

# Slicers in Excel

Use slicers in Excel to quickly and easily filter pivot tables. Connect multiple slicers to multiple pivot tables to create awesome reports.

Below you can find a pivot table. Go back to [Pivot Tables](#) to learn how to create this pivot table.

	A	B	C
1	Country	(All)	▼
2			
3	Row Labels	Sum of Amount	
4	Apple	191257	
5	Banana	340295	
6	Beans	57281	
7	Broccoli	142439	
8	Carrots	136945	
9	Mango	57079	
10	Orange	104438	
11	Grand Total	1029734	
12			

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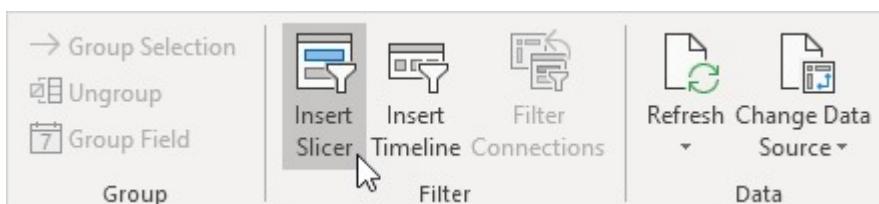
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To insert a slicer, execute the following steps.

1. Click any cell inside the pivot table.
2. On the PivotTable Analyze tab, in the Filter group, click Insert Slicer.



3. Check Country and click OK.



4. Click United States to find out which products we export the most to the United States.

A	B	C	D	E	F
1	Country	United States			
2					
3	Row Labels	Sum of Amount			
4	Apple	28615			
5	Banana	95061			
6	Beans	7163			
7	Broccoli	26715			
8	Carrots	56284			
9	Mango	22363			
10	Orange	30932			
11	Grand Total	267133			
12					
13					
14					
15					

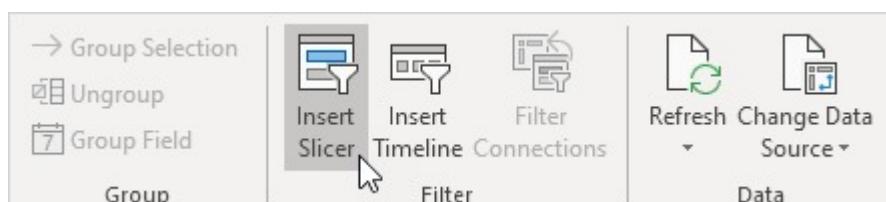
A slicer is overlaid on the pivot table. The slicer has a header 'Country' with a filter icon. It lists countries: Australia, Canada, France, Germany, New Zealand, United Kingdom, and United States. The 'United States' option is highlighted with a yellow background and a cursor is pointing at it.

Conclusion: bananas are our main export product to the United States. The report filter (cell B1) changes to United States.

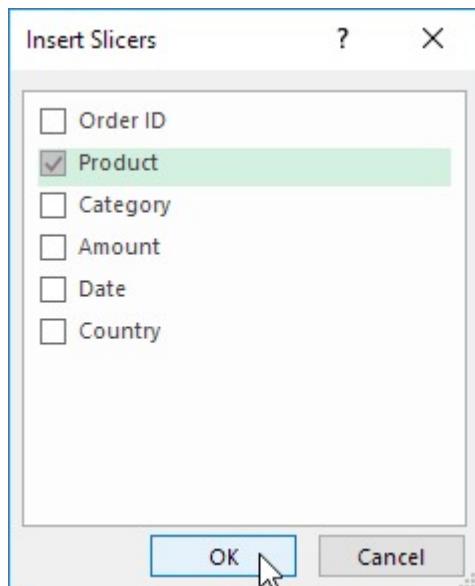
OK, that was pretty easy. Let's insert a second slicer.

5. Click any cell inside the pivot table.

6. On the PivotTable Analyze tab, in the Filter group, click Insert Slicer.



7. Check Product and click OK.



8. Select the slicer.

9. On the Slicer tab, in the Slicer Styles group, click a slicer style.

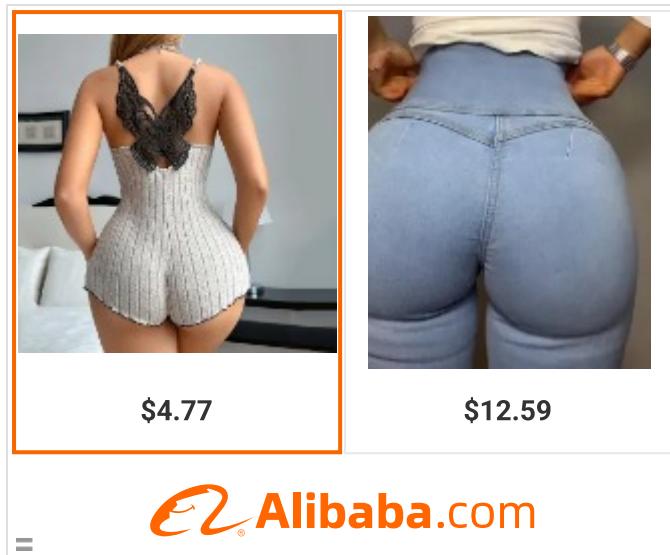


10. Use the second slicer. Click the Multi-Select button to select multiple products.

	A	B	C	D	E	F
1	Country	United States				
2						
3	Row Labels	Sum of Amount				
4	Banana	95061				
5	Beans	7163				
6	Broccoli	26715				
7	Grand Total	128939				
8						
9	Country	☰	☰	☰	☰	☰
10		Australia				
11		Canada				
12		France				
13		Germany				
14		New Zealand				
15		United Kingdom				
16		United States				
17						
18						
19						
20						
21						
22						
23						

The screenshot shows a Microsoft Excel spreadsheet with a slicer and a pivot table. The pivot table in rows 1-7 shows the sum of amounts for Banana, Beans, and Broccoli. Below it, a slicer in rows 9-20 allows filtering by country. A second slicer in rows 10-23 allows selecting multiple products. The 'Product' slicer has checkboxes for Apple, Banana, Beans, Broccoli, Carrots, Mango, and Orange. The 'Banana' and 'Broccoli' checkboxes are selected, indicated by a yellow background. The 'Multi-Select' button is visible at the top right of the slicer.

Note: instead of using the Multi-Select button, hold down CTRL to select multiple items.



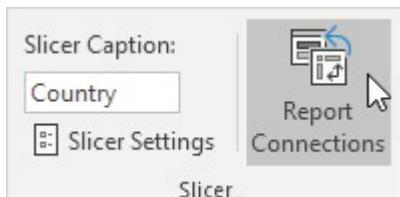
To really impress your boss, execute the following steps.

11. Insert a second pivot table.

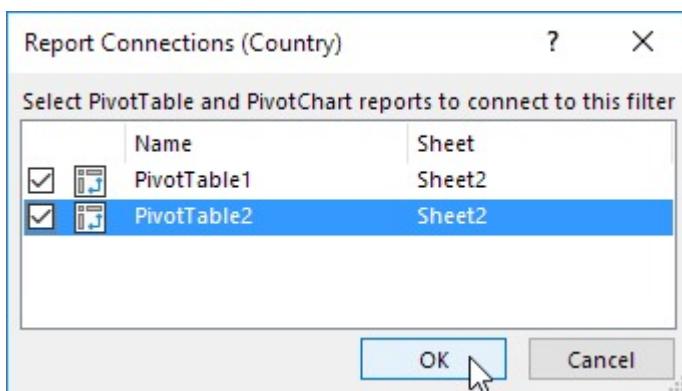
To connect both slicers to this pivot table, execute the following steps.

12. Select the first slicer.

13. On the Slicer tab, in the Slicer group, click Report Connections.



14. Select the second pivot table and click OK.



15. Repeat steps 12-14 for the second slicer.

16. Use both slicers.

	A	B	C	D	E	F
1	Country	Canada		Country	Canada	
2						
3	Row Labels	Sum of Amount		Row Labels	Count of Amount	

4	Apple	24867	Apple	6
5	Orange	19929	Orange	3
6	<b>Grand Total</b>	<b>44796</b>	<b>Grand Total</b>	<b>9</b>
7				
8				
9				
10	<b>Country</b>			
11	Australia			
12	Canada			
13	France			
14	Germany			
15	New Zealand			
16	United Kingdom			
17	United States			
18				
19				
20				
21				
22				

<b>Product</b>		
Apple		
Banana		
Broccoli		
Mango		
Orange		
Beans		
Carrots		

Conclusion: the total amount of apples exported to Canada equals \$24,867 (6 orders) and the total amount of oranges exported to Canada equals \$19,929 (3 orders).

17. Click the icon in the upper-right corner of a slicer to clear the filter.

Note: we didn't export any beans or carrots to Canada. Try it yourself, download the Excel file and use slicers to create awesome reports.

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- GetPivotData

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- [slicers.xlsx](#)

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