

Date:

Finance Department

D S Digital Pvt Ltd

D-92, Sector 2, Noida-201 301

Sir,

Sub: Submission of Proof of savings for Income Tax – Financial Year 2019 – 20

Please find enclosed herewith my declaration of tax savings and other income during the financial year 2019 – 20 duly supported with the documentary evidence(s) & self-attested as per the following arrangements:

1. I certify that particulars furnished are true and correct to the best of my knowledge and belief.
2. I also certify that these savings have been made/proposed savings will be made by me from my own salary income/sources.
3. Proof of the proposed savings declared will be submitted latest by 31st January, 2020.
4. I understand if I am unable to submit the self-attested saving proofs for the current savings by 30th September 2019 & proposed savings evidences by 31st January, 2020, due tax may be deducted from my salary for the month of March 2020 without any further intimation to me.
5. I will be personally responsible to Income Tax Department, Govt. of India, for all information pertaining to income tax assessment.

Thanking you,

Yours faithfully,

.....

Signature

Name:

Employee Code:

Mobile No.:

E-Mail id:

Investment Declaration Form For FY 2019-20

Name		Employee Code	
Gender		PAN No	
Date of Birth		Date of Joining	

S. NO.	Particulars	Remarks	Amount declared by you in the Declaration form	Please Fill in
	Rent Paid/Payable for:		AMOUNT `	(Metro/Non Metro)
1	April 2019	"Please enter your Monthly Rent details as per the Rent Receipt/Lease Deed. Submission of Lease Deed, Landlord PAN card copy and payment proof are mandatory, as applicable."		
	May 2019			
	June 2019			
	July 2019			
	August 2019			
	September 2019			
	October 2019			
	November 2019			
	December 2019			
	January 2020			
	February 2020			
	March 2020			
			Total	

S. NO.	PARTICULARS	AMOUNT `	MAXIMUM LIMIT (`)
2	Provident Fund Contribution		
3	Life Insurance Premium		
4	Public Provident Fund (PPF)		
5	Voluntary Provident Fund (VPF)		
6	Pension Fund Contribution		
7	National Savings Certificate (NSC)		
8	Interest Accrued on NSC (Reinvested)		
9	Unit Linked Insurance Policy (ULIP)		
10	Equity Linked Savings Schemes (ELSS) - Mutual Funds		
11	Payment of Tuition fees for Children (Max 2 Children)		
12	Principal repayment of Housing Loan		
13	Registration charges incurred for Buying House (I year Only)		
14	Sukanya Samriddhi Yojana		
15	Infrastructure Bonds		
16	Bank Fixed Deposit for 5 Years & above		
17	Post office Term Deposit for 5 years & above		
	Total		

S. NO.	PARTICULARS	REMARKS	AMOUNT `
17	"Interest on Housing Loan u/s 24 <i>(If the house is self occupied and the loan was taken before April 1999).</i> Bankers Certificate to be submitted"	Provisional Certificate issued by the Banker showing the Interest Part	
	"Interest on Housing Loan u/s 24 <i>(If the house is self occupied and the loan was taken on or after April 1999).</i> Bankers Certificate to be submitted"	Provisional Certificate issued by the Banker showing the Interest Part	

S. NO.	PARTICULARS	REMARKS	AMOUNT `
	"Interest on Housing Loan u/s 24 <i>(Let out/Deemed to be let out)</i> <i>Bankers Certificate to be submitted</i> <i>(if the property is LET OUT - Rental Income need to be specified)"</i>	Rental Income for the Period April 2019 - March 2020 Municipal Taxes PAID by the owner (employee) during the financial year	
18	Medical Reimbursement	Medical expenses incurred for family	
19	National Pension Scheme (Section 80CCD)	Exemption limit upto ` 50,000/- year	
20	Sec 80D (Mediclaime Policy & Preventive health check up)	"Medical Insurance Premium PAID by Employee: - on the health of employee, spouse, and dependent children."	
21	Sec 80DD (Maintenance including Medical treatment of dependant person with disability)		
22	Sec 80E (Education Loan)	"Interest on Loan taken for Higher Education:	
23	Sec 80U (For person with a disability)		

S. NO.	PARTICULARS	MAXIMUM LIMIT (`)	AMOUNT `
24	a) Interest Income from Savings A/c (Banks & Post office only)		
	b)		
	c)		
	d)		
25	Income From Previous Employer (Joined after 01/07/2019)		
	a) Income after exemptions	Form 16 or Tax computation from previous employer should be furnished	
	b) Provident Fund (PF)		
	c) Professional Tax (PT)		
	d) Tax deducted at source (TDS)		

I here by declare that Information as stated above is true and correct. I also authorize the company to recover tax (TDS) from my salary based on the declaration/documents submitted by me. I am personally liable to Income Tax proceedings for any misstatements in the declaration or proofs submitted herewith if they are inconsistent with the requirement of Income Tax Act, 1961.

I solemnly declare that to the best of my knowledge and belief the information given above is correct and complete.

Date:

Place:

Signature

Annexure—i

Details of house property for claiming rebate under section 24 of IT Act :-

1. Address of house property :
.....
.....
2. Whether self-occupied: Yes ☐ No ☐
- 2a. If No, Net annual income of house property:
3. Amount of loan sanctioned:
4. Year of sanction of loan:
5. Year of possession of house property:

Detail of repayment of loan during the F.Y:

Principal amount paid:

Interest amount paid:

Interest paid during previous years and:
claiming in current financial year due to
non-possession of house.

I solemnly declare that to the best of my knowledge
and belief the information given above is correct and complete.

Signature with date

Annexure—ii

DECLARATION REGARDING PERMANENT ACCOUNT NUMBER

I, (name of the landlord), S/o / D/o..... do hereby confirm that I have given on rent property no. (Details of property given on rent) to Mr. / Ms. on monthly rent of ₹ effective from to

I, further confirm that I do not hold any Permanent account Number (PAN) issued by the tax authorities in India.

The above information is true and correct to the best of my knowledge and I shall be personally responsible and liable if the same is found to be incorrect. Further I shall immediately furnish the PAN if obtained by me subsequent to the signing of this declaration.

Place:

Signature of Landlord

Date:

Name:.....

Address:.....

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