

# PARICHAY ARORA

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## EDUCATION DETAILS

- PGDM | Finance (IM) - Big Data Analytics | 8.63/10 | FORE School of Management, New Delhi | 2024
- B.Com (Hons.) | 69.19% | MLNCE, University of Delhi, New Delhi | 2019
- XII (C.B.S.E.) | Commerce | 84.20% | Mira Model School, New Delhi | 2016
- X (C.B.S.E.) | 76.00% | Mira Model School, New Delhi | 2014

## CERTIFICATIONS

- Lean Six Sigma Green Belt | Grant Thornton | 2022

## SOFT SKILLS

- Adaptable
- Time Management
- Analytical Mindset

## TECHNICAL SKILLS

- MS-Excel
- MS-PowerPoint
- Python

## PROFILE SUMMARY

- Experienced Procure to Pay associate recognized for consistently enhancing efficiency, streamlining processes, and ensuring accuracy
- Demonstrated leadership skills in team management and supervising daily operations
- Data analysis enthusiast ready to thrive in the dynamic world of finance

## SUMMER INTERNSHIP

### Trade Finance Intern | Jindal Stainless Ltd.

- Analysed and evaluated financing choices for international trade and examined the various documents involved
- Collaborated on assessing the organization's working capital strategies
- Created comprehensive credit monitoring assignment, acquiring valuable experience in financial evaluation, risk assessment, and credit limits

## WORK EXPERIENCE

### Procurement Operations Associate | Accenture Solutions Pvt. Ltd. | December'20-July'22

- Responsible for monitoring the overall functioning of the process, identifying improvement areas, and implementation of automation
- Responsible for quality checks and audits of transactions along with query handling and client requests
- Reviewing and revising the SOP as per process updates

### Accounts Executive | Trigent Software Pvt. Ltd. | August'19-December'20

- Employed with Trigent and deployed to work with Accenture Solutions Private Limited in the Accounts Payable department
- Responsible for Invoice processing, allocation of work, reporting activities, monitoring, and keeping track of SLAs

## LIVE PROJECTS

- 2017:** Marketing Intern, Cerise Internet Technologies Private Limited

## ACHIEVEMENTS & POSITION OF RESPONSIBILITY

- 2023:** Class Representative, FORE School of Management
- 2021:** Core Value Champion, Accenture Solutions Private Limited

## EXTRA CURRICULAR ACTIVITIES

- 2022:** 2nd position, Guesstimate, Xavier Institute of Management Bhubaneswar
- 2018:** 2nd position, Sitcom Quiz, Lakshmibai College