# CURRICULUM VITAE

**POOJA PANT**

**Contact no.: 7668765208**

**Current address:-** Bachhittar Nagar, Near GNE College Gill road Ludhiana

**Permanent Address:** Kotabagh, Nainital, (Uttarakhand)

**OBJECTIVE**

To be a successful leader through hard work, self-motivation, diligence, dedication, and integrity.

**EDUCATIONAL QUALIFICATION**

## YEAR QUALIFICATION UNIV. /BOARD

|  |  |  |
| --- | --- | --- |
|  |  |  |
| 2018-2019 | Higher Secondary | Uttarakhand board |
| 2016-2017  2021-2022 | Matriculation  Graduation | Uttarakhand board  Kumaon University Nainital Uttarakhand |

**WORK EXPERIENCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer** | **Type of Business** | **Designation** | **Duration** |
| Vimarsh NGO Nainital  M.M Logistics (Amazon) | Social Work  Logistics | Back Office Assistant  Computer Operator | Part-Time since 2018-2020  Sep2020 to Aug 2021 |

**PROFESSIONAL EXPERIENCE**

* **Production:**  Interaction with Logistics Team and Costumer
* **Work Measurement:** Manpower deployment & utilization, analysis of losses, interaction with costumers
* **Additional ability:** Strong Leadership Abilities, Problem-solving Skills, and Root Cause Analysis.

**ACHIEVEMENTS**

* One time Employee of the month award at M.M Logistics Haldwani

**COMPUTER SKILLS**

* MS Office: Word, Excel & PowerPoint
* Strong typing skills.
* Python
* IOT
* Basic C++
* Basic JAVA
* DBMS
* Advance Cloud Computing

**STRENGTHS**

* Multicultural Effective and Efficient problem solver with an open mind.
* Have good Analytical ability.
* Have the ability to handle management and clients and achieve the goal targeted.
* Efficient Leadership Skill.

Quick learner.

**HOBBIES**

* Watching motivational videos
* Playing Cricket.

**PERSONAL INFORMATION**

Date of Birth: 04/04/2002

Language known: English, Hindi, Gender : Female

Marital Status: Unmarried

Nationality : Indian

## Place: Ludhiana

**Date: (Pooja pant)**