iabc			
	Text		info about IABC regina			Section can be enhanced by adding transitions
	Section		Upcoming events- redirects to Events			
	Section		Careers - redirects to CareersPost a job - redirects to Careers/Log-in			There are two links on the main page that redirect to careers, other than the nav bar
	Section		Newsroom - redirects to Newsroom			Transition can be added to the tiles under the newsroom. The existing tiles on the homepage, should be accessed by scrolling.
	Embed		Embedded Twitter feed			
	Image	https://www.iabcregina.ca/iabcapp/img/logos/mpath.png	MPath logo			
	Section		Featured sponsor- link to "Meet all our sponsors"			
Membership	Section		Maximize your membership	Unknown	2	Not interactive. Also, some of the links embedded in the text are broken.
	Section		Join us: your career will thank you			
	Inner Navigation		membership types/ membership dues/ Why join IABC? / Maximize your membership			Does not need 4 inner navigation options. Content can be gelled into one page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Events	Section(Dynamic)		IABC book club for Feb/March: "Daring greatly" by Brene Brown	2021	3	Looks like the name of the event is clickable, but it is not.
	Section(Dynamic)		March 4 2021- treaty acknowledgements: Why we do them and what's next			Not interactive and does not mention venue/time.
	Section		View Presentation downloads - redirects to downloads			
	Section		Get involved - redirects to volunteers			
	Link		Register Today			Should be a button as it is difficult to distinguish if it is for all events or just one event. The link is disjointed from the event is for.
	Section		Calling all potential sponsors - redirects to volunteers/sponsorship			These are on mostly every page. No need for these to be on every page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Careers	Text		Info on careers	Unknown	2	
	Section(Dynamic)		Job postings			
	Inner navigation		Careers/ Submit career posting/ Interview tips/ Career resources/ Infograhics			At least the interview tips, career resources and infographics could be on the same page. Also, careers and submit posting should be on the same page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Volunteers	Text		Volunteer information	Unknown	3	
	Section		Some of the perks of becoming a part of the community			
	Section		Establish professional relationships			
	Inner navigation		Sponsorship/ Volunteer profiles			Could be on the same page.
	Embed		Embedded twitter feed			Has the twitter feed but also has a link to twitter. Need to be cleaned up to minimize duplication
Certification	Section		IABC certification program	Unknown	3	
	Section		Why become certified			

Page	Type	URL	Description	Year	#	Comments
	Section		Where do i start?			
	Inner navigation		Accredited members/ Communication management Professional certification			These topics could be on the same page to minimize clicks. Including accredited members also provides credibility to these programs.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Programs	Text		statement on competitions/ rewards	Unknown	1	When you click programs, the statement is all there is on this page.
	Inner navigation		Regina/ communicator awards/ Mentor Centre/ Silver Leaf awards/ Gold Quill awards/IABC master communicator awards			Could be anchored on the same page to minimize clicks and for the most information absorption.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
About us	Text		About IABC Regina	2020	2	Contact us should be highlighted in the about us page rather than being another "click."
	Inner Navigation		Executive Board/ Mission,Vision,Values/ Contact us/ Join the executive board			Information about the exec team should also be highlighted on the About us page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Become a member(redirec	Section		Maximize your membership	Unknown	1	This should be removed as a part of the navigation as it redirects to the membership page and has nothing that is not already available on the membership page.
	Section		Join us: your career will thank you			
	Inner Navigation		membership types/ membership dues/ Why join IABC? / Maximize your membership			exact same as the membership page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Dare to Lead 2018	Image	https://www.iabcregina.ca/Dare2Lead2018/website%20header.gif	Page header	2018	2	Hasn't been updated since 2018.
	Text		iabc Canada West 2018 DARE TO LEAD conference			
	Section		Keynotes- redirects to keynote-speakers			
	Section		Breakout sessions - redirects to breakout-sessions			
	Section		Sponsorship- redirects to D2L2018			
	Section		Accomodations - redirects to accomodations			
	Section		Registration - redirects to registration			Should notify that the registration has been closed.
	Section		Agenda for saturday - redirects to https://www.iabcregina.ca/Dare2Lead2018/D2l-journal-tip-inAGENDA.pdf			Should at least be renamed and should include the date
	Section		Dare to lead 2018- redirects to itself			This inner nav option redirects to itself. This button has no other use.
	Section		Get Involved - redirects to volunteers			Not needed on every page
	Section		Calling all potential sponsors- redircets to volunteer/sponsorship			Not needed on every page
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Downloads	Link		Internal communications master class	2019	2	
	Link		Corporate Social responsibility reporting: the what why and how			
	Link		Igniting a spark with Kellie Garrett			
	Link		Megan Wolfinger: Audience Personas infographic			
	Section		Get involved - redirects to volunteers			Not needed on every page
	Section		Calling all potential sponsors- redirects to volunteers/sponsorship			Not needed on every page
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Sponsorship	Section		Sponsorship	Unknown	2	
	Section		let's get creative			the two sections- this and lets talk about it have a link for the same document.
	Section		Let's talk about it!			
	Text		Link to sponsorship proposal pdf			the link appears twice on the same page.
	Inner navigation		Sponsorship/ Volunteer profiles			I do not understand why sponsorship is under Volunteer. Later on, sponsorship could be a part of the "get involved" section.
	Section		Get Involved - redirects to volunteers			Not needed on every page
	Section		Calling all potential sponsors - redirects to volunteers/sponsorship			Redirects to itself. Not needed.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Newsroom	Section		Newsroom- News items from 2011 to 2020	2020	1	Need to have pages for different newsroom items. example- only 10 news items per page
	Section		Get Involved - redirects to volunteers			Not needed on every page.
	Section		Calling all potential sponsors - redirects to volunteers/sponsorship			Not needed on every page.
	Embed		Embedded twitter feed			No need for the twitter feed on every page.
Contact us(About/ contact	Section		Contact usA form to fill out	Unknown	4	Could have a button to redirect to your personal mailbox.
	Inner navigation		Executive board/ Mission, vision, values / Contact us/ Join the executive board			
	Section		Get Involved - redirects to volunteers			Not needed on every page
	Section		Calling all potential sponsors - redirects to volunteers/sponsorship			Not needed on every page
	Embed		Embedded twitter feed			No need for the twitter feed on every page.