EE236 Quiz II SOP (March 23, 2022)

Prerequisites for attending quiz

(Local screen recording and "Working" Web camera are mandatory during the exam hours)

1 Hardware Requirements (Please ensure you satisfy at least one of the options).

Make sure you have a backup plan for any option you choose.

Option 1: A laptop with webcam facility.

Option 2: A laptop and a Mobile phone with camera facility (In case you do not have a webcam in your laptop).

2. Software Requirements

a. Ngspice installed and tested for working condition.

b. Local screen recording software installed on the laptop. You are supposed to start the local screen recording at the start of the exam and keep it ON for the entire duration of the examination. **[Exam Time: 2:00 pm to 4.10 pm]**

[Before start of the exam please make sure that your laptop/ computer and software are working. No excuses will be entertained during the exam. Make an alternate arrangement, if possible].

3. Power and Network Requirements

a. Completely charge the batteries of your laptop before the commencement of the exam.

b. Please move to a geographical area where the network is stable and make sure you have mobile data as backup.

c. Have a charged power bank with you.

4. Full view setup

a. Setup the camera in your mobile or Laptop in such a way that your full view is available.

Representative Image of full view

5. Stationery

a. Keep a stack of white sheets for answering the questions. Please fill the following details on the top of the first sheet:

      i. Roll Number:

      ii. Name:

      iii. Course:

      iv. Course Code:

b. Please enter roll number and page numbers visible and readable on the top of every sheet you use. (Do this activity well before the exam starts). You may write the answers on both sides of every sheet, if you want. Then each side of the page should have your roll number written on the top.

6. Question Paper

a. Join the meeting in the General channel at 1.40 pm.

b. Then join your respective channels at by 1:45 pm. TAs will check your camera view and your sheets.

c. Question paper will be uploaded on MS Teams as well as Moodle.

d. Question paper is divided into two parts. Part A should be answered from 02:00 pm to 02:50 pm, and its solution should be uploaded in Moodle by 02:50 pm. Part B should be answered from 03:00 pm to 04:10 pm, and its solution should be uploaded in Moodle by 04:10 pm.

After the exam

1. Submit/ upload all your plots, netlists and observations as per the instructions given in the Question paper.
2. After uploading your files at 4.10 pm, wait in your respective channel for the demonstration to the TAs. TAs will call you one-by-one to check your netlists and simulations.
3. **Leave only after the nod by your TA. If you leave without any information, your submissions will not be evaluated.**