



भारतीय सूचना प्रौद्योगिकी अभिकल्पना एवं विनिर्माण संस्थान, कर्नूल

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING, KURNOOL**

Jagannathagattu, Dinnedevarepadu, Kurnool – 518008, Andhra Pradesh, INDIA
(An Institution of National Importance under Ministry of Education, Govt. of India)

(OFFICE OF THE ACADEMIC AFFAIRS)

No. IIITDMKNL/Acad./Sem. Registration/2022/Q

Date: 22nd July, 2022

CIRCULAR

Subject: Instructions for Online Course Registration - Reg.

Dear Students,

I am happy to share you that, our Institute is initiation online course registration process from the upcoming academic session starting from 25.07.2022.

All the students of **B.Tech. III and V Semester** will have to register the courses **online in AIMS Portal**. As we are exercising this activity for the first time, I request all the students to extend their support in smooth conducting of online course registration. Further, the necessary guidelines along with the tasks to be executed by each student is listed below:

Registration Start Date: 25.07.2022

Time: 9:00 AM onwards

Instructions:

1. Register the course by login into your **AIMS portal** (Courses are listed in **Annexure # 01**)
 - a. **For Online Registration:** Strictly follow the step-by-step instructions mentioned in the user manual (**Annexure # 02**)
2. After the registration is over, **save** and **submit** the same for **approval by Faculty Advisor**.
3. In order to get your registration approved, please check if:
 - a. Semester fee is paid (If you have already paid the semester fee, **collect the original fee receipt from your Faculty Advisor: Annexure # 03**)
 - b. Library dues, if any has to be checked and paid. After clearing the due, show the payment receipt to your faculty advisor.
 - c. In case, you have any of the above dues, registration will **NOT BE APPROVED**.

NOTE:

1. Please report/contact (In person only) MIS in-charge (Dr. Yashwanth), in case of any discrepancy. Online requests will not be entertained in this regard.

Associate Dean
(Academics)