

January 30th, 2025

**Mr. Govinda,      Roll N. 21001020007**  
**J.C. Bose University of Science and Technology**

**Subject: Appointment Letter for 6-Month Internship**

Dear Govinda,

We are pleased to offer you a full-time position as a Trainee Engineer in our organization, Kapayo Solutions Pvt. Ltd., effective February 5, 2025, under the following terms and conditions:

**1. Placement and Compensation**

Your position is a full-time internship with the company. You will report to the Chief Trainee Officer, and your monthly compensation will be Rs. 10,000/-. Any additional compensation such as bonuses or incentives, will be at the sole discretion of the management and will not be considered an entitlement or accrued right.

**2. Posting and Work Mode**

Your initial posting will be in New Delhi.

**3. Confidentiality**

During and after your internship, you are required to maintain strict confidentiality regarding any company affairs, administrative matters, or research undertaken. Any proprietary information that comes to your knowledge during your tenure must not be disclosed or shared.

**4. Responsibilities and Duties**

You are expected to adhere to the company's rules and regulations concerning conduct, discipline, and professional responsibilities.

**5. Working Hours**

The company's standard working hours are 10:00 AM to 6:00 PM, including a lunch break. We congratulate you on your appointment and look forward to your contributions to our team.

We congratulate you on your appointment and look forward to working with you

Sincerely,

**For Kapayo Solutions Pvt. Ltd.**

Director

January 30th, 2025

**Miss:- Deepika,                      Roll No. 21001011014**  
**J.C. Bose University of Science and Technology**

**Subject: Appointment Letter for 6-Month Internship**

Dear Deepika,

We are pleased to offer you a full-time position as a Trainee Engineer in our organization, Kapayo Solutions Pvt. Ltd., effective February 5, 2025, under the following terms and conditions:

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We congratulate you on your appointment and look forward to working with you

Sincerely,

For **Kapayo Solutions Pvt. Ltd.**  
Director

January 30th, 2025

**Miss:-Anjali,                      Roll No. 21001020002**  
**J.C. Bose University of Science and Technology**

**Subject: Appointment Letter for 6-Month Internship**

Dear Anjali,

We are pleased to offer you a full-time position as a Trainee Engineer in our organization, Kapayo Solutions Pvt. Ltd., effective February 5, 2025, under the following terms and conditions:

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Your position is a full-time internship with the company. You will report to the Chief Trainee Officer, and your monthly compensation will be Rs. 10,000/-. Any additional compensation such as bonuses or incentives, will be at the sole discretion of the management and will not be considered an entitlement or accrued right.

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Sincerely,

For **Kapayo Solutions Pvt. Ltd.**

Director

January 30th, 2025

**Mr.:- Nakul,                      Roll No.22001017506**  
**J.C. Bose University of Science and Technology**

**Subject: Appointment Letter for 6-Month Internship**

Dear Nakul,

We are pleased to offer you a full-time position as a Trainee Engineer in our organization, Kapayo Solutions Pvt. Ltd., effective February 5, 2025, under the following terms and conditions:

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We congratulate you on your appointment and look forward to working with you

Sincerely,

For **Kapayo Solutions Pvt. Ltd.**  
Director

January 30th, 2025

**Mr.:- Vikasmaharaj, Roll No. 21001020030**  
**J.C. Bose University of Science and Technology**

**Subject: Appointment Letter for 6-Month Internship**

Dear Vikasmaharaj,

We are pleased to offer you a full-time position as a Trainee Engineer in our organization, Kapayo Solutions Pvt. Ltd., effective February 5, 2025, under the following terms and conditions:

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We congratulate you on your appointment and look forward to working with you

Sincerely,

For **Kapayo Solutions Pvt. Ltd.**

Director