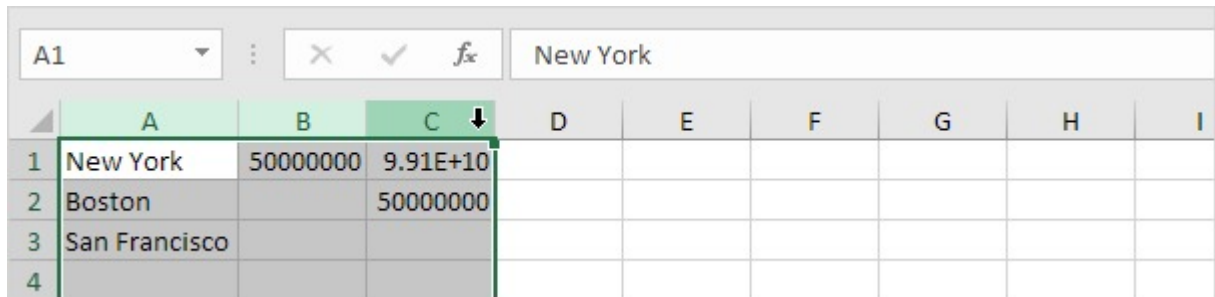


3. To autofit multiple columns, first select multiple columns by clicking and dragging over the column headers.

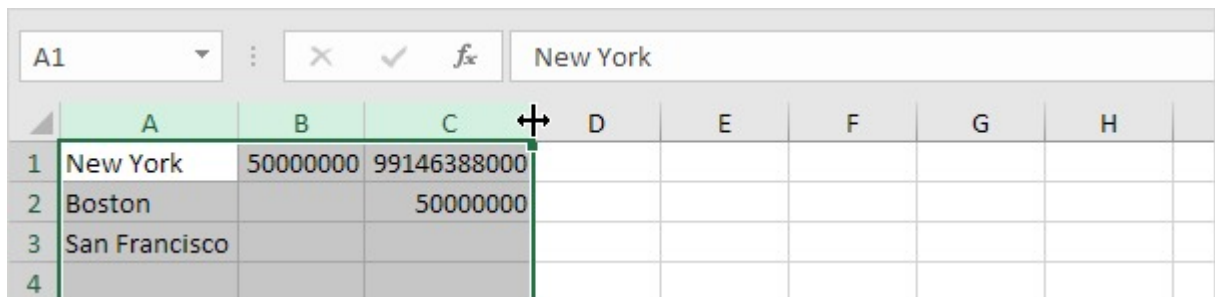


A screenshot of the Microsoft Excel interface. The formula bar at the top shows 'New York'. The worksheet grid has columns A through I and rows 1 through 4. Columns A, B, and C are highlighted in green, indicating they are selected. The data in the grid is as follows:

	A	B	C	D	E	F	G	H	I
1	New York	50000000	9.91E+10						
2	Boston		50000000						
3	San Francisco								
4									

Note: to select non-adjacent columns, hold CTRL while clicking the column headers.

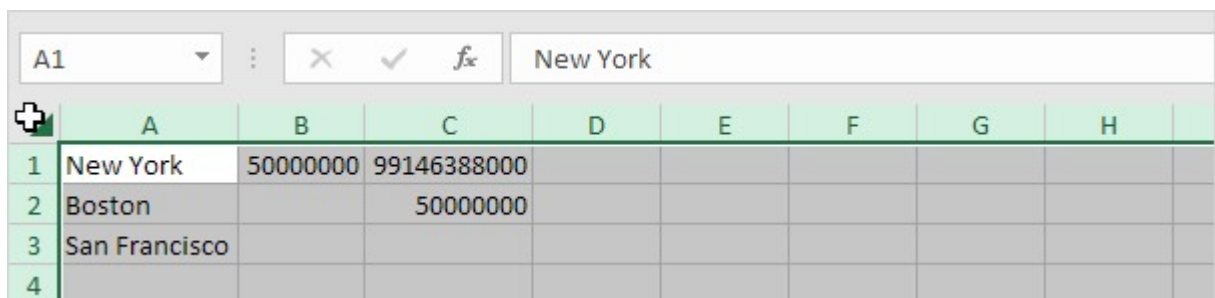
4. Next, double click the right border of one of the column headers.



A screenshot of the Microsoft Excel interface showing the result of autofitting columns A, B, and C. The formula bar still shows 'New York'. The worksheet grid is the same as the previous image, but the widths of columns A, B, and C have been adjusted to fit their content. The data in the grid is as follows:

	A	B	C	D	E	F	G	H	I
1	New York	50000000	99146388000						
2	Boston		50000000						
3	San Francisco								
4									

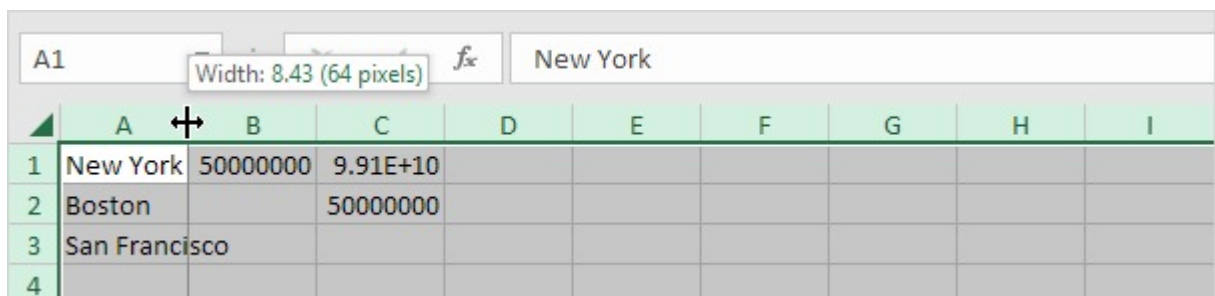
5. To change the width of all columns, first select all columns by clicking the Select All button.



A screenshot of the Microsoft Excel interface showing all columns (A through I) selected. The formula bar shows 'New York'. The worksheet grid is the same as the previous images, but all columns are highlighted in green. The data in the grid is as follows:

	A	B	C	D	E	F	G	H	I
1	New York	50000000	99146388000						
2	Boston		50000000						
3	San Francisco								
4									

6. Next, change the width of a column.



A screenshot of the Microsoft Excel interface showing column A's width being changed. The formula bar shows 'New York'. A tooltip above column A's header indicates 'Width: 8.43 (64 pixels)'. The worksheet grid is the same as the previous images, but column A is highlighted in green. The data in the grid is as follows:

	A	B	C	D	E	F	G	H	I
1	New York	50000000	9.91E+10						
2	Boston		50000000						
3	San Francisco								
4									

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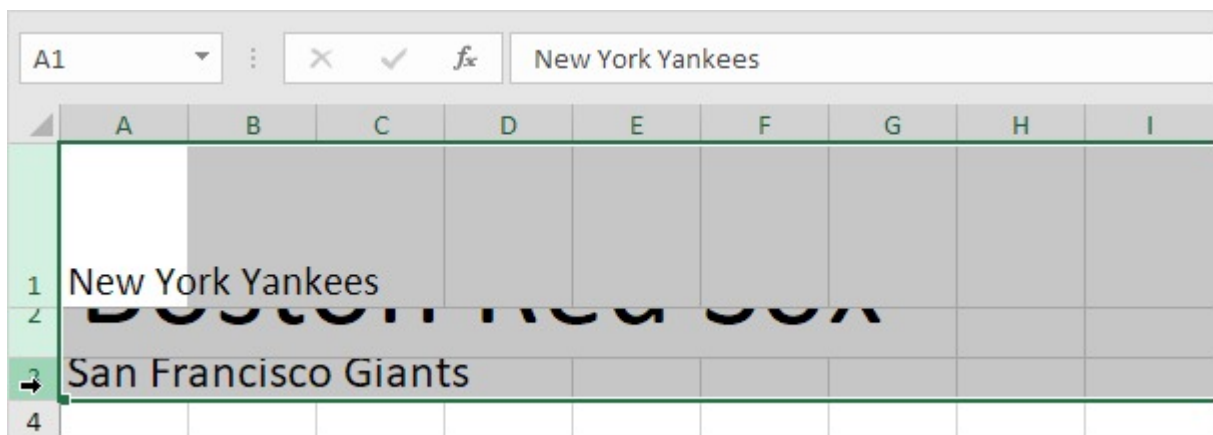
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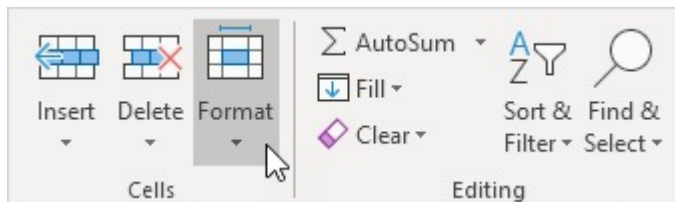
◆ AutoFit Row Height

The techniques described above can also be used to change the height of a row. Instead of clicking the right border of a column header, simply click the bottom border of a row header. There's one more way to autofit columns or rows.

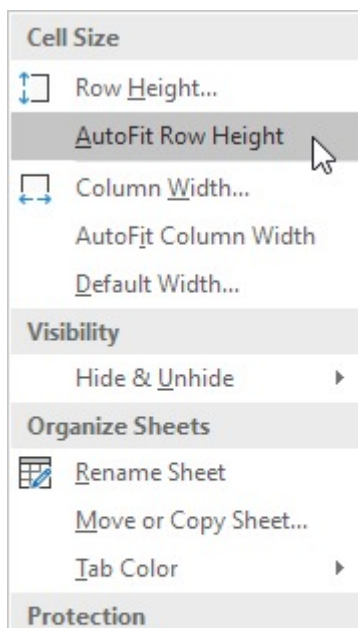
1. First, select multiple rows by clicking and dragging over the row headers.



2. On the Home tab, in the Cells group, click Format.

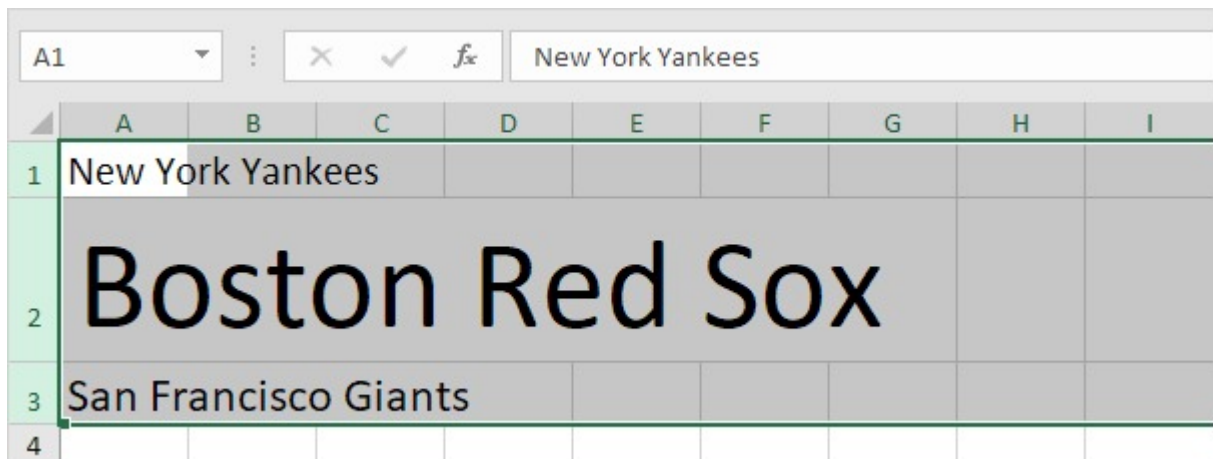


3. Click AutoFit Row Height.





Result:



Note: you can also use this technique to set a row height or a column width (see screenshot at step 3). Be careful, don't think in pixels here. The default width of a column is 8.43 units and the default height of a row is 15.00 units.

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