



AAM Inventory  
700 17th Street, Modesto, CA 95354  
IT Department  
Phone: (555) 123-4567  
Email: info@aaminventory.com

**PO NUMBER** PO-459541-782  
**DATE** 3/10/2025

VENDOR

**NAME**  
vhjbn  
**COMPANY NAME**  
Global Trading Co.  
**ADDRESS**  
Holfman Estate  
Commerce City, CC 67890  
**PHONE**  
3456789  
**EMAIL**  
parminder13dev@gmail.com

SHIPPING INFORMATION

**SHIPPING TERMS** Standard Delivery  
**SHIPPING METHOD** Ground  
**DELIVERY DATE** 3/10/2025

Code	Product Description	Quantity	Unit Price (\$)	Amount (\$)
SW-MS365-BUS	Microsoft 365 Business Plan (1 year)	2	15.00	30.00
Subtotal				\$30.00
Tax (10%)				\$3.00
Shipping & Handling				\$50.00
Total Amount				\$83.00

TERMS & CONDITIONS

**Note:**  
Payment shall be net30 days upon receipt of the items above.

Prepared by  
IT Manager

Approved by