Install the following programs:

Download and install the Latex application engine from MIKTEX.org.

Download and install Acrobat Reader from internal sites such as (p30download.com), P30download.ir or soft98.ir.

Download and install WinEDT, which is skins for writing text with Latex, from internal sites such as (p30download.com), P30download.ir or soft98.ir.

Now you are ready to write a text using latex. Convert the text of your first report to latex format and make a PDF of it. You can use both EndNote and Latex's own facilities to create a reference list. WinEdt program will help you to some extent to use latex facilities. The reference library file in Latex is called Bibiligraphy and you have to enter all the fields manually in the plain text editor (this can also be done in the Winedt program itself).

You should pay enough attention to the titles and sections. Implement the structure of the report correctly as taught. The good thing about latex is that it will number itself for the titles.

Put all the files related to your latex project together with the final PDF file in a compressed file and upload it to the assignment site. Upload only one zip file.

Do not leave work for the last day. Have at least three or four pages of text.

If your problem does not go away after trying and asking your friends, you can ask for my help.