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User Manual – Lab Animal Health.

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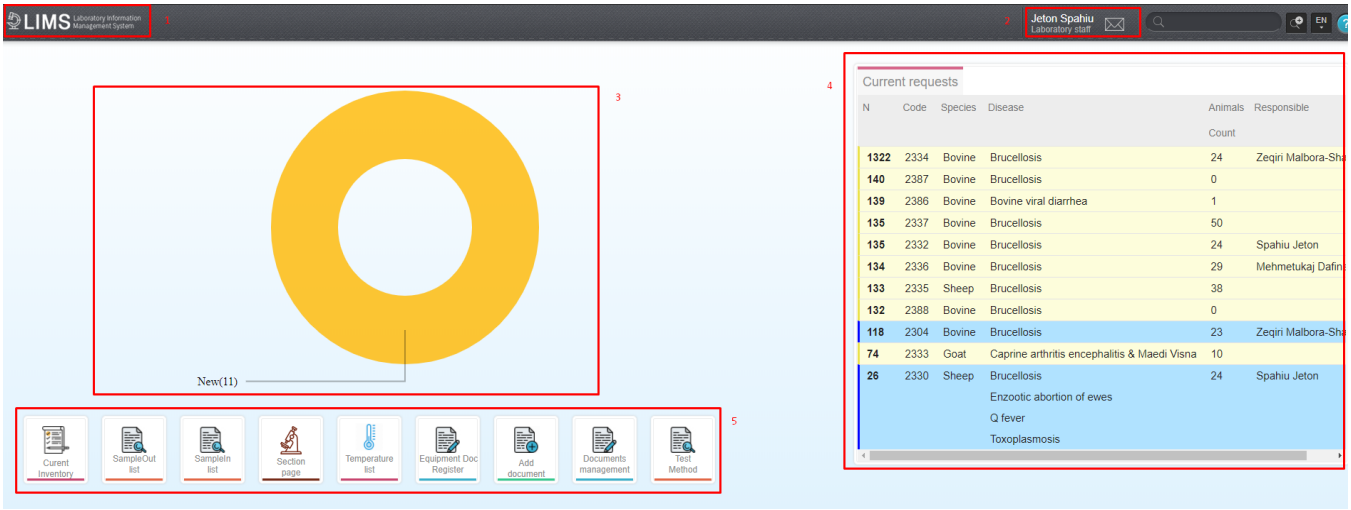
1.Login page.

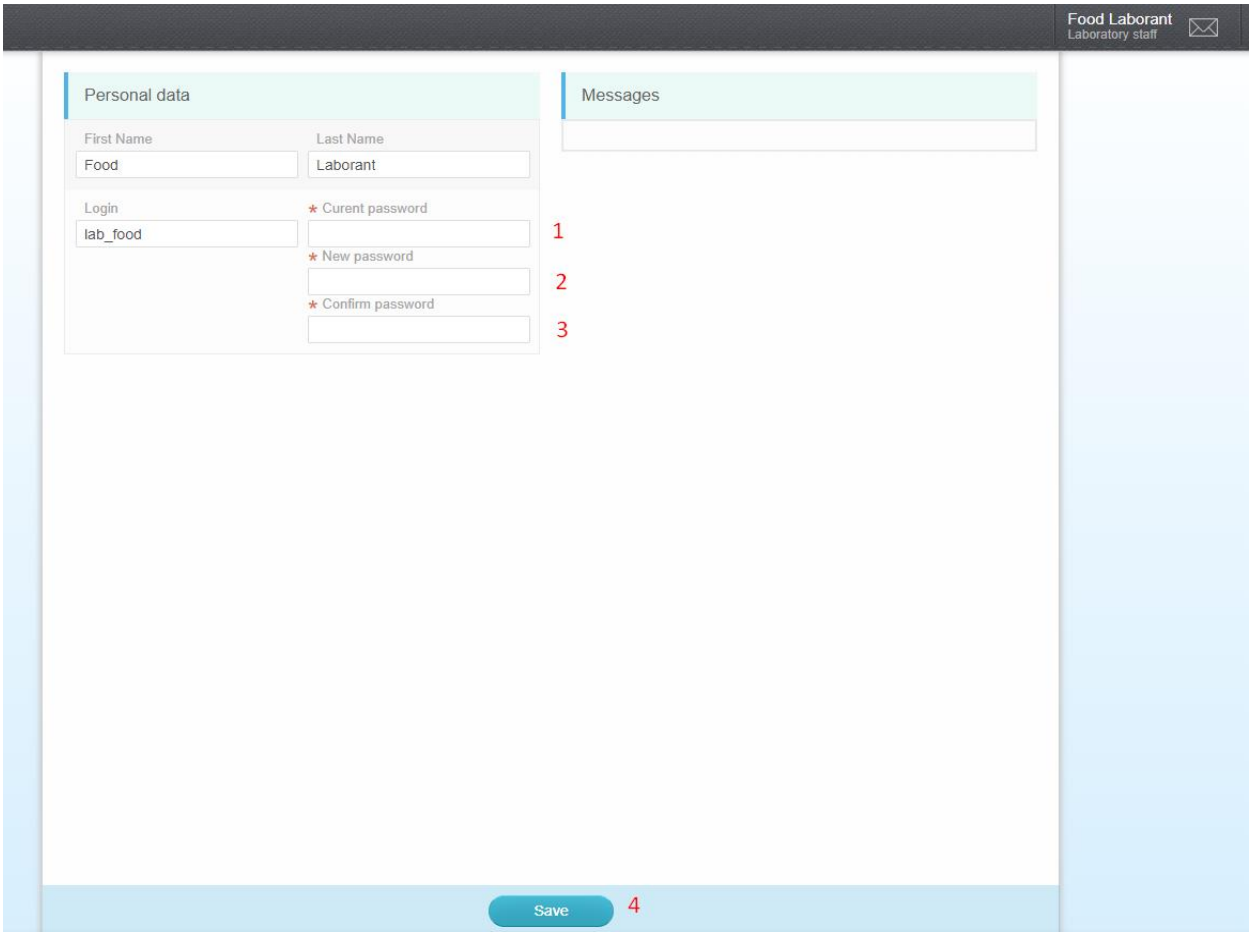
1. Field for entering a personal login.
2. Field for entering a password.
3. Login button.

2. Desktop.



1. To get to the main page of the "LIMS" system, click on the logo, which is located in the upper left corner (1).
2. By clicking on the name in the upper right corner, the user enters his personal account (2).
3. Under number (3) is a diagram that displays the number of samples in each status.
4. “Samples in progress” area - a list of all samples in progress (4).
5. Navigation (5) - this area consists of buttons that allow you to enter the pages available for this user.

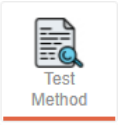
3. Personal account, password change.



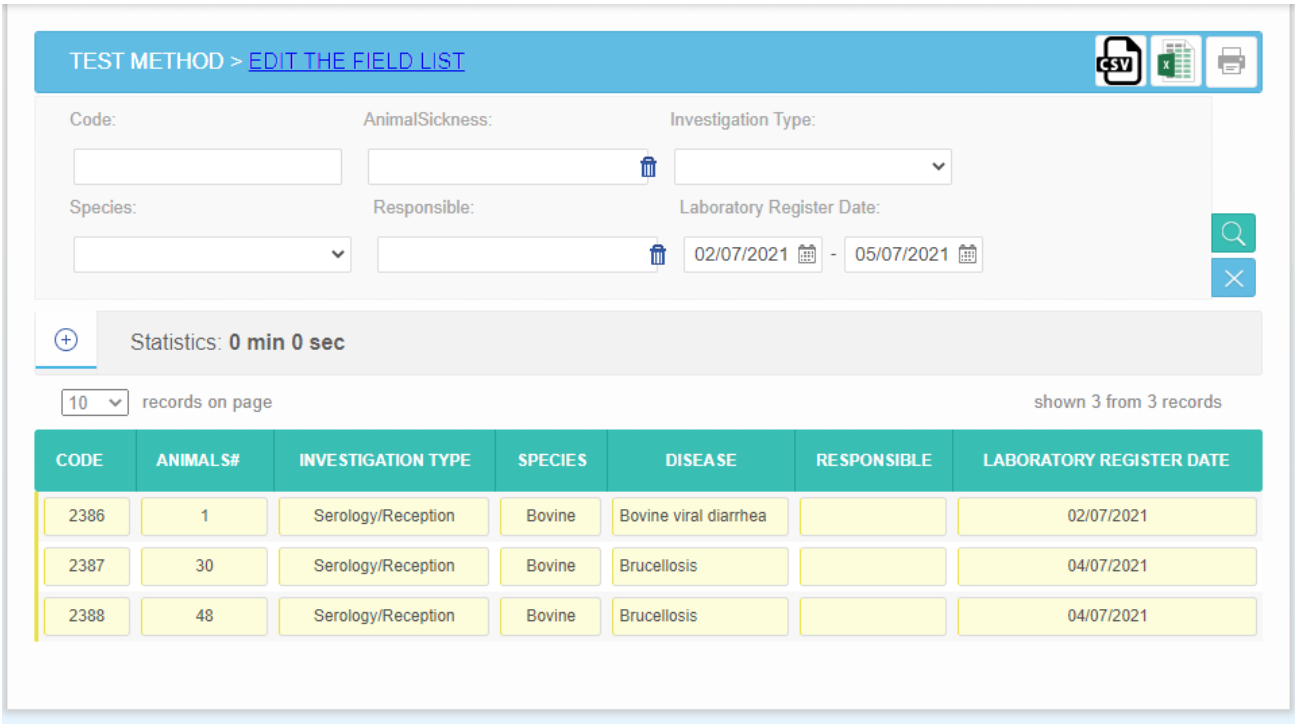
In the "Personal data" area, the user has the option to change the password by doing the following:

1. Enter the current password;
2. Enter a new password;
3. Re-enter the new password (confirm the new password);
4. Click the “Save” button to save the changes.

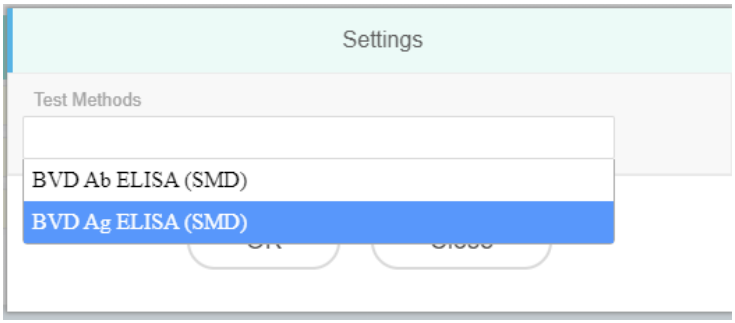
4. Introducing results.

To open the list with test methods, click on the icon “TestMethods” 

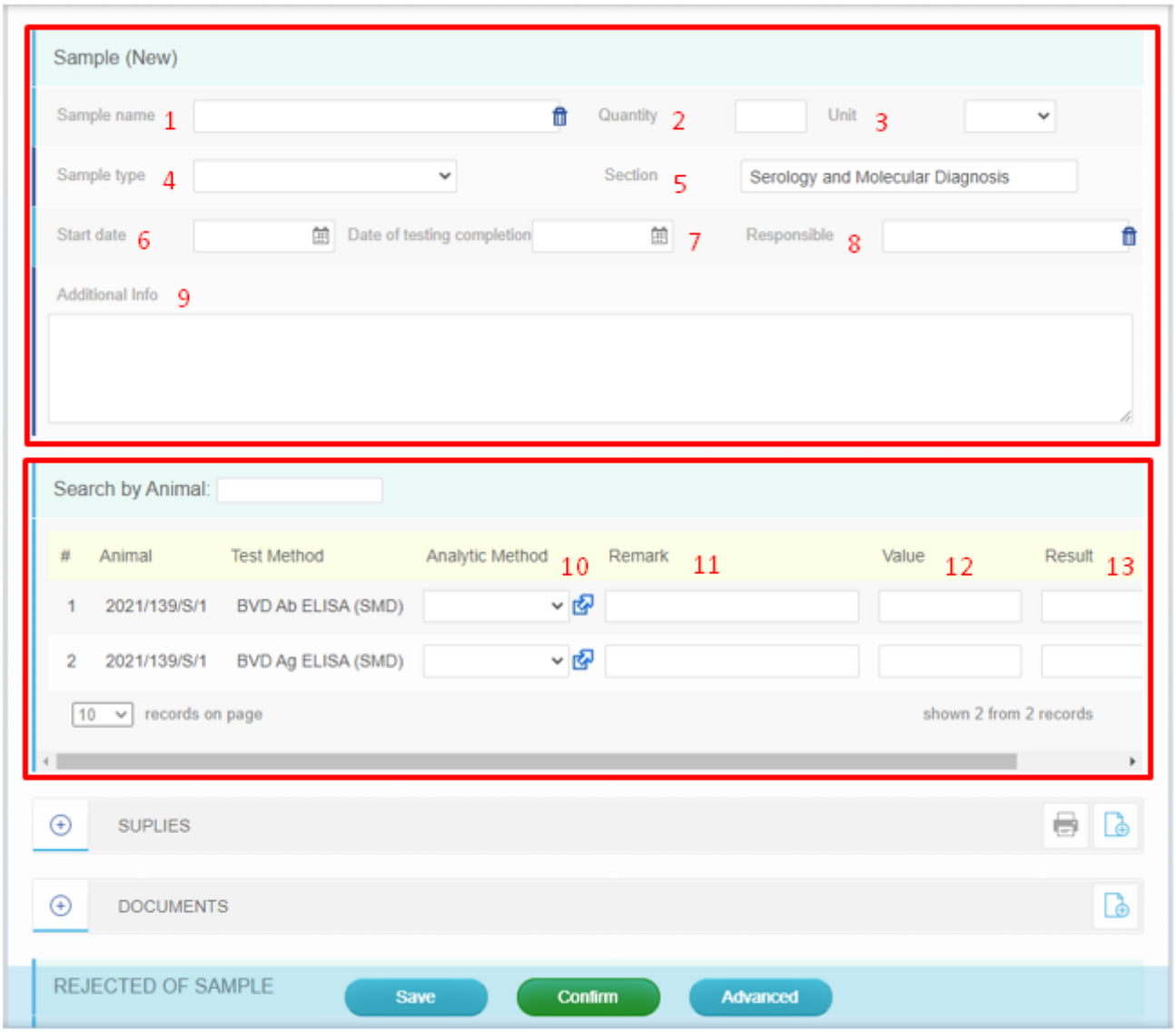
A new window opens with fields that has list of requests for this department.



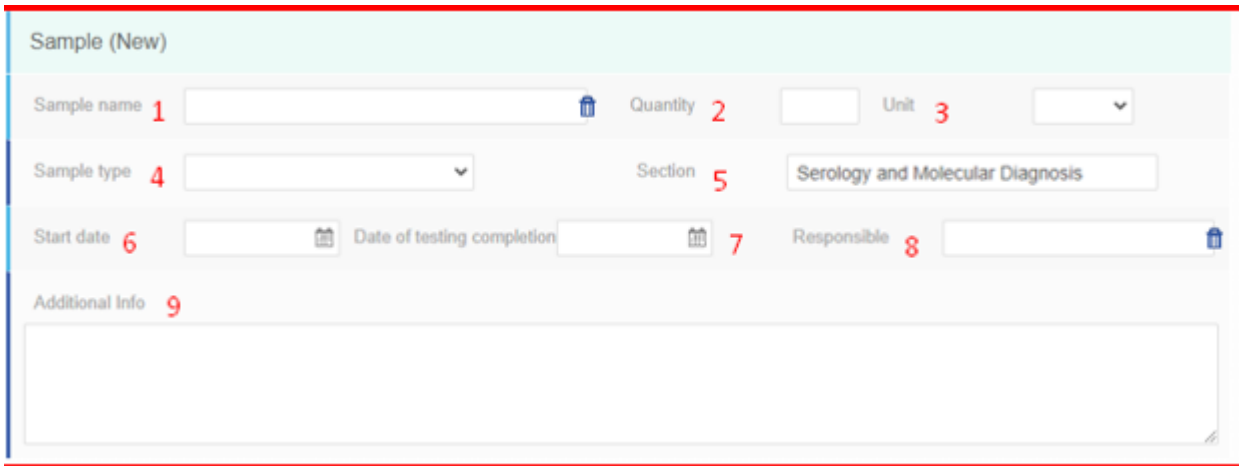
Select a request from the list, click on it, Popup window will open with possibility to choose Test Method.



After click Ok a new window will open.



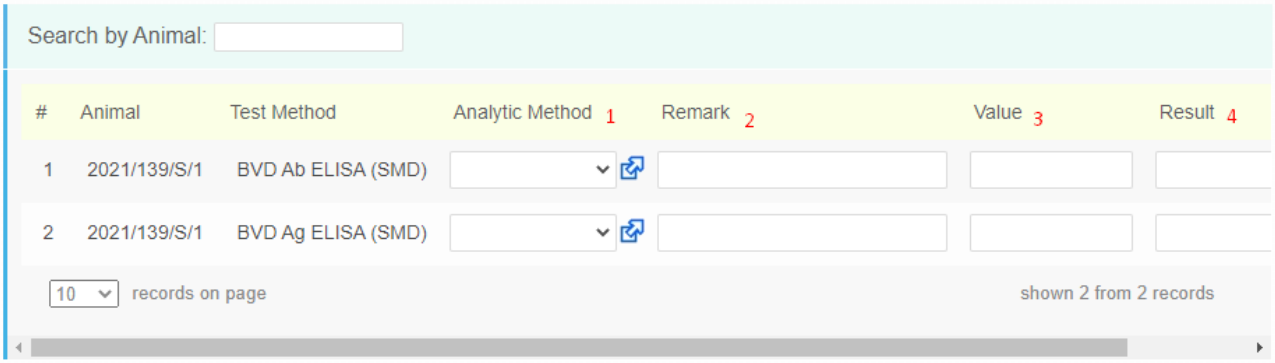
The first section “Sample” has to be filled in.



1. Sample name - enter the value
2. Quantity - enter the value
3. Unit - enter the value
4. Sample type - select from drop down list the value
5. Section – by default is filled by the system
6. Start date – chose the date
7. Date of testing completion – chose the date
8. Responsible - enter the value

There are two ways to introduce the results :

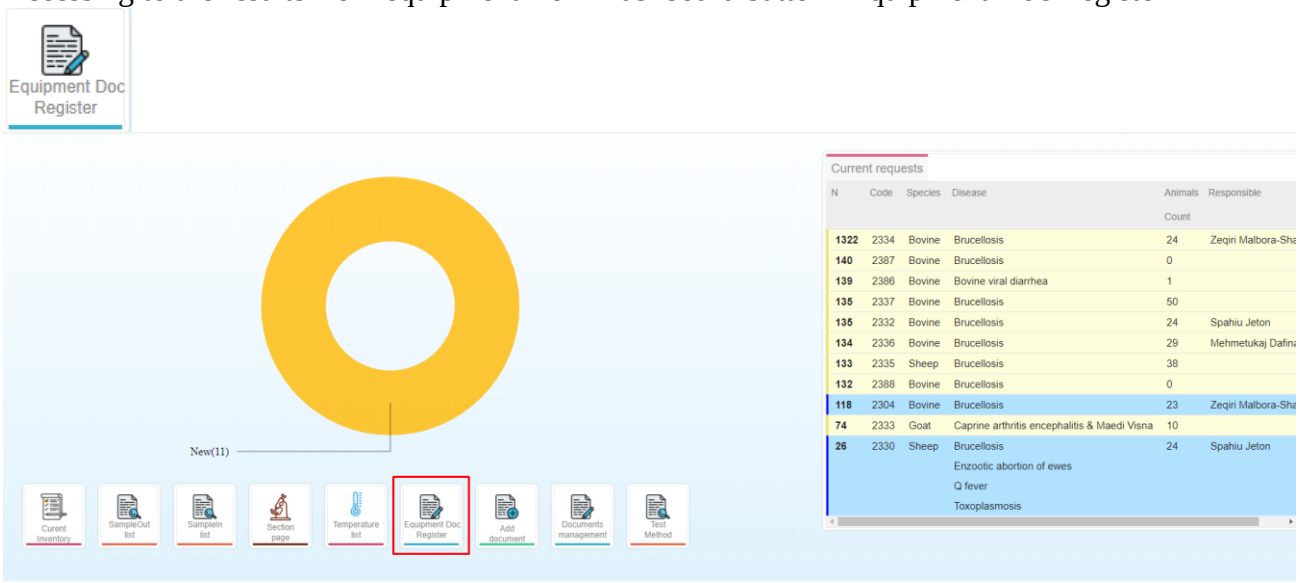
I. You need to fill in the Section ***Results*** manually**.**



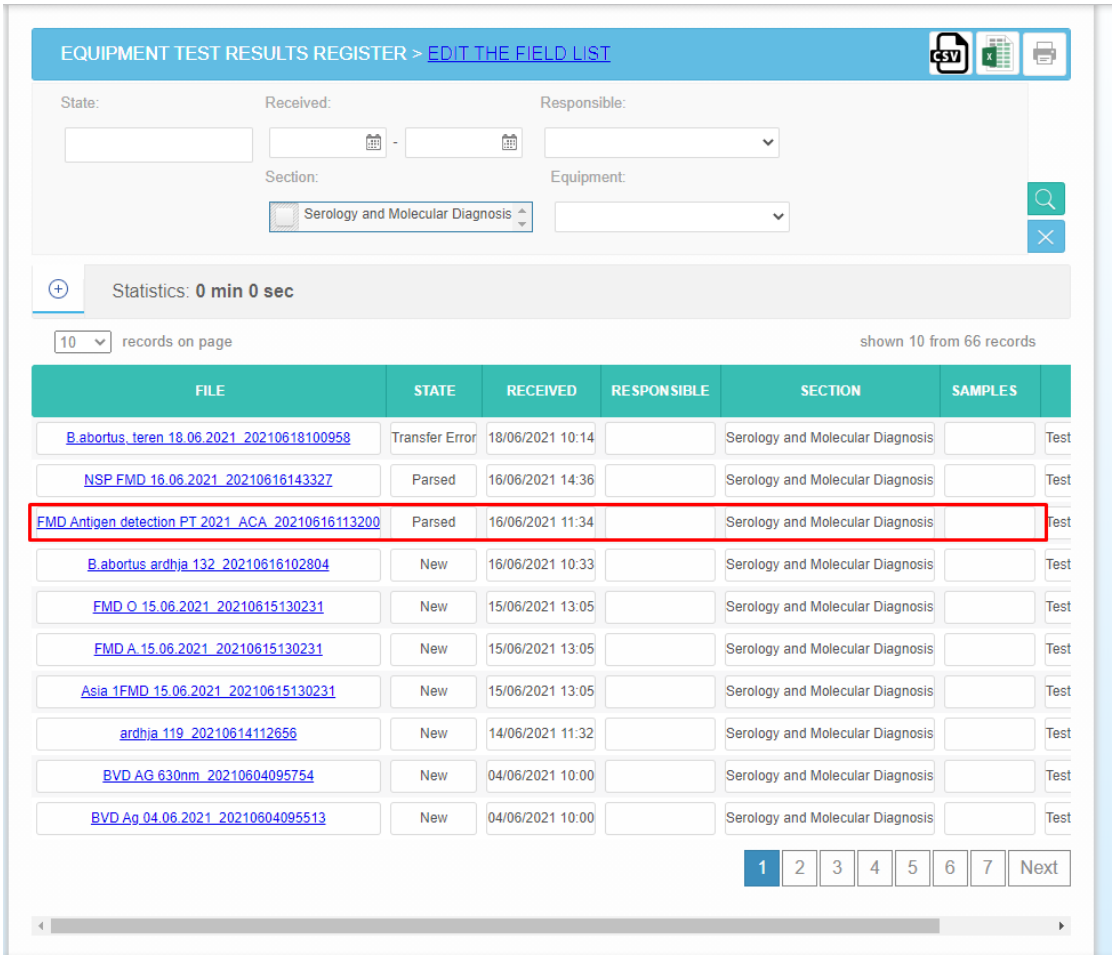
1. Analytic Method – select from drop down list the value;
2. Remark - enter the value
3. Value - enter the value;
4. Result - enter the value;

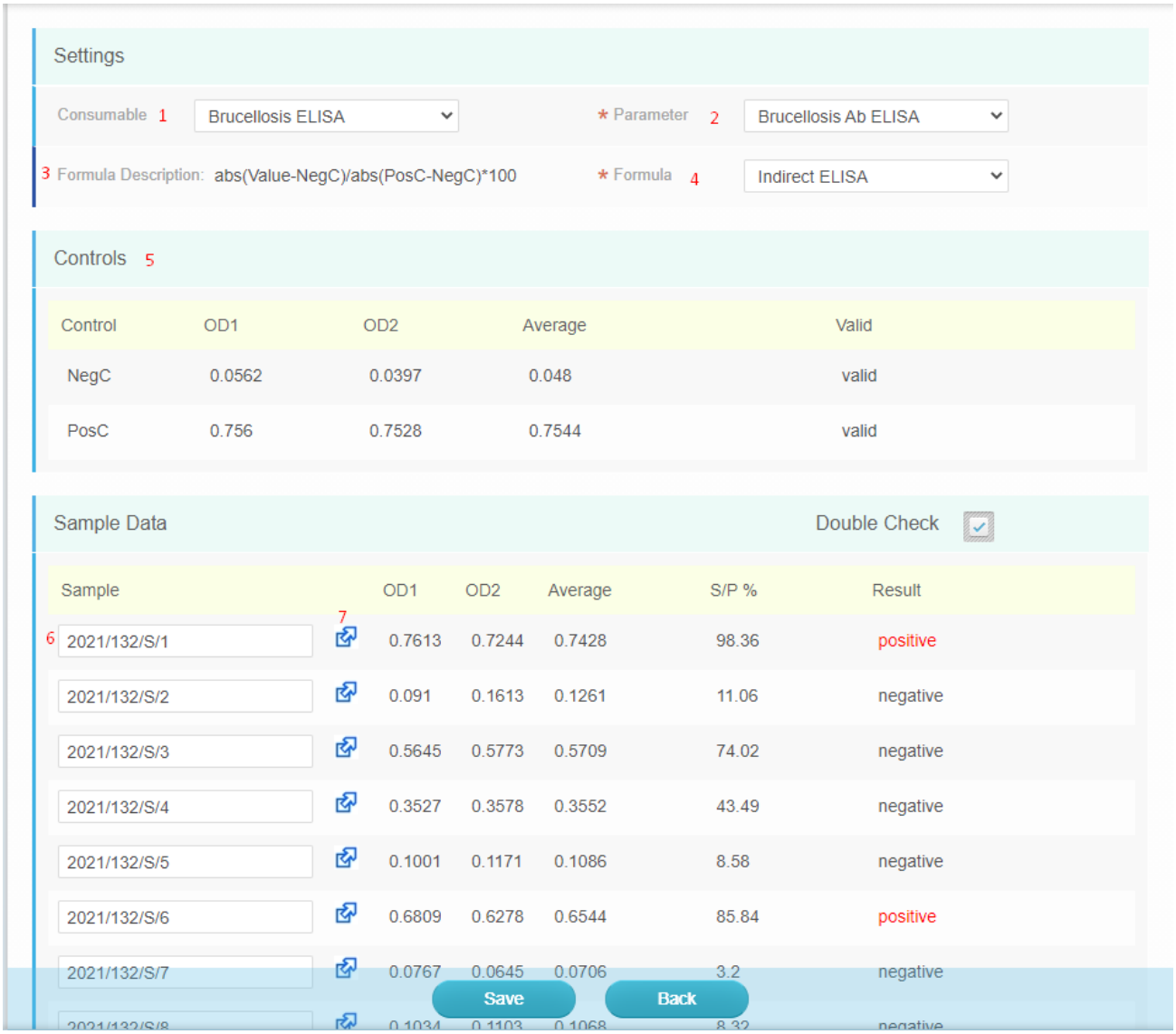
II. Results are introduced from equipment

Accessing to the results from equipment from Dashboard button “Equipment Doc Register”



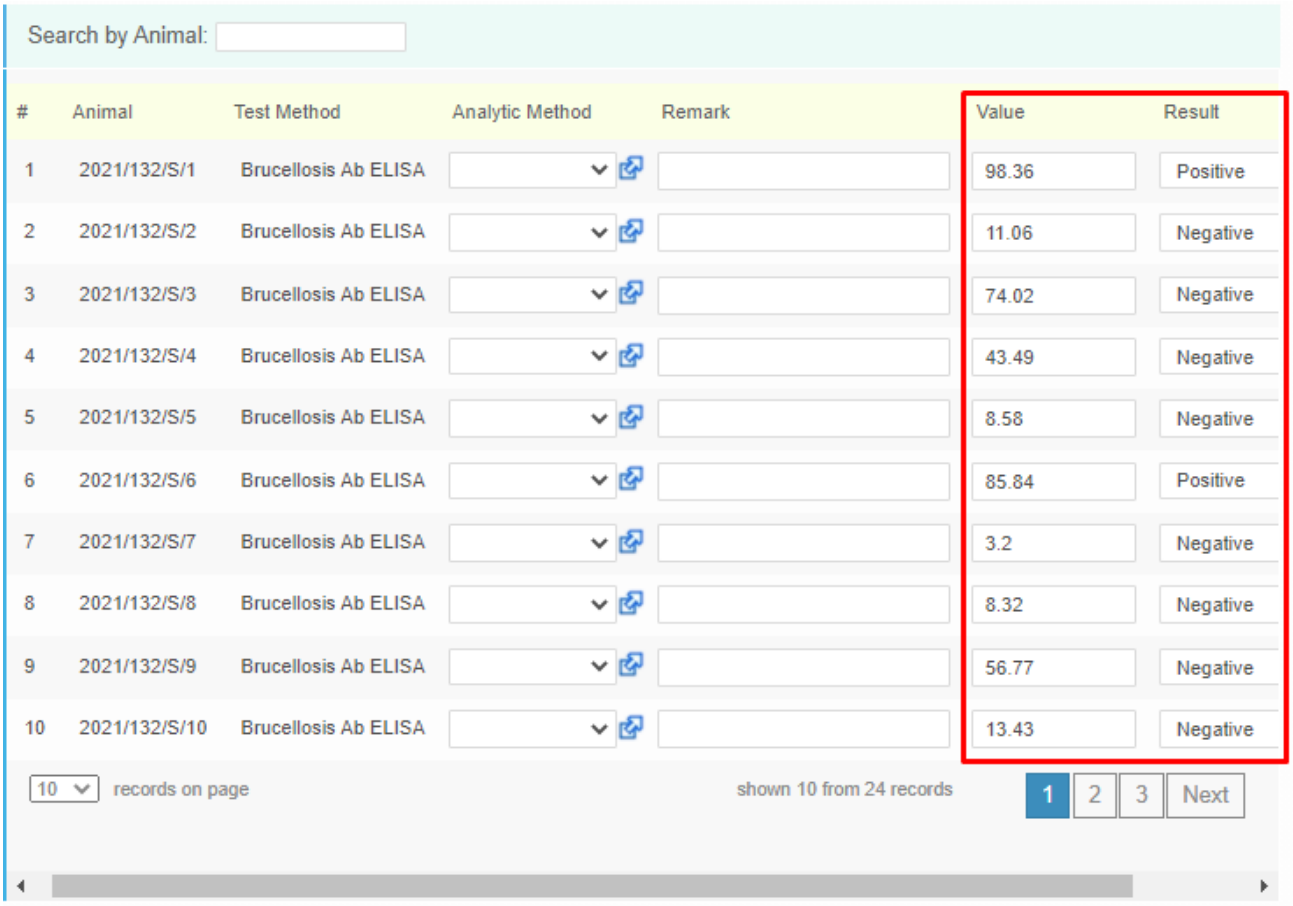
Window with all exported files from equipment will open. Choosing correct document clicking on it:



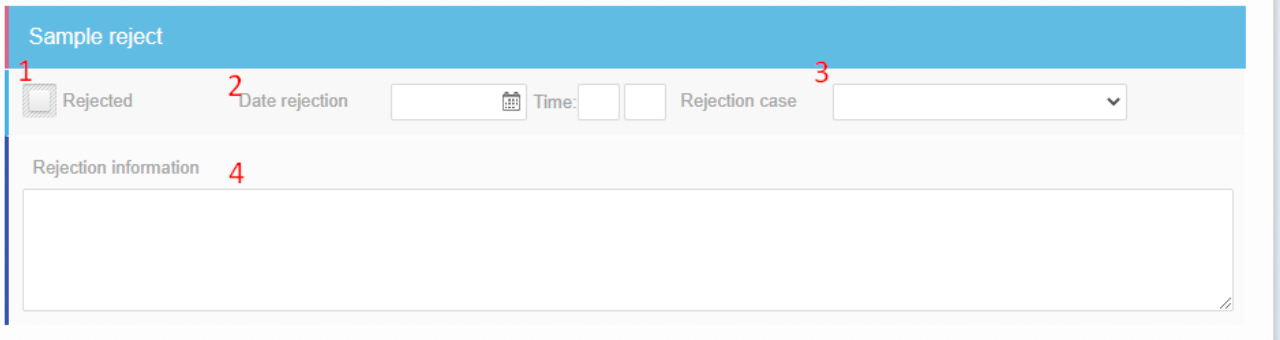


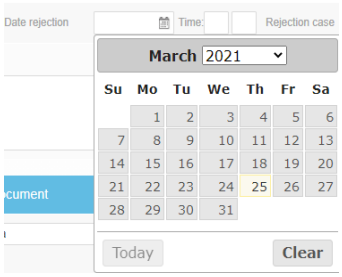
1. Consumable – selected from dropdown
2. Parameter - selected from dropdown
3. Formula Description – set by default by the system (set from control panel)
4. Formula - selected from dropdown
5. Controls section – calculated automatically
6. Sample – fields filled manually
7. Order Numbering of samples

Results are filled automatically from the file exported from equipment.
After clicking on Save all results are gone to the appropriate Sample page:



If Sample is rejected, fill in this block ***Sample reject.***



1. Rejected - put a tick;
2. Data rejection and time - 

3. Rejection case - select the value from the list;
4. Rejection information - add information.

After all the fields are filled in, click save