

## STUDENT COURSE REGISTRATION PROCESS

If you are accessing AIMS portal from inside the campus, access the following link:

172.16.16.14:9090/aimskurnool/ (OR)

From outside network use the following link to access AIMS portal:

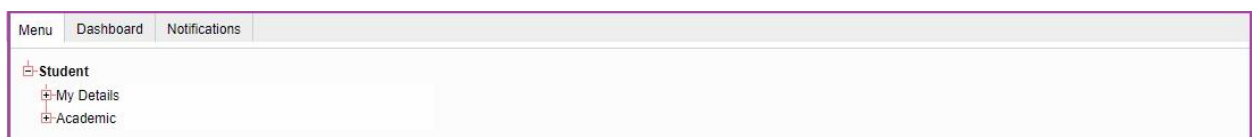
117.200.53.214:9090/aimskurnool/



- Login with your credentials. Enter the Login ID and password, Login ID is your roll number
- click on **Sign in** Button.



- Enter the CAPTCHA verification code and click on **Submit** button.



- Click on + icon of Academic menu.
- Click **Course Registration**

1

COURSE REGISTRATION			
Period	Status	Description	
JULY-NOVEMBER 2022	Open	Registration	<a href="#">Go For Registration</a> <a href="#">Registration History</a> <a href="#">Go For Course Guide Selection</a> <a href="#">Mandatory Courses</a>

- Click on  button for the selected Academic period.



Course Reg. Dt.:		Registration Status: Pending Submission to FA			
B.Tech Computer Science and Engineering					
Course Type	Elective Type	Course Code	Course Title	Credits	Status
Regular +					
Backlog +					
Comments: <input type="text"/> Maximum characters 150					
<a href="#">Submit To Faculty Advisor</a> <a href="#">Cancel</a>					
Recent Submission Rejected List					

- click on + icon of  to add the regular courses for the semester.

1

Course Reg. Dt.: \_\_\_\_\_ Registration Status: Pending Submission to FA



**B.Tech Computer Science and Engineering**

Course Type	Elective Type	Course Code	Course Title	Credits	Status
Regular +	- Select -				Save 
Backlog +					

Comments:  Maximum characters 150

[Submit To Faculty Advisor](#) [Cancel](#)

Recent Submission Rejected List

- Select the desired Elective type from the list, Based on the selection of Elective type course code list appears.
- Click on the  of the course code, select the desired course from the list, if you are eligible for only one course for the elective type on clicking on help button course code fills automatically.
- On selecting the course code course Title, credits populate automatically.
- Click on + icon under Regular to add more courses of the same elective type or different elective type.
- If you want to remove added courses, click on delete  button to remove the course.
- When you have done with the selection of the desired courses you wish to register, now you will have two options **Save button** and **submit to faculty advisor button**

Comments:  Maximum characters 150

[Save](#) [Submit To Faculty Advisor](#) [Cancel](#)

Recent Submission Rejected List

### **SAVE BUTTON**

If you want to save the selected courses temporarily and wish to change later you can click on SAVE button. Remember this option is only to save the courses you have selected in the screen. (Like saving mail in drafts)

In this case Registration status shows as: Pending submission to FA

### **SUBMIT TO FACULTY ADVISOR BUTTON**

If you have confirmed the selection of courses, you can click on Submit to Faculty Advisor button for the review of courses from your faculty advisor. Only if you click on submit to faculty advisor button then only the courses you have selected will be reviewed by your faculty advisor. You can write some notes or comments before submitting to Faculty advisor. These comments will be displayed to Faculty Advisor.

\*Once you have submitted the courses to the faculty advisor, you cannot add or remove any of the courses until the faculty advisor has reviewed the 1<sup>st</sup> iteration.

1<sup>st</sup> iteration is: Student submitted the courses to faculty advisor, FA has to review it, and after review the 1<sup>st</sup> iteration is completed.

After the first iteration, you can add one more course and can submit to faculty advisor again.

If the faculty advisor has rejected some of the courses, you can see these courses in recent submission Rejected list.

Student can add again the rejected courses again to the faculty advisor in the second iteration for review.

If the course has been approved by the Faculty advisor, the status shows as approved for every course. Approved means the student is successfully registered to the course.

Student can check the rejected courses list in recent submission rejected list.

Note:

1. Only approved courses are considered as registered.
2. You need to submit selected courses to the faculty advisor before registration end date.
3. Once the course has been approved by the FA, you cannot remove it. If you wish to drop approved courses contact Academic office.