Jann Paolo M. Abayon

IT Assistant Manager | Aspiring Web Developer

Dynamic IT professional with 9+ years of experience in system administration, network management, and digital automation. Currently pursuing Full Stack Web Development through self-study, focusing on HTML, CSS, and JavaScript. Adept at integrating web-based solutions into enterprise environments, with a proven track record in process automation and cloud technologies (Office 365, Azure). Passionate about building responsive web applications and contributing to digital innovation.

WORK EXPERIENCE

Haier Electrical Appliances Philippines Inc., Quezon City, Philippines
IT Assistant Manager   09/2024 – Present
- Lead IT team in managing enterprise systems, with a growing focus on modernizing internal tools through web-based dashboards and automations.
- Collaborated with business teams to prototype simple internal web apps for request tracking and status updates using HTML/CSS templates.
- Oversaw Office 365 and SharePoint Online customization, enhancing digital forms and automating approval workflows using Power Automate.
- Participated in internal digital upskilling by mentoring staff on integrating cloud/web tools into existing business processes.

Honda Trading Philippines Ecozone Corp, Biñan, Laguna, Philippines
IT Senior Staff   03/2022 – 08/2024
- Spearheaded several digital transformation projects using low-code/no-code platforms, laying the foundation for web-based system implementation.
- Collaborated with business users to document manual workflows and helped transition them to structured web forms and apps using BPM tools.
- Introduced Microsoft Azure services, supporting web-based VM-hosted applications and APIs.
- Supported SharePoint and Office 365 web integration across departments to improve intranet usability and collaboration.

Antique Provincial Health Office / Angel Salazar Memorial General Hospital, San Jose, Antique, Philippines
IT Specialist   06/2020 – 12/2021
- Developed dynamic Excel dashboards and contributed to database-driven web tools for COVID-19 data reporting and analytics.
- Managed Office 365 and ensured seamless access to internal web portals for vaccine tracking and reporting.

C&S Interactive Management Corporation, Makati City, Metro Manila
IT Assistant   05/2018 – 3/2020
- Provided technical support for internal systems, including minor updates to static HTML pages and multimedia content used in client web portals.
- Maintained video streaming systems with web access interfaces for real-time monitoring.

Patio Pacific Boracay & Island Star Express, Boracay, Malay, Aklan
IT TECH SUPPORT ASSOCIATE   06/2017 – 12/2017
- Assisted in managing network connectivity and backend support for a booking/reservation system accessible via web interfaces.

Alta Vista de Boracay, Boracay, Malay, Aklan
IT ASSISTANT   10/2015– 03/2017
- Supported basic server and website hosting tasks, including email and intranet site configurations.

CONTACT

- Balete St. Purok 15 Pilot Area, Commonwealth, Quezon City, Philippines
- (+63) 966-072-0607
- jpaoabayon@gmail.com

LinkedIn:
www.linkedin.com/in/jpabayon

SKILLS

TECHNICAL SKILLS

Web Development:
HTML, CSS, JavaScript, WordPress, PHP, Node.js, Express.js, EJS, React.js, Git, GitHub

Back-End & Databases:
MySQL, REST APIs, MongoDB

Automation & Low-Code Tools:
Kissflow, Power Automate, UiPath

Programming Languages:
VB.NET, C#, PHP

Cloud & Hosting:
Microsoft Azure, Netlify, AWS (basic)

Tools & Platforms:
Visual Studio Code, Postman, Figma, SharePoint

Other Software:
Office 365, SAP S/4 HANA, Adobe Premiere, Photoshop

EDUCATION

Associate in Computer Technology
Aklan Catholic College
Kalibo, Aklan, Philippines
06/2012 - 04/2014

High School Diploma
Buruanga, Academy, Inc.
Buruanga, Aklan, Philippines
06/2007 - 04/2011

CERTIFICATION/OTHER

- **In Progress**: Dr. Angela Yu's Complete 2024 Web Development Bootcamp (Udemy)

- **Microsoft Certified: Azure Fundamentals (AZ-900)** *Passed in November 2024*

- Kissflow Workflow Automation (Online Academy)

- Basic and Advance Office 365 Productivity Tools
DICT - Western Visayas Regional Office / June 1-5, 2021

- Event Photographer & Videographer, Video Editor, Graphic Designer