

PHASE U3 – ADVANCED UI FLOWS RUNBOOK

Status: AUTHORITATIVE / ENFORCEMENT-READY

U3.1 Create New Version (Supersedence Flow)

- Trigger: Create New Version on Approved document
- Preconditions: One approved version, permission valid, not archived
- Steps:
 1. User clicks Create New Version
 2. Confirmation modal explains impact
 3. User confirms
- Result: New Draft created, linked via supersedesVersionId
- Forbidden: Editing approved version, silent replacement

U3.2 Submit for Approval

- Preconditions: Metadata complete, file uploaded
- Steps:
 1. User clicks Submit
 2. Validation runs
 3. Confirmation modal shown
- Result: Draft → Submitted, audit recorded

U3.3 Approve Version

- Steps:
 1. Approver clicks Approve
 2. Modal shows version and warning
 3. Confirmation required
- Result: Submitted → Approved, previous approved → Superseded

U3.4 Reject Version

- Steps:
 1. Approver clicks Reject
 2. Mandatory rejection reason
- Result: Submitted → Rejected

U3.5 Resubmission After Rejection

- Steps:
 1. Author edits rejected version

2. Resubmits with confirmation

- Result: Rejected → Submitted

U3.6 Archive Document

- Preconditions: Approved version exists

- Steps:

1. Admin clicks Archive
 2. Strong warning modal
- Result: Document archived permanently

U3.7 Read-Only Enforcement

- Disabled inputs visible
- Tooltips explain restriction
- No silent failures

U3.8 Error Handling

- Backend errors surfaced clearly
- No optimistic UI retries

U3.9 Validation Checklist

- No approved edits
- Mandatory confirmations
- Mandatory rejection reasons
- Backend truth always re-fetched

ENFORCEMENT STATUS

- Phase U3 is BLOCKING
- Non-compliance halts release